

Landau Forte Academy Moorhead

Brackens Lane, Alvaston, Derby, Derbyshire DE24 0AN

Job Description: Deputy Headteacher

Start Date: January 2018

Strategic Direction and Development of the Academy

- Working with the Headteacher to contribute to a strategic view for the Academy in its community and analyse and plan for its future needs and further development within the local, national and international context
- Demonstrating high standards of personal integrity, loyalty, discretion and professionalism
- Publicly supporting all decisions of the Headteacher and Governing Body
- Assisting in developing and evaluating an Equality and Community Cohesion policy and supporting inclusion across the Academy

Teaching & Learning

- To fulfil the role of class teacher
- Providing an example of 'excellence' as a leading classroom practitioner and inspiring and motivating other staff
- Working with the Senior Leadership Team and Headteacher to sustain high expectations and excellent practice in teaching and learning throughout the Academy
- Monitor and evaluate the quality of teaching and standards of pupil's achievement and use benchmarks and set targets for improvement

Leading & Managing Staff

- To lead on key Academy improvement strategies as agreed within this rapidly improving Academy
- Working with the Headteacher to lead, motivate, support, challenge and develop all staff to secure continual improvement including his/her own continual professional development
- To lead Teaching & Learning across the Academy
- To ensure the successful transition to secondary education

Effective Deployment of Staff & Resources

- In consultation with and by the direction of the Headteacher, deploy people and resources efficiently and effectively to meet specific objectives in line with the Academy's plan and financial context i.e. cover supervision timetables, deployment of HLTA's and supply staff and Teaching Assistant's timetables and deployment within the framework of the agreed budgets

Accountability

- Supporting the Headteacher and Governors in accounting for the efficiency and effectiveness of the Academy to all relevant stakeholders

Other Specific Duties

- Deputise for the Headteacher in her absence
- Take a major role in the day-to-day running of the Academy
- Contribute to a positive ethos for learning
- Provide an exciting , stimulating and creative curriculum
- Promote the values and achievements of the Academy to the community
- Co-ordinate and assist in leading Creative Arts Assemblies
- Manage the Academy's' lunchtime arrangements along with other senior teachers
- Assist with the appointment and induction of new staff and provide monitoring and support for NQT's and students as necessary
- Support the Headteacher and Governors in annual budget planning and monitoring
- Assist in the preparation, implementation and monitoring of the Academy Development Plan
- Undertake such reasonable activities as the Headteacher and Governors may, from time to time require
- Any other duty reasonably commensurate with the post

Landau Forte Academy Moorhead is committed to the professional development of all colleagues. Lead responsibilities are regularly reviewed so to ensure that all senior leaders are able to develop a broad understanding of Academy leadership.