

## **NORTH LONDON COLLEGIATE SCHOOL JEJU**

*Seeks a*

### **DIRECTOR OF SPORT (WHOLE SCHOOL)**

*Effective August 2020*

NLCS Jeju is looking for a dynamic and inspirational Director of Sport, with an outstanding track record in leading a whole school sports provision, to teach at the School from August 2020.

The role of Director of Sport at NLCS Jeju is a unique and incredibly rewarding leadership challenge. This is an exciting opportunity to contribute to the continued success and development of this leading international school, grounded in British values yet central to the dynamic growth of world-class education in South Korea.

### **NLCS (UK)**

North London Collegiate School (UK) was founded in 1850 by Frances Mary Buss; her aim was to offer an academically ambitious education to girls, similar to that available to their brothers. The School has pioneered women's education for over 160 years and remains among the highest achieving schools in the UK. Exam results regularly top the UK league tables and the School has repeatedly outperformed other prestigious schools in terms of Oxbridge success rates.

### **INTERNATIONAL SCHOOLS**

In 2011, NLCS opened its first international 'branch' school in South Korea: NLCS Jeju.

In September 2017, NLCS opened its second branch school in the UAE: NLCS Dubai. The School is now in its third year of operation and is a co-educational, day school. This year, the first school cohort will graduate and take the IB Diploma.

NLCS (Singapore) is due to open in August 2020 and will be the third school in the NLCS family. It will be a co-educational day school and follow a similar curriculum to NLCS Dubai.

### **NLCS JEJU**

North London Collegiate School Jeju (NLCS Jeju) is a leading British International school providing an exceptional educational experience for over 1,330 day and boarding students aged 3-18. The first international school to be opened in the vibrant Global Education City on the spectacular South Korean Island of Jeju, NLCS Jeju has rapidly established itself as a centre of educational excellence in South East Asia.

The School, now entering its ninth year of operation, has nearly 1400 on the roll. NLCS Jeju offers the IB Diploma to all in the Sixth Form and has achieved outstanding results since its first cohort of graduating in 2014. The average IB Diploma score in 2019 was 37, with two achieving a perfect 45.

### **THE ETHOS**

The ethos of NLCS Jeju echoes that of NLCS (UK) – every effort is made to recreate the ethos of the UK 'parent' school, whilst taking into account and remaining sensitive to the local culture and context.

The School aims to provide a first-rate ambitious academic education for every child, which inspires a life-long love of learning and gives the knowledge, attitudes and confidence to flourish.

At North London Collegiate schools, academic success is gained, not through an emphasis on results, by creating an atmosphere of rigorous scholarship; students are encouraged to study beyond the examination syllabus in order to develop their intellectual independence and love of their subjects. The pastoral well-being is of the utmost importance and good relationships are fostered between students and staff, as well as between the students themselves.

The co-curricular life of NLCS schools is vibrant, both in academic and non-academic fields. Students participate in a wide range of subject-focussed clubs and societies, from weekly book groups to Debating, to 'Mad Scientists' and 'Model United Nations'. In the UK School, over forty academic clubs and societies operate weekly meetings and events, in order to give every opportunity for students to develop their intellectual curiosity, independence of thought and genuine love of subject; there are a large number of student-produced academic journals which reflect the particular interests of these societies.

Non-academic activities also thrive as NLCS schools aims to create an environment in which the whole personality can grow. Co-curricular Sport, Music, Art and Drama are all of excellent quality and over seventy activities take place at lunch times and after school each day, with large numbers involved. In sports students participate in a range of competitions both within Korea and internationally through FOBISIA and ACAMIS.

## **THE CURRICULUM**

The curriculum will reflect the academic ambition and aspirations of NLCS (UK), and schemes of work will broadly reflect the curriculum of NLCS (UK). Students take IGCSEs and then follow the IBDP. This will be supported by an extensive co-curricular programme of Sport, Music, Drama and other activities, which closely reflects that at NLCS (UK), are provided to enrich and broaden the education offered, developing the talents and confidence of students.

## **LIFE IN JEJU**

Jeju Island, 130km off the southern coast of the Korean peninsula, is often described as one of Asia's best kept secrets. Jeju's temperate climate, natural scenery and beaches make it a popular tourist destination for South Koreans as well as visitors from other parts of East Asia.

In 2007, UNESCO's World Heritage Committee listed Jeju Volcanic Island and Lava Tubes as a World Natural Heritage site. The island also possesses outstanding geological features and special properties as a habitat for a variety of rare and endangered species.

Jeju provides NLCS staff and their families with a safe, peaceful and breath-taking environment in which to live. The employment pages on the NLCS Jeju website contain further practical information about life in Jeju.

## **THE POSITION**

The appointee will lead and manage the whole school sports provision delivering lessons throughout the School. The appointee will have a demonstrable passion for their subject and a commitment to the development of Sport more broadly. The appointee will have responsibility for designing and implementing effectively a comprehensive Sports programme that advances the academic education of the pupils at the school and is engaging and relevant to every student at every level. There is a large department made up of qualified British and international teachers as well as some local coaches and

coaches who are graduate assistants and gap year assistants. There are also local administrative support staff who play a full role in the department. There are also two members of the teaching staff, whom you will line manage, who lead curriculum PE in the department (one for Senior School and one for Junior School)

All members of staff are also expected to be involved in pastoral care within the School community, usually in the role of form tutor or co-tutor, and also to contribute actively to the extra-curricular life of the School.

## **QUALIFICATIONS & QUALITIES SOUGHT**

*Please see person specification*

## **TERMS AND CONDITIONS**

A competitive package will be offered to the successful candidate, which will include the following:

- Competitive salary
- Initial three year contract
- Accommodation
- Relocation costs
- Annual return flights to home country
- Health insurance
- Tuition fees for eligible children

## **PERSON SPECIFICATION**

NLCS Jeju believes that each employee makes a significant contribution to our success and that contributions should not be limited by the assigned responsibilities.

The School is committed to safeguarding and promoting the welfare of children and young people. The School expects all teaching staff, non-teaching staff and volunteers to share and uphold this commitment.

Position/Job Title:	Director of Sport (Whole School)
Classification:	Academic
Reporting to:	Vice Principal (Staff)
Professional qualifications:	<ul style="list-style-type: none"> <li>• Teaching qualification</li> <li>• Bachelor's Degree</li> </ul>
Professional experience:	<ul style="list-style-type: none"> <li>• Proficient and experienced at teaching, with an outstanding track record of examination success, including experience teaching to sixth form level</li> </ul>
Personal qualities and skills:	<ul style="list-style-type: none"> <li>• Commitment to raising the achievement and standards of pupils and staff</li> <li>• Ability to inspire colleagues and pupils</li> <li>• A good team player and team leader</li> <li>• Able to work positively and effectively with students and parents, outside agencies and colleagues</li> <li>• Exemplary communication skills in English, both verbal and written</li> <li>• Possess good organisational skills, manage time efficiently</li> <li>• Offer substantial commitment to co-curricular activities</li> </ul>
Duties & responsibilities:	<b>Overview:</b>

	<p>This post has specific responsibility for leading the co-curricular sport programme across the School, and leading all staff who coach sports, and those that support the programme.</p> <p><b>Leadership:</b></p> <ol style="list-style-type: none"> <li>1. School Leaders have joint responsibility for all aspects of the School relating to the education and development of the students; each has a focus of responsibility, but all contribute to the whole, and support the work of others.</li> <li>2. Create and foster an environment of reflective practice and development, leading by example in all aspects of personal and professional development.</li> <li>3. Develop and maintain a culture of high expectations for self and others.</li> <li>4. To keep abreast of developments and best practice, relevant to the specific responsibilities of their role, and advise the Senior Team of their relevance and potential impact on the school</li> <li>5. To provide reports to the Vice Principal, Bursar and Principal as required</li> <li>6. Lead by example as a teacher and as a leader and manager, promoting high standards of pupil achievement and motivation through excellent teaching.</li> <li>7. To lead teams and individuals in line with specific areas of responsibility</li> <li>8. Support the development and implementation of school policies and practices to ensure consistent application.</li> <li>9. Build and sustain effective, positive relationships with staff, pupils, parents, Governors and the local community.</li> <li>10. Contribute towards the school's marketing and admissions activity as and when required</li> <li>11. Attend relevant school events and activities.</li> <li>12. Manage budget(s) in line with areas of responsibility.</li> </ol> <p><b>Main areas of responsibility:</b></p> <ol style="list-style-type: none"> <li>13. To coordinate and deliver a high quality co-curricular sports programme in the School, which includes, but is not limited to, the following responsibilities: <ul style="list-style-type: none"> <li>o To create and maintain the school's "Sports Handbook".</li> <li>o At the start of each academic year to meet with the other schools in the region to set dates for fixtures in a range of sports</li> <li>o At the start of each academic year, provide a proposal for our school's involvement in competitive sporting competitions</li> <li>o To work closely with assigned admin staff in the daily running and administration of our sports provision and facilities.</li> </ul> </li> </ol>
--	--

	<ul style="list-style-type: none"> <li>o To allocate coaches to teams, either from the PE staff and qualified appointed coaches, or/and from teaching staff who have expressed a preference to run a team and are suitably qualified and experienced to do so.</li> <li>o To oversee the arrangements for our involvement in all fixtures and tournaments including, but not limited to, finances, travel arrangements, safeguarding, risk assessments, communication with parents.</li> <li>o To source and support suitable PD opportunities for coaching staff</li> <li>o To monitor the overall quality of sports coaching within the school.</li> </ul> <p>14. Through liaison with the PE curriculum leaders, ensure that the PE curriculum and co-curricular sports activities are closely linked and that all members of the PE team contribute to the school's co-curricular programme.</p> <p>15. The position will include a curriculum teaching requirement with a reduced load commensurate with responsibilities and time commitments of the role.</p> <p>16. To ensure that sports facilities are monitored and maintained to a high quality.</p> <p>17. To ensure that our school's competitive sports teams act as ambassadors for our school - in terms of their sportsmanship and conduct, and in the way that they are dressed and presented.</p> <p>18. To engage our parent body with the sports programme.</p> <p>19. To develop coaching programmes for our wider community (children not enrolled in our school)</p> <p><b>Pastoral Care:</b></p> <p>20. Support the strong pastoral emphasis within NLCS (Jezu) as a form tutor including teaching PSHE. Manage a lively, enthusiastic, orderly and safe learning environment fulfilling the responsibilities of that position.</p> <p>21. Liaise with and support the Housemasters, Heads of Year, assistant VPs and VP (Pastoral) in all matters pertaining to pastoral well-being, responsibility and strategy</p> <p>22. Working alongside the Housemasters and Heads of Year to contribute to pastoral and co-curricular activities that broaden students' experiences and enhance the general life of the school</p> <p>23. Liaise with relevant colleagues and parents with regards to the monitoring, support, review and well-being of tutees</p>
--	--

	24. Follow the school's policies and procedures with regard to pastoral provision
Safeguarding:	<ul style="list-style-type: none"> <li>Abide by and to be vigilant in the implementation of the school safeguarding policy and keep abreast of any international and school based changes</li> </ul>
Last reviewed:	October 2019