



ST JOHN'S BEAUMONT PREPARATORY SCHOOL

OLD WINDSOR



KS2 Teacher
Candidate Information Pack
April 2024



ABOUT THE SCHOOL

St John's Beaumont is a Day and Boarding Preparatory School is a School for pupils aged from 3 to 13 set within 75 acres of established woodland and playing fields adjacent to Windsor Great Park.

This is a very special place to work and to learn. Our pupils are offered every possible opportunity to excel in a wide variety of areas, both academically, but importantly also in the wider curriculum as well. St John's naturally suits those who are open-minded, spiritual, compassionate but also importantly critical thinkers.

Founded as a Roman Catholic (Jesuit) school, our spiritually and culturally rich tradition informs the qualities we seek to nurture and develop in our pupils, who progress to a range of senior schools such as Charterhouse, Eton, Harrow, Oratory, Stonyhurst, Wellington & Windsor Boys, with many receiving scholarships.

Our beautiful school buildings were designed in 1888 by John Francis Bentley who rose to fame as the architect of Westminster Cathedral in London. The School enjoys first class facilities including a purpose-built sports centre, indoor and outdoor cricket nets, floodlit tennis courts, a golf putting green and driving range, an indoor swimming pool and over 50 acres of playing fields. St John's enjoys a strong reputation for sport, with a strong rugby and swimming tradition, as well as cricket, football, golf, and rowing; as well as music and the performing arts.

SAFEGUARDING

St John's Beaumont is committed to ensuring the safety of its pupils and as such any successful candidate will be subject to an enhanced check (including Barred List check) by the (DBS) Disclosing and Barring Service. The school is committed to safeguarding and promoting the well-being of children and young people as its number one priority. Robust recruitment, selection and induction procedures operate throughout the School. Please note that online searches may be performed on shortlisted candidates, including social media accounts.

EQUALITY AND DIVERSITY

St John's Beaumont is a welcoming environment. The school promotes the concept of equal opportunity for all and recognises the need to counteract ideas and instances of individual and institutional discrimination on the grounds of race, ethnic origin or colour, gender, age, disability or sexual orientation. We value and treat all people with dignity and respect.

We aim to encourage, value and manage Equality, Diversity and Inclusion. We oppose all forms of unlawful and unfair discrimination, harassment or victimisation. We are striving to attain a workforce that representative of society to ensure we secure the widest pool of talent available. Applicants whose backgrounds are underrepresented in the sector are encouraged.

It is our aim to ensure that no job applicant or employee receives less favourable treatment (either directly or indirectly) in recruitment or employment on grounds of age,



disability, gender, marriage / civil partnership, pregnancy/ maternity, race, religion or belief, sex, or sexual orientation (the protected characteristics).

WORKING WITH US

Thank you for your interest in joining St John's Beaumont. We place great value on our staff and offer a welcoming, collaborative community, where all colleagues are valued and treated with respect and dignity. We offer a range of benefits and competitive terms and conditions. The information below is non-contractual but aims to give you an overview of the post.

BENEFITS

PENSION After successful completion of 3 months employment, you will be automatically enrolled into a pension scheme.

HOLIDAYS As a term-time only role, you will be expected to take holiday during the school holidays. The school terms run across roughly 36 weeks of the year.

SICK PAY On successful completion of your probation period, staff are eligible for sick pay under the School's occupational sick pay scheme.

MEALS AND REFRESHMENTS During term time a freshly prepared, nutritious lunch is available as well as refreshments during your working day, free of charge.

PARKING There is ample free on-site parking available.

STAFF FACILITIES AND SPORT Various sports facilities are available on site that can be used by staff at agreed times during the week, including the sports hall, swimming pool and gym. Various school social events and functions are organised throughout the year.

INDUCTION AND STAFF TRAINING AND DEVELOPMENT You will receive initial induction training when you first join us, with ongoing support and guidance. Following induction, you will be encouraged to demonstrate continuous professional development by attending appropriate internal and external training courses, seminars and conferences.

DISCOUNTED SCHOOL FEES At the discretion of the Headteacher and Bursar, staff may be eligible a discount on day fees should their child be accepted into the School. This discount is on a pro-rata basis for part-time employees.

STAFF AND WELLBEING You will be offered free membership of our Employee Assistance Programme and are also exploring other wellbeing initiatives to support our staff.

FLEXIBLE WORKING The school recognizes the need for a manageable work-life balance and the importance of family life, and aims to facilitate flexible working.

SCHOOL LIFE All staff are encouraged to participate in school life, which could include exciting opportunities, such as accompanying school trips overseas.



JOB DESCRIPTION

Job Title	KS2 Teacher
Group	Middle School
Reports to	Head of Middle School

JOB PURPOSE

St John's Beaumont is undergoing a transformational period in its history. The Governing Council recently announced that St John's would be co-educational in the Pre-Prep from September 2023, with a view to moving progressively towards full co-education all the way through.

Having recently embarked upon the High Performance Learning (HPL) programme (<https://www.highperformancelearning.co.uk/>), a recent review of the curriculum determined that our pupils' creativity should be a focus for development.

The Middle School at St John's (Years 3-5) is in the heart of the school both physically and pedagogically, where pupils experience the benefits of learning alongside a class teacher for core subjects and have the opportunity to explore the wider curriculum with specialist subject teachers.

Our intention is for pupils to transition to the Upper School with the learning skills and self-awareness necessary to become independent and adaptable learners. This means that lessons and activities are planned that encourage pupils to take risks in their learning and think creatively through reflection, resourcefulness, resilience and teamwork. Teachers also model this approach in their relationships and practice.

A strong emphasis is placed on pedagogical reflection and dialogue amongst teachers and a strong grasp of assessment pedagogy and high-quality pupil-feedback is crucial to providing the best possible educational outcomes for our pupils.

Creative writing and numeracy are particular strengths in teaching at St John's and Middle School teachers each contribute to the culture of excellence that is prevalent in the department. An attitude of curiosity is promoted through high expectations across the curriculum that often create links between subjects and give a broader context to learning. Pupils engage in an outdoor curriculum and lessons often use the school grounds and facilities to enhance learning.



The wellbeing of pupils and staff has a particular focus. Teachers take the time to get to know the whole child, noticing their contribution to school life and supporting them to grow pastorally. Teachers take initiative and show leadership in the growth of school and its spiritual life. Honest, open and caring relationships with pupils, their families and colleagues are based on nurturing the virtues of the Jesuit Pupil Profile.

ROLE SPECIFICATION:

- Start Date: September 2024
- Working hours: Full-time
- Salary: Depending on experience.

ROLE OVERVIEW:

Job Description:

- To be a class teacher to a group of Middle School children.
- To teach Mathematics, English, Science & PSHE to their own class.
- To potentially teach a subject to Upper School classes. The ability to contribute to the Games programme is an advantage.
- To support fully the School's aim to provide a relevant and stimulating syllabus that will inspire and motivate pupils.
- To maintain a professional interest in academic research relevant to a KS2 teacher and to engage and motivate the pupils.
- To plan, prepare and teach engaging lessons that ensure all pupils make excellent progress.
- To raise standards of student attainment and achievement within the Middle School and monitor and support student progress.
- To regularly assess the progress of the class using both formative and summative methods, including setting examinations where appropriate for pupils in the Middle School.
- To provide parents with timely and accurate information on their child's progress. This would include preparing school reports and attendance at all appropriate Parents' Evenings.
- To ensure that all books are marked regularly and that the School's Assessment Policy is maintained rigorously through the academic year.
- To provide accurate transfer information at the end of the academic year to relevant teachers.





- To liaise with the SEND department to deliver effective learning provisions for pupils who are experiencing mild special educational needs and follow an IEP for pupils, if appropriate.
- To act as a positive role model and promote the aims, values and ethos of St John's Beaumont School and uphold all rules and policies.
- To deliver school assemblies on a spiritual or specific subject theme, as and when invited to do so by the Headteacher.
- To work collaboratively with staff to develop whole-department policies.
- To organise, in conjunction with parallel teacher and Heads of Department, termly trips for pupils in your year group with a specific curricular focus.
- To eat lunch with the pupils and supervise them during mealtimes.
- To support fully the life of a Roman Catholic school.
- To cover for absent colleagues, on occasion, during non-contact periods.
- To coach or assist with pupils' games where appropriate and where the timetable and other commitments permit.
- Attend and actively contribute to wider school life, including parents' evenings, open days and other events as required by the Headteacher.
- To attend meetings and courses and keep up to date with current educational issues and ensure that appropriate INSET courses are attended.
- To take an active part in extra-curricular activities, offering one extra-curricular activity and one supervised study session on a weekly basis, attend concerts, plays and other whole school events and to participate fully in the wider life of the school.
- To share supervisory duties at morning and lunch breaks, and at the end of the day on a rota basis.

Other Duties:

- Always promote safeguarding and the welfare of the children in the school's care, in accordance with the school's safeguarding policies.
- Ensure visitors and contractors are instructed in and follow safeguarding, child welfare and health and safety policies of the School.
- Uphold the ethos and values of St John's Beaumont School.
- Undertake additional training for the better performance of duties.
- Any other reasonable task as directed by the Headteacher.





Person Specification:

	Essential / Desirable
Knowledge	
<ul style="list-style-type: none"> To have thorough knowledge of curriculum subjects for KS2 	E
Experience	
<ul style="list-style-type: none"> Experience in working with primary age children 	E
<ul style="list-style-type: none"> Experience working or learning in Roman Catholic school or in an independent school 	D
<ul style="list-style-type: none"> Experience of teaching children with mild learning difficulties 	D
<ul style="list-style-type: none"> Experience of stretching highly performing pupils and encouraging them to aim still higher 	D
Skills & Personal Qualities	
<ul style="list-style-type: none"> To be confident, with excellent interpersonal skills and to be able to demonstrate a positive and authoritative rapport with pupils and to demonstrate patience and tact. 	E
<ul style="list-style-type: none"> To be committed to safeguarding all pupils and complete training in this area 	E
<ul style="list-style-type: none"> The ability to support the religious life of the School and to sympathise with the Jesuit ethos and practices 	E
<ul style="list-style-type: none"> To be imaginative and demonstrate flair for teaching 	E
<ul style="list-style-type: none"> To be an excellent communicator, orally and in writing, with pupils, parents and other staff 	E
<ul style="list-style-type: none"> Able to manage a busy schedule, prioritising tasks effectively 	E
Qualifications	
<ul style="list-style-type: none"> To be educated to a degree standard 	E
<ul style="list-style-type: none"> To hold QTS 	E
<ul style="list-style-type: none"> To have training that is relevant to the teaching of KS2 	E





HOW TO APPLY

Please contact Miss Francesca Purdie in the Bursar's office bursarsoffice@sjb.email for an application form.

CLOSING DATE

Monday 6th May at 10.00am

We reserve the right to close the application deadline early and make an appointment before the closing date, and therefore early applications are encouraged.

