

GLF Schools - Person Specification

Job Title: Teaching Assistant		
	Essential	Desirable
Education and Training		
Good General Education including English and Maths at GCSE or equivalent	√	
Evidence of commitment to continuous professional development	√	
SEN related qualifications		√
Experience and Skills		
Experience in providing assistance in education		√
Participating in teams		√
Using the Microsoft package	√	
Supervising groups of young people		√
Working in a team and supporting colleagues to meet workload demands and deadlines		√
Ability to motivate and engage students		√
Supporting/volunteering with young people	√	
Working with students with SEN		√
Ability to maintain records and student files		√
Working with students with English as an additional language		√
Using a Management Information System (Bromcom preferable)		√
Personal Attributes		
An effective communicator	√	
Being a positive role model.	√	
Ability to stay calm and objective, particularly when responding to behaviours that are difficult or challenge us.	√	
Good time management	√	
Trustworthy and approachable	√	
Passionate about positively changing the lives of students	√	
The ability to form and maintain appropriate relationships and personal boundaries with young people in line with the GLF Safeguarding and Child Protection policy and the GLF Staff code of conduct	√	
Safeguarding		
GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for a DBS disclosure. We particularly welcome applicants from under- represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.		

