

Thamesmead School



Pastoral Manager

Person Specification

Category	Essential	Desirable	Evidence form
Education	<ul style="list-style-type: none"> • Good ICT skills with a sound knowledge of Word and Excel • Good language, literacy and numeracy skills • Qualifications including GCSE (or equivalent) and/or post 16 further education 	<ul style="list-style-type: none"> • Degree 	Application form
Experience	<ul style="list-style-type: none"> • A commitment to hard work and raising standards • The ability to contribute to developments across the school • The ability to work proactively and independently • Knowledge of SEN, EAL and PP 	<ul style="list-style-type: none"> • Experience of working with students of a relevant age or appropriate learning environment • Experience of counselling youth work, careers, or social services 	Application form Letter of application
Skills/Knowledge	<ul style="list-style-type: none"> • Understanding of relevant policies and procedures • Ability to work flexibly in a team situation • Ability to undertake varied duties • Ability to work under direction of different people and as part of a team • Ability to gain respect of students through manner of confidence authority • Ability to understand a child's educational and pastoral needs 	<ul style="list-style-type: none"> • Working knowledge and skills of ICT to support learning 	Application form Interview

	<ul style="list-style-type: none"> • Ability to identify potential barriers to learning and jointly engage in strategies to overcome these • Ability to work calmly under pressure • Ability to engage in joint goal setting with the individual student 		
Personal Qualities	<ul style="list-style-type: none"> • Enjoyment in the company of young people • Plenty of energy, enthusiasm and imagination • Excellent communication and organisation skills and the ability to foster good relationships with a variety of people • A good sense of humour • A commitment to equal opportunities • High expectations of students' achievements and progress • Patience and adaptability • Willingness to learn within the role • Be suitable to work with children 	<ul style="list-style-type: none"> • Willing to contribute to the wider life of the school 	Interview References

Thamesmead School is committed to safeguarding and promoting of children and young people and expects all staff and volunteers to share this commitment. Employment is subject to a satisfactory enhanced Disclosure and Barring Service (DBS) check.