



Candidate information for

Head of Prep School Technology

Hurst



“The Curriculum is
challenging and well
matched to pupils’
needs and interests.
**This is a significant
strength of the school.”**

Independent Schools Inspectorate

Hurst

Hello + Welcome





Welcome from the Head of College

Hurst is a wonderful place to work and to live. We have a clear sense of our educational values, which underpin our vision for the future. Our mission and purpose as staff is based on a wholehearted commitment to ensuring that every pupil experiences an outstanding all-round education. Through this educational experience we seek to prepare the children in our care for life beyond Hurst.

Our educational philosophy is about far more than just exam grades; a Hurst education is genuinely holistic and rounded. We believe that pupils develop through a full-on engagement with every aspect of school life, whether in the classroom, in boarding and day Houses, or in sports teams, choirs, orchestras, casts, activity sessions, DofE groups and so much more. As such we seek to recruit staff who not only buy into this culture, but who will actively support and coach the pupils in these areas, as well as be role models for the Hurst values in the way that they lead their own lives.

In the same way that we care about the personal development of every single pupil, we also care about the development—personal as well as professional—of every member of staff. This requires a significant degree of commitment, and it comes with huge rewards for those who embrace the challenge. Our 'Teach Hurst' and 'Lead Hurst' programmes are proof of our commitment to our staff, and offer a unique and exciting way to develop a career in teaching. If you have got the potential and the willingness to work hard to fulfil it, then we will provide you with the training, the support and the opportunities to help you get there. You will not be the first to walk down that path, and you certainly won't be the last.

Before you even reach for the application form, I hope that you get a strong sense that being a member of the Hurst community is very much a way of life—not just for the pupils who attend Hurst, but also for the talented, inspirational and dedicated staff who work here. It's more than just a job. It's a vocation. If that appeals to you, then we would love to hear from you and I look forward to meeting you here at Hurst.

Dominic Mott

An introduction to the College

Hurstpierpoint College is one of the country's leading HMC co-educational schools and has a reputation for ensuring that every pupil experiences an outstanding all-round education that prepares them for life.

The College comprises a Sixth Form, Senior School, Senior Prep and Junior Prep with 1,300 pupils in total. Over half the pupils in the Senior School are boarders (weekly or flexi). Hurst is a significant medium-sized enterprise in Mid Sussex with around 480 employees and an annual turnover of £35 million.

What particularly strikes visitors to the College is the vibrant dynamic of our community. Situated within a 100-acre campus, surrounded by beautiful countryside, Hurst lies on the border of the South Downs National Park, close to the village of Hurstpierpoint in West Sussex.

This superb location is also just 20 minutes from the city and beaches of Brighton and Hove, whilst London train stations can be reached from Hassocks or Haywards Heath in under an hour.

The central campus is thoughtfully laid out and planned with zones for the Academic, Co-Curricular and Pastoral

areas of school life. These all lie at the centre of a superbly equipped broader campus.

Hurst has an excellent academic track record and the vast majority of pupils go on to Russell Group universities including Oxford, Cambridge, and various London Universities, as well as large numbers to Exeter, Bristol and Durham.

Founded in 1849 by Nathaniel Woodard, Hurst is a Church of England College. The Christian ethos underpins College life but we are a diverse community; we welcome those of other faiths, or no faith, and pursue an inclusive approach in all that we do.

The College is a co-sponsor, together with the Diocese of Chichester, of the newly formed Hurst Education Trust, a local multi academy trust. The Trust currently has eight local primary schools, and we envisage that it will grow over time.

Superb facilities

The College has invested heavily in campus developments, including substantial new academic and sports facilities, in addition to an extensive programme of day and boarding house refurbishments.

In the last five years, major developments have included the New Bury Theatre which opened in 2018, Pelican House in 2020, two new science laboratories in 2021, a complete overhaul of the College's catering facilities—completed in 2022—and an extension to Eagle House and refurbishment of Woodard House in 2023.

Construction is currently underway on a new swimming pool. Future planned developments include upgrading our boarding house facilities, alongside the continued programme of refurbishing the College's existing facilities.



Head of Prep School Technology

Reporting to: Head of Junior Prep School

Salary: Highly competitive salary and benefits, including membership of The Teachers Pension Scheme

We are excited to announce a newly created position for a dynamic and forward-thinking Head of Prep School Technology.

This role offers the opportunity to lead and shape the delivery of technology across the entire Prep School, from Reception to Year 6. The ideal candidate will be a passionate and innovative educator, eager to integrate technology with the broader curriculum.

As the Head of Technology, you will inspire young learners to engage with computing, design, and technology in creative and meaningful ways, fostering a love for these subjects and preparing them for the future.

Key Qualities

Hurst has a reputation for offering an excellent all-round education with a strong academic core for every child.

The successful candidate will have:

A genuine interest in ensuring every pupil reaches their potential.

A proven track record of excellence in an education setting, with previous leadership experience in a similar Head of Technology role highly desirable.

A bachelor's degree in a related subject and strong evidence of continuous professional development.

Innovative, proactive, organized, and placing the needs of young people at the forefront of everything they do.





Key Responsibilities

Curriculum Leadership: Plan, develop, and implement a comprehensive, engaging, and future-facing technology curriculum for pupils from Reception to Year 6, promoting hands-on learning, creativity, and critical thinking.

Teaching and Learning: Deliver high-quality lessons in Technology that combine both Computing and Design & Technology.

Technology Integration: Oversee the integration of digital technology across the wider curriculum, working closely with teachers to ensure technology is embedded in all subject areas.

Innovation and Vision: Stay at the forefront of technological advancements in education and lead the way in introducing new technologies and teaching methods. Advocate for technology and digital learning both within the school and the wider school community.

Collaboration: Work closely with other departments to support interdisciplinary learning projects, ensuring that technology is a key enabler of cross-curricular collaboration and pupil engagement.

Health and Safety: Ensure that all Design & Technology activities are carried out safely, adhering to relevant health and

safety guidelines and ensuring a safe environment for all pupils.

Leadership Representation: Represent the department in a leadership capacity across the Prep school and wider College, attending meetings and academic events throughout the year.

Pupil Progress Monitoring: Monitor the tracking of pupil progress within the department, liaising with Heads of Year to implement effective intervention strategies for pupils of academic concern.

Departmental Coordination: Attend and contribute to Head of Department meetings, coordinate the effective deployment of teaching staff within the department, and lead and monitor a departmental marking policy that is consistently followed and in line with the College's policy.

Learning Support: Communicate effectively with the Learning Support department to ensure the learning needs of all pupils are met within the classroom.

Department Administration: Manage the effective administration of the department, ensuring that College and external deadlines are met, including those relating to any NEA or external examination components.

Your benefits



Membership of the College's contributory pension scheme with The Pensions Trust. The College will double the employee's pension contribution up to 7.5% (i.e. the maximum total contributions will be 22.5%).

Free dining and refreshment facilities during term time.

Extensive professional development programmes, together with career opportunities across the College and Hurst Education Trust

Free use of extensive sports and leisure facilities.

Comprehensive health and wellbeing offering including an on-site mind clinic, wellbeing MOTs, Employee Assistance Programme and Chaplaincy.

Contributory BUPA Health Insurance.

Cycle to work scheme.

Social calendar of events.

Free on-site parking.

Remission of fees in line with the School Fees Discount Policy.

How to apply



The application process

Please visit hppc.co.uk/about-us/careers-at-hurst to submit your application.

Safeguarding and equal opportunities

Hurst is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to an enhanced DBS disclosure, the receipt of satisfactory references, the College's pre-employment medical questionnaire, relevant original ID documentation and examination certificates. The College understands that a robust, fair and transparent recruitment and selection policy plays a central role in achieving this aim. Our full equal opportunities policy is available in the Policy Documents section of our website.

Information



Further information

For further information please see our website at hppc.co.uk/work-with-us

Terms and conditions

The appointment will be confirmed following six months' satisfactory probationary period.

This job description is current at the date shown below. It may be subject to variation by management in consultation with you to reflect or anticipate changes in, or to, the job.

Candidates are encouraged to apply as soon as possible. Applications will be considered on receipt, and the College reserves the right to withdraw the advertisement should a candidate be appointed prior to the closing date.
