

Role Profile: English Teacher

Purpose

To teach English across the Middle and Upper School (Years 5 to 8).

Key Accountabilities (6-8 max)

- To deliver English lesson to pupils from Years 5 to 8.
- To prepare pupils for the 11+ and 13+ entrance examinations
- In conjunction with the Head of English and the English teaching team, to plan and prepare relevant material to teach classes.
- To set and mark the weekly time trials for pupils in Year 6 (in conjunction with the Head of English).
- Set and mark pupils' work regularly and appropriately, record marks, monitor and assess progress and write reports as required.
- Share in supervisory and general duties; uphold good standards of behaviour and punctuality among pupils.
- Attend staff meetings and participate in working groups as required. Attend Assemblies and, as often as is reasonable, other school functions, playing an active part in wider aspects of school life including extra-curricular activities.

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

Person Specification

Key Stakeholders:

Internal: Head of English, Senior Leadership Team, Pastoral Team

External: Parents

Signed: **Name (print):**

Date: