**JOB DESCRIPTION**

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| **Agency** | Department of Education | **Work Unit** | Student Wellbeing and Inclusion- Inclusive Practice |
| **Job Title** | Education Advisor Autism Spectrum | **Designation** | Senior Teacher 1 |
| **Job Type** | Full Time | **Duration** | Ongoing |
| **Salary** |  | **Location** | Alice Springs |
| **Position Number** | 26698 | **RTF** |  | **Closing** |   |
| **Contact** | Grant Russell, Senior Education Advisor ASD on 08 8944 9341 or grant.russell@nt.gov.au  |
| **Agency Information** | <https://education.nt.gov.au/>  |
| **Information for Applicants** | **Applications must be limited to a one-page summary sheet and an attached resume/cv.** Further information for applicants and example applications can be found [here](http://www.ocpe.nt.gov.au/working_in_the_ntps/filling_ntps_job_vacancies/templates_and_guidelines)  |
| **Information about Selected Applicant’s Merit** | If you are selected and accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/employment-templates-and-guidelines/) |
| **Inclusion & Diversity** | The NTPS values diversity and aims for a workforce which is representative of the community we serve. We strongly welcome and encourage people from all diversity groups to apply and strive to accommodate people with disability by making reasonable workplace adjustments when required. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. |
| **Special Measures** | Under an approved **Special Measures** recruitment plan, Aboriginal and Torres Strait Islander applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level.  |
| **Apply Online Link** | <https://jobs.nt.gov.au/Home/JobDetails?rtfId=171568>  |

**Primary Objective:**

Provide special educational support and assistance to school communities, catering for students with an identified Autism Spectrum Disorder (ASD), to enable their participation in appropriate educational programs in a range of school and community settings, and according to the Students with Disabilities Policy.

**Context Statement:**

Student Wellbeing and Inclusion works collaboratively with schools, students and their families to strengthen a whole of system approach to assist students to develop into healthy, resilient young people who can maximise their learning opportunities and wellbeing. Student Wellbeing and Inclusion is part of Education Policy and Programs, which is focused on quality teaching and ensuring all children and students (from birth to Year 12) can learn to their potential. The Autism Education Advisor is part of a multi-disciplinary team of specialist advisory teachers who work with other service providers from government and non-government agencies.

**Key Duties and Responsibilities:**

1. Plan and provide an effective advisory service to school communities for students ont the Autism Spectrum.
2. Provide professional support (eg. needs assessment, advice, mentoring, intervention programs, resources and professional learning including online learning) to individuals, groups, school communities and other agencies, in cross-cultural and multilingual contexts.
3. Work in consultation with schools, families, agencies and Education Policy and Programs multi-disciplinary teams to identify special educational needs, and design inclusive adjustment programs for students.
4. Manage an allocated caseload and participate in individual case conferences, ensure adequate records are maintained and Education Policy and Programs protocols and processes are implemented.
5. Participate in the development and implementation of relevant policies, procedures and projects.

**Selection Criteria:**

**Essential:**

1. Registration, or ability to register, with the Teacher Registration Board of the Northern Territory and current Ochre Card, and with a recognised qualification relevant to Special Education, or substantial current knowledge in the area of Autism Spectrum.
2. Recent school expertise relevant to this position with demonstrated knowledge, experience, skills and potential to provide support services for students on the Autism Spectrum; incorporating needs assessment, mentoring, planning intervention programs and provision of professional learning including online learning for school communities.
3. Ability to establish positive working relations with people from diverse professional, cultural and linguistic backgrounds within Education Policy and Programs, school communities, families and related agencies.
4. Sound knowledge of current research, legislation, policies and practices in relation to the education of students on the Autism Spectrum and ability to provide input to the development and implementation of relevant policies, procedures and projects.
5. Demonstrated ability to successfully carry out the role of the position within the work unit context.

**Desirable**:

1. Previous experience in facilitating Professional Learning to school communities

**Further Information:**

1. Office-based conditions apply to this position.
2. Travel by 4WD and light aircraft is a requirement of this position

Approved: August 2019 General Manager, Student Wellbeing and Inclusion