



# Candidate Pack

## Head of Secondary—August 2022

NCBIS is seeking an inspirational leader, with a proven track record in driving school improvement and raising standards, to lead the already successful Secondary School in the next stage of its development.

## New Cairo British International School

NCBIS a not-for-profit NGO, is a leading British International School in Cairo and was the first in Cairo to gain full accreditation from the Council of International Schools (CIS). NCBIS is an IB World School, an Executive Member of COBIS and a member of BSME.

Currently there are over 60 nationalities at NCBIS, with English the teaching and playground language we maintain an average ratio of 62% expatriate children to 37% Egyptian/dual national pupils, unlike most schools in Cairo. This sets us aside as a truly international school and provides a wonderful opportunity for international mindedness within the classroom. Class sizes are small with a maximum of 20 pupils.

Founded in 1978 for the purpose of educating English speaking foreigners, NCBIS has grown in size and changed site but remains proud of its sense of community.

NCBIS strives to provide a holistic education based on the types of learning which are important for students in the 21st century. We believe that all can achieve and this is underpinned by our High Performance Learning programme introduced in 2021.



## The Secondary School



The Secondary School is non-selective with around 330 students on roll. The curriculum at Key Stage 3 is based on the English National Curriculum with an international dimension. In Years 10 and 11 we offer a combination of GCSE and IGCSE examinations, and in years 12 and 13 students can choose to study the IBDP or A Levels (starting 2022). We have very impressive end of Year 11 results and in 2021 the average score for the IBDP was 33. Students from NCBIS leave to study at prestigious universities worldwide.

We attach great importance to our extra-curricular programme which engages students in sports, the arts and service activities. The school is well resourced and has very good facilities. It is located within a secure walled campus, at the heart of the quiet residential suburb of New Cairo.

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*“Vibrant and engaged learners.” “NCBIS is a strong community of highly professional teachers.”*

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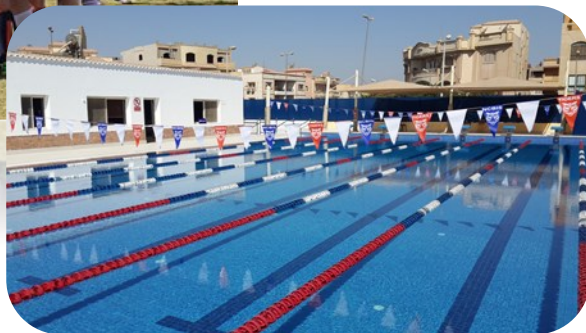


## Facilities

The Primary School and the Dutch stream share the main Primary building, housing 21 classrooms, a library resource centre and additional learning support bases. Separate to the main building is our Early Years area with a shaded outdoor learning environment. The Secondary School occupies two buildings, one which accommodates the English, Mathematics and Modern Foreign Language faculties; and the other which accommodates the library, Computer Studies, Humanities and Science faculties. All rooms are fully air conditioned and the school has good IT infrastructure with all classrooms being networked with high speed internet access, as well as being equipped with interactive whiteboards. Across the school sets of iPads and Macbooks can be booked for class use, enhancing the ICT provision in our two libraries. In a fourth building the school auditorium, Music, Dram and Art Department are housed.

Our PE department is located next to the sports facilities which include a large grassed sports pitch, fitness centre, a heated learner pool and a heated outdoor 6 lane 25m swimming pool, as well as a multi-purpose all weather court.





## Vision and Mission

### NCBIS Vision

In 2027 NCBIS will be the first school of choice in Cairo, providing unrivalled experiences that will enable all students to follow their passions and become successful, caring citizens and leaders in tomorrow's world".

### NCBIS Mission

To provide a learning environment that supports academic achievement whilst promoting personal growth through the attributes of the IB Learner profile, within a caring international community committed to the traditional values of honesty, courtesy, respect, integrity and fair play.

NCBIS is guided in all its actions and decisions by its commitment to:

- Providing quality education in a safe, secure and caring environment.
- Promoting academic and personal achievement.
- Developing each student's unique talents to help them achieve their potential
- Ensuring choice and challenge both within the curriculum and the extra-curricular programmes.
- Inspiring intellectual curiosity, critical thinking and enthusiasm for learning.
- Maintaining an internationally diverse community of open-minded people.

## Our Staff

We are privileged to attract and retain teaching staff of very high calibre that bring a wealth of experience to the school and continue to develop through out comprehensive CPD programme.

The successful candidate will lead a dynamic secondary school which epitomizes the school aim of 'Bringing out the best in everyone."

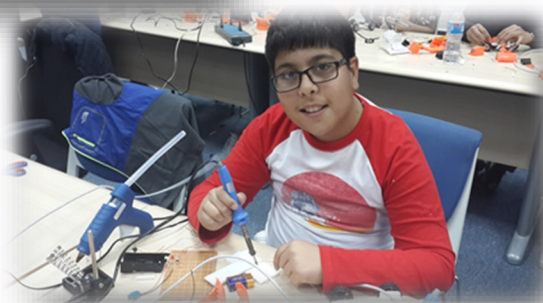
## Closing Date for applications:

**December 4th 2021**

**(The school reserves the right to accelerate the process should a suitable candidate make an early application)**

## Application Process

- Complete the application form and attach a copy of your c.v. Include a formal letter of application clearly addressing how you meet the requirements of the post.
- Provide the names, job titles, email addresses and telephone numbers of three referees, one of whom should be your current employer. Please note that we shall not contact referees until we have received your consent to do so, but will need to pursue all references before final interviews.
- Please note that ALL the above materials must be scanned into a single PDF attachment.
- Please send your completed application to [principal@ncbis.co.uk](mailto:principal@ncbis.co.uk)
- If selected for interview, proof of identity and the original certificates will be required.



Address: Road 17, 1<sup>st</sup> District, 3<sup>rd</sup> Zone,  
5<sup>th</sup> Settlement, New Cairo, Cairo, Egypt  
Tel: +202 2565 7115 / 2565 7120 / 2565 7121  
E-mail: [info@ncbis.co.uk](mailto:info@ncbis.co.uk) Web: [www.ncbis.co.uk](http://www.ncbis.co.uk)

New Cairo British International School is the sole operating activity of the Heliopolis Society for the Social and Cultural care of English Speaking Foreigners. Ministry of Social Affairs Registration No: 2643, New Cairo.



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