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**SITE SUPERVISOR PERSON SPECIFICATION**

***AF = Application Form I = Interview***

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| **Essential**It is essential candidates can provide evidence of: | **Test** | **Desirable**It is desirable candidates can provide evidence of: | **Test** |
| **Qualifications** |  |  |
| Good standard of education. Ability to read and carry out instructions | AF/I | Qualifications in numeracy and literacy | AF |
| **Experience/Skills** |  |  |
| The ability to work as part of a teamWillingness to be part of the on call rotaAbility to make sound decisions in an emergencyBeing able to work on their own initiative Ability to undertake general repairsWillingness to undertake training – particularly First AidAbility to work without supervisionUnderstanding of health & safety policies and proceduresPossess a passion for high standards in all tasksMust be self-motivated | AF/IIIIAF/IAFAF/IIIAF | Experience of working with people.Experience in a similar settingExperience of dealing with emergency situationsPrevious grounds maintenance workTraining in general repairsFirst Aid TrainedHealth & Safety trainingCOSHH training | AFAFIAFAFAFAFAF |
| **Written Application** |  |  |
| A well-constructed legible application. | AF |  |  |
| **Communication** |  |  |
| An ability to communicate effectively  | AF/I |  |  |
| **Relationships** |  |  |
| An ability to establish good working relationships with staff and the ability to form and maintain appropriate relationships and personal boundaries with students | AF/I |  |  |
| **Equal Opportunities** |  |  |
| A commitment to equal opportunities. | AF/I | Examples of good practice from their own experience. | AF/I |
| **Criminal Record Check** |  |  |
| Willingness to provide a full Criminal Record Bureau disclosure | I |  |  |

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