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**SITE SUPERVISOR PERSON SPECIFICATION**

***AF = Application Form I = Interview***

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| **Essential**  It is essential candidates can provide evidence of: | **Test** | **Desirable**  It is desirable candidates can provide evidence of: | **Test** |
| **Qualifications** |  | |  |
| Good standard of education. Ability to read and carry out instructions | AF/I | Qualifications in numeracy and literacy | AF |
| **Experience/Skills** |  | |  |
| The ability to work as part of a team  Willingness to be part of the on call rota  Ability to make sound decisions in an emergency  Being able to work on their own initiative  Ability to undertake general repairs  Willingness to undertake training – particularly First Aid  Ability to work without supervision  Understanding of health & safety policies and procedures  Possess a passion for high standards in all tasks  Must be self-motivated | AF/I  I  I  I  AF/I  AF  AF/I  I  I  AF | Experience of working with people.  Experience in a similar setting  Experience of dealing with emergency situations  Previous grounds maintenance work  Training in general repairs  First Aid Trained  Health & Safety training  COSHH training | AF  AF  I  AF  AF  AF  AF  AF |
| **Written Application** |  | |  |
| A well-constructed legible application. | AF |  |  |
| **Communication** |  | |  |
| An ability to communicate effectively | AF/I |  |  |
| **Relationships** |  | |  |
| An ability to establish good working relationships with staff and the ability to form and maintain appropriate relationships and personal boundaries with students | AF/I |  |  |
| **Equal Opportunities** |  | |  |
| A commitment to equal opportunities. | AF/I | Examples of good practice from their own experience. | AF/I |
| **Criminal Record Check** |  | |  |
| Willingness to provide a full Criminal Record Bureau disclosure | I |  |  |

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