

Learning Support Assistant

Location: RLS, Dubai

Reporting to: Head of Play and Early Years

About RLS

At Rashid and Latifa School Establishment (RLSE), our people are at the heart of everything we do. Our pioneering “People Policies” create the happiest place to work, aligning ourselves with the Sheikh's vision of “a future that belongs to those that can imagine it” His Highness Sheikh Mohammed Bin Rashid Al Maktoum, Vice President and Prime Minister of the UAE and Ruler of Dubai.

Rashid and Latifa School (RLS) was created as a unique entity by Royal Decree and is committed to providing world-class education in Dubai to **inspire future leaders of the UAE and beyond**. We seek to employ aspirational professionals who are fully engaged with the school's vision: **to nurture futurists and visionaries who contribute globally as courageous and empathetic leaders, igniting a mindset of possibility.**

Our principles

An education like no other to nurture:

- **Culture:** Passionate and proud UAE leaders
- **Wellness:** Kind, healthy and empathetic leaders
- **Play:** Curious, inquisitive and courageous leaders
- **Innovation:** Inventive, enterprising and creative leaders
- **Community:** Ethically informed, responsible global leaders

Once you step into Rashid and Latifa School (RLS), prepare to embark on a captivating journey where the rich tapestry of culture seamlessly intertwines with the cutting-edge world of innovation, shaping future leaders who honour tradition in a rapidly changing world.

Rashid and Latifa School is more than just a school. It stands today as a transformative force, ready to serve the UAE and beyond, where dreams are nurtured, and future leaders are forged.

What we offer

We offer a supportive and collaborative work environment, where your contributions are valued and recognised. In addition to opportunities for professional growth and development, we provide a competitive salary and benefits package.

Rashid and Latifa School (RLS) is committed to being a diverse and inclusive workplace and welcomes applications from all candidates who meet the job profile.

We are committed to safeguarding the welfare of all children. As an establishment, we recognise our responsibility to take all reasonable steps to promote safe practice and protect children from harm, abuse, neglect and exploitation. Our safeguarding infrastructure

will ensure best practice is followed and therefore applicants will be subject to rigorous checks and our interview process will prioritise safeguarding.

As part of our application process, we will ask you to provide details of your full employment history and at least three professional references for the past 10 years (including current Head of School or organisation), which will be verified during the interview process. Please ensure you have a copy of your passport, birth certificate, attested educational certificates, police check for every country where you have lived and experience letters for the past 10 years.

Department: Rashid and Latifa School Establishment

Reporting to: Head of Play and Early Years

Main Purpose

Every educator at Rashid and Latifa School (RLS) is respected as a leader of learning and is responsible for inspiring academic excellence, encouraging curious minds and promoting the highest standards of achievement.

We are seeking a strong, passionate and innovative Learning Support Assistant (LSA) with a vibrant personality and the ability to connect with students, their families and all teachers through mutual trust and respect.

Responsibilities

Leadership

- Set an exemplary tone for the RLS community through modelling the RLS Purpose, Principles and Practices
- Contribute positively to an exceptional team, relentlessly focussed on research based, innovative pedagogy placing high importance on student wellness and experiential, playful learning
- Engage, inspire and motivate fellow colleagues through professional practice, reflective dialogue and the sharing of best practice to support individual and whole school growth

Learning and Teaching

- Ensure that there is effective communication with class teachers concerning lessons, pupil progress and learning
- To support pupils to develop their social, emotional, physical and intellectual needs, both inside and outside the classroom
- Support the wider school in ensuring that education at RLS is founded upon positive relationships that enhance each student's sense of belonging, level of motivation and engagement to promote successful learning
- Deliver considered planning in the context of an innovative curriculum with highly aspirational goals designed to support the unique needs, interests and differences of every student either in small groups or one-to-one
- Implement consistent behaviour management strategies in line with the RLS culture for learning policy to maintain a positive school culture that deliberately and

carefully optimises conduct, character and academic achievement to develop a deep sense of belonging to RLS

- Support in providing effective personalised provision for all learners, including those with additional learning needs: Students of Determination (SOD), students with English as an Additional Language (EAL) and More and Exceptionally Able students, to ensure they participate fully and achieve their full potential
- Be confident in supporting students of various ages and in different curriculum areas
- Promote diversity, equity and inclusion in learning and teaching
- Promote independent learning through effective scaffolding techniques
- Support and guide student reflection on learning outcomes to promote learner autonomy
- Promote a love of learning and intellectual curiosity
- Support teachers in setting aspirational targets that stretch and challenge students
- Promote high standards in all aspects of school life, particularly in student progress
- Be familiar with how to establish achievable short-term targets and how these contribute to the achievement of long-term goals
- Be diligent in monitoring, tracking and recording progress towards learning targets
- Use a variety of means to collect data to demonstrate progress
- Demonstrate experience in supporting students with English or Arabic as an additional language
- Be digitally competent in the use of a range of platforms and applications to support learning
- Be able to respond to, and react to, changing environments and demands swiftly and professionally
- Actively support and uphold the school's culture, policies and protocols
- Inspire and motivate students, teachers and other school employees
- Comply with the professional duties of the RLS Staff Code of Conduct
- Contribute to a school culture which is positive, purposeful and professional

Other Responsibilities

- Be responsible for promoting and safeguarding the welfare of children and young people
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security
- Ensure the appropriate security, safety, state of repair of all areas under your jurisdiction
- Take responsibility for personal professional development opportunities through attendance at directed and voluntary training
- Support in the creation, development and maintenance of the RLS learning environments, keeping them in line with the purpose and vision of RLS
- Demonstrate a positive contribution to the wider life and ethos of the school, for example, through Extra Curricular Activities
- Participate in a cycle of performance enablement and receive advice on areas for development

- Undertake other reasonable duties as requested deemed necessary for the effective operation of the school

Essential Qualities

- Have an outstanding ability to communicate fluently in spoken and written English and Modern Standard Arabic (MSA) language (preferred)
- Kind and compassionate with a great sense of humour
- Exceptional work ethic with a positive, solution focused attitude and a growth mindset
- A valuable team player, demonstrating respect for all members of the school community
- Globally minded and community orientated professional values.
- Experience supporting dual language learners in a high-impact learning and teaching environment
- Evidence of being a passionate, innovative, expert Learning Support Assistant
- Knowledge of the UK education system, outstanding international curriculum and pedagogy.
- Minimum of a two A-Levels or equivalent
- A minimum of three years outstanding practice in education, valuing student centred learning
- High level of competence in the use and application of technology to enhance student learning
- A commitment to ongoing professional development
- Embrace the unique opportunities the RLS campus will offer
- Valid police checks and supportive references

Desirable Qualities

- Relevant qualifications associated with working with students, for example, a CACHE qualification
- Specialism in working with students for whom English is an Additional Language.
- Experience supporting teaching through a play-based learning approach.