**JOB DESCRIPTION**

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| **Agency** | Department of Education | | | **Work Unit** | Casuarina Senior College |
| **Job Title** | Faculty Coordinator – Health and Physical Education | | | **Designation** | Senior Teacher 1 |
| **Job Type** | Full Time | | | **Duration** | Fixed from 24/01/2020 to 19/07/2020 |
| **Salary** | $116,331 | | | **Location** | Darwin |
| **Position Number** | 18328 | **RTF** | 173869 | **Closing** | 20/10/2019 |
| **Contact** | Kylie Murphy, Assistant Principal on 08 8983 7300 or [kylie.murphy@ntschools.net](mailto:kylie.murphy@ntschools.net) | | | | |
| **Agency Information** | [www.education.nt.gov.au](http://www.education.nt.gov.au) | | | | |
| **Information for Applicants** | **Applications must be limited to a one-page summary sheet and an attached resume/cv.** Further information for applicants and example applications can be found [here](http://www.ocpe.nt.gov.au/working_in_the_ntps/filling_ntps_job_vacancies/templates_and_guidelines) | | | | |
| **Information about Selected Applicant’s Merit** | If you accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information on selection outcomes, [click here](https://cmsexternal.nt.gov.au/__data/assets/word_doc/0011/247763/4._Selected_outcome_advice_for_all_applicants.dot) | | | | |
| **Inclusion & Diversity** | The NTPS values diversity and aims for a workforce which is representative of the community we serve. We strongly welcome and encourage people from all diversity groups to apply and strive to accommodate people with disability by making reasonable workplace adjustments when required. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. | | | | |
| **Special Measures** | Under an approved **Special Measures** recruitment plan, Aboriginal and Torres Strait Islander applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level. | | | | |
| **Apply Online Link** | <https://jobs.nt.gov.au/Home/JobDetails?rtfId=173869> | | | | |

**Primary Objective:** As part of the College Leadership Group, the Health and Physical Education Faculty Coordinator leads a multi-disciplinary faculty, providing educational leadership in the areas of curriculum, resourcing, staffing, and student welfare.

**Context Statement:** Casuarina Senior College (CSC), is an Independent Public School, located in the Darwin Northern Suburbs. CSC has a student enrolment of approximately 950 students, with 25 per cent identifying as Aboriginal. CSC caters for students in Years 10 to 12 by offering a wide range of Stage 1 and 2 NTCET subjects. The College is a Centre for Excellence in the Medical and Health Sciences and STEM areas. It conducts a High-Performance Sports Program, and an array of Vocational Education and Training qualifications are available. CSC also hosts and supports the Sports Education and Development Australia Program (SEDA).

**Key Duties and Responsibilities:**

1. Provide pedagogical and curriculum leadership that maximises student engagement, retention and achievement within the faculty.
2. Lead, coordinate and facilitate the faculty, to provision and apply resources (including budgets), to optimise learning outcomes for all students, in compliance with Northern Territory DoE policies and College procedures.
3. Provide leadership in the areas of teacher professional practice, knowledge and engagement on an ongoing basis, including DoE requirements.
4. Provide school-wide leadership through active involvement in whole school decision making, planning and revision of procedures. This is demonstrated through active involvement within the College Leadership Group.
5. Undertake a teaching load to deliver NTCET Stage 1 and Stage 2 subjects.

**Selection Criteria**

**Essential:**

1. Demonstrated ability to develop and implement innovative senior years (Year 10 – 12) curriculum solutions to maximise student engagement, retention and achievement.
2. Demonstrated ability to manage a faculty or work unit’s physical, financial and human resources.
3. Proven ability to build the capacity of self, others and teams through high-level coaching or mentoring in the areas of curriculum, pedagogy, assessment and the use of student data.
4. Proven knowledge and experience of student welfare and behaviour management strategies appropriate for a wide range of students.
5. Demonstrated ability to build a shared culture of high expectations, while developing and maintaining effective interpersonal and cross-cultural relationships within and beyond a school community.

**Further Information:** All applicants must be registered with the Teacher Registration Board of the Northern Territory, hold a current Working with Children Notice (Ochre Card) from SAFE NT and be eligible to work in Australia.

**Approved: September, 2018 Glenn Dixon, Principal**