



AMPLEFORTH COLLEGE
School Nurse
Job Description

To provide a first class health facility for Ampleforth College in support of and as delegated by the Lead Nurse, Medical Officers and Headmaster; ensuring the provision of comprehensive and high quality nursing across the school population in order that each child is enabled to reach their full potential and not be disadvantaged through ill health or disability. The rota pattern will consist of day and night shifts.

Responsibilities of all nurses on the team:

1. To provide a caring and professional nursing service for all students in the Infirmary
2. To take responsibility for the assessment of care needs and the development, implementation and evaluation of programmes of care without supervision.
3. To fulfil the duties set out in the protocol agreed between the Headmaster and Medical Officers in relation to the health care of the students at Ampleforth College
4. To plan and provide school nurse led and managed clinics giving support, information/advice and treatment as required
5. Providing pitch-side and event, first aid when required
6. Attending emergency incidents within the entire College and Abbey campus when required
7. Liaising with parents and college staff regarding the care of the students
8. Stock control, documentation and dispensing of prescription and non-prescription medication
9. Providing travel health advice and immunisations and liaising with Ampleforth Surgery with regards to vaccine stock and supply
10. To liaise with permanent nurses or School Doctor regarding concerns relating to student health
11. To provide nursing advice and training to school staff, students and parents as required
12. To assist in health promotion within the Infirmary and the wider college
13. To establish effective working relationships with all members of the multidisciplinary team, housemasters, House Matrons, other school staff and external organisations
14. To offer guidance of non-medically qualified House Matrons in regard to health care matters
15. To assist in the development of policies and procedures
16. To participate in audit projects on topics agreed with the Lead Nurse as required

17. To act at all times in accordance with the NMC Code of Practice and other NMC guidelines
18. To keep accurate and contemporaneous records observing the confidentiality of records in accordance with the Nursing and Midwifery Council Code of Professional Conduct.

Resources Managed

Nil

Line Manager and Annual Appraisal Reporting Office

Lead Nurse

Annual Appraisal Counter-signing Officer

Head of Pastoral Care