

Sherborne Girls is an independent Anglican boarding school founded in 1899. It is situated on an extensive site on the western edge of the historic Abbey town of Sherborne and has an excellent academic record combined with first-rate facilities. It aims to give its pupils (aged 11 - 18) a broad and balanced academic, physical, social and moral education.

There are excellent relations with neighbouring Schools. Drama, music, social and academic life are greatly enhanced by shared activities and resources. These include a number of joint choirs with Sherborne (Boys') School and two orchestras (the Sherborne Schools' Symphony Orchestra and Sinfonia) comprising pupils from six of the town's schools.

**Job Description for
Visiting Part-time Teacher of Violin and Viola**

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

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| <p>Summary of the Role:</p> | <p>Musical Instrument and Singing Teachers should work closely with the Director of Music in order to promote the subject throughout the School community and create the framework within which pupils can enjoy an active pursuit of Music at all levels and in a variety of forms.</p> |
| <p>Main Duties and Responsibilities:</p> | <ul style="list-style-type: none"> • Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact. • Teach pupils, ranging from complete beginners to those of a high standard, the technique and musicianship required to play the appropriate instrument. • Carry out appropriate administrative procedures of the Department (e.g. attendance records, pupil absence notes); • Prepare pupils for Registry of Guitar Tutors (RGT) and Trinity Rock and Pop (or similar) Music Examinations as appropriate; • Prepare appropriate pupils for the practical component of GCSE, AS and A level examinations in consultation with the Director of Music; • Where appropriate, and following consultation with the Director of Music, organise, promote, rehearse and direct appropriate ensembles as extra-curricular activities; • Prepare pupils for Concerts, Festivals and Competitions as appropriate and encourage pupils to take the available opportunities to develop all aspects of their musicianship; • Assess, record and report as required on the development, progress and attainment of pupils; |

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| | <ul style="list-style-type: none"> • Promote the general progress and well-being of any pupil assigned to him/her; • Prepare reports for the Director of Music's discussion of pupils' progress with parents at Parents' Evening; • Promote the general progress and well-being of any pupil assigned to him/her; • Act in the professional manner of a School Teacher, maintaining good order and discipline among the pupils and safeguarding their health and safety, both when they are authorised to be on the School premises and when they are engaged in authorised School activities elsewhere. |
| <p>Proposed start date:</p> <p>Closing date for the receipt of application forms:</p> <p>Please sent applications to:</p> | <p>September 2018</p> <p>12 Noon, Monday 21 May 2018</p> <p>Please email Application Forms to personnel@sherborne.com or post to: Mrs Heather Cousins, personnel Manager, Sherborne, Dorset. DT9 3QN</p> |

| Person Specification The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. | | | |
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| | Essential | Desirable | Method of Assessment |
| Qualifications | Degree or diploma in music. | | Production of the applicant's certificates |
| Experience Knowledge | Relevant teaching experience. Expertise as a performer in the relevant instrument. | | Contents of the Application Form. Interview Professional references |
| Skills | Excellent teaching skills. Ability to motivate and manage students. Ability to deal positively and constructively with students and colleagues at all levels. | Ability to play the piano. Ability to work on own initiative and as part of a team. | Contents of the Application Form Interview/performance Professional references |

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| <p>Personal competencies and qualities</p> | <p>Capacity to be efficient and organised, flexible and adaptable</p> <p>.</p> <p>Ability to prioritise effectively. The ability to work in a busy environment and meet deadlines.</p> <p>Motivation to work with children and young people</p> <p>.</p> <p>Ability to form and maintain appropriate relationships and personal boundaries with children and young people.</p> <p>Emotional resilience in working with challenging behaviours.</p> <p>Positive attitude to use of authority and maintaining discipline.</p> | <p>Good sense of humour. Enthusiasm.</p> | <p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p> |
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