

## INFORMATION

### WORKING AT WYKE SIXTH FORM COLLEGE



### INTRODUCTION

#### **Application for the Post of: Junior Software Developer**

Thank you for your enquiry concerning the above post. I hope you find the following information of interest, and that you are encouraged to apply. Please note the closing date for received applications is **Monday 6th July 2026 at 9a.m, Interviews will be held on 10th July 2026.** Included in this pack is some information about the MIS department, an outline job description and a person specification.

For further details and to access the application portal please see below or visit [www.wyke.ac.uk/about-wyke/staff-vacancies](http://www.wyke.ac.uk/about-wyke/staff-vacancies). If you have any queries about applying for the role, please contact [personnel@wyke.ac.uk](mailto:personnel@wyke.ac.uk), or call 01482 346347.

The College is committed to safeguarding children and vulnerable adults. The successful applicant will be required to disclose any criminal convictions and agree to a check being made through the Disclosure and Barring Service. Please note that any eventual offer of employment will be made provisional subject to receipt of satisfactory DBS, qualification, barring, health and reference checks.

I would like to take this opportunity to thank you for the interest that you have shown in this post. Following short listing, we will endeavour to contact all applicants via email to advise them whether they will be invited in for an interview process.

Yours sincerely

Jenny Anderson

H.R. Manager

# WORKING AT WYKE

Wyke is a successful and highly ambitious Sixth Form College whose aim is to be the best college in the country. We are an established, popular College with an outstanding reputation in the locality. The college draws students from Kingston-Upon-Hull, East Riding of Yorkshire, and further afield. The largest and one of the most successful A-level provider in the area, we offer applicants the opportunity to work alongside committed colleagues who have enabled our students to achieve high levels of success. At Wyke we put the student first and all decisions centre around staff working together to meet their best interests.

We currently have around 2500 students and around 200 members of staff. We offer a wide range of A Level courses as well as some highly successful BTEC courses, both those equivalent to one, two and three A-levels, and a small number of GCSEs.

Each A-level, GCSE or BTEC is allocated 4 x 70 minute lessons and a full time teacher will teach 5 of these 'blocks'. The teaching day begins at 9a.m. and finishes at 4p.m. On some mornings full staff or faculty briefings are held at 8.45a.m. to keep staff up to date with what is happening around the college and allow a time for them to catch up with each other.

We have an excellent team of staff and their continuing professional development is a priority at Wyke. The approach for this was recently revised so that so that members of staff fall into one of a number of development strands e.g. 'Aspiring Leaders', 'Wider Pastoral', 'Administrative', 'AI Champions'. Some development activities take place on one of the three Development Days spread across the year while other sessions are during afternoon workshops or independent activity which happens whenever is convenient for the staff members involved. Our plan is that every member of staff will have an entitlement to a significant amount of development every year and we also offer a system for people to log that development, including any activities undertaken independently.

We offer a welcoming college with supportive management and a strong team atmosphere as well as a modern environment. We are lucky to work with great students who are here to learn and have chosen their subjects so standards of behaviour are high.

# WORKING AT WYKE

Our employees at Wyke 6th Form College have access to a number of different benefits including:

- Generous pension schemes
- Generous holiday entitlements
- Significantly enhanced sick pay
- In service life cover
- Structured pay grades
- Funded development opportunities
- Free tea and coffee
- Occupational Health support
- Flu-jabs
- Cycle to Work Scheme
- Multi-faith room
- Subsidised food costs
- Subsidised social events
- Use of library facilities
- Staff sports classes
- Opportunities to travel with college trips
- Employee Assistance Programme which provides free staff counselling, financial, and legal advice

# THE DEVELOPMENT TEAM AT WYKE SIXTH FORM COLLEGE

The Development Team consists of the Senior MIS Developer and an MIS Developer. The team plays a key role in ensuring that staff and students have reliable, secure, and efficient access to systems and data. Working closely with the MIS team and senior leaders, the team develops bespoke solutions and ensures their effective integration with core platforms, including the student information system (MIS).

The team designs and maintains a comprehensive suite of reporting outputs, including live operational reports and Power BI dashboards. These enable leaders and managers to make timely, well-informed decisions and support continuous improvement across the organisation.

In addition, the Development Team is responsible for maintaining and enhancing existing systems, ensuring they remain compliant with data regulations and continue to meet organisational needs. This work supports the ongoing improvement of both staff and student experiences at Wyke Sixth Form College.



# JOB DESCRIPTION

<b>Job Title :</b>	Junior Software Developer
<b>Overall Purpose:</b>	<p>To assist the Development Team in maintaining, supporting and further developing the a wide range of existing web-based systems applications, PowerBI dashboards, and reports. Assist development of new web-based systems, applications, dashboards and reports.</p> <p>The Development Team provide the college with expert web development integrating with existing SQL Systems in place and provide problem solving solutions to give the best platform for students and staff.</p>
<b>Policy and Procedure:</b>	Inherent in this job description is an expectation that you will observe and implement the agreed policies and procedures of the College, including conduct, health and safety, safeguarding, appraisal and equality and diversity.

## Key Duties

<b>Reporting and System Development</b>	<ul style="list-style-type: none"> <li>• Contribute to the design, production and implement of bespoke web applications using HTML, CSS, PHP, Javascript, MySQL etc</li> <li>• Help to integrate the operation of systems and applications to achieve optimal benefits for users and the achievement of College aims</li> <li>• Help maintaining documented procedures and user guides</li> <li>• Help develop and maintain college data reporting including in-house, dashboards, SSRS-based reports and external reporting systems</li> <li>• Assist leadership and MIS team with ad-hoc query building and reporting</li> <li>• Ensure that staff and student users of digital systems receive customer focused and friendly support</li> <li>• Undertaking other tasks as may be necessary to ensure the continuing development of systems and service, such as data cleansing maintenance</li> <li>• Utilise AI tools within the College’s policy to optimise existing scripts and plan new development work</li> <li>• Ensure compliance with GDPR, Freedom of Information, Copyright and other relevant legislation and internal policies</li> </ul>
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# JOB DESCRIPTION

<b>Health and Safety:</b>	<ul style="list-style-type: none"><li>To monitor and take responsibility for the Health and Safety standards within MIS ensuring that College Health and safety policies and procedures are developed, implemented and reviewed and to maintain an up-to-date knowledge of Health and Safety legislation as applicable to the role.</li></ul>
<b>Equal Opportunities:</b>	<ul style="list-style-type: none"><li>To monitor and take responsibility for Equality and Diversity within teaching and learning ensuring that statutory requirements are fulfilled, and College Equality and Diversity policies and procedures are implemented.</li></ul>
<b>Safeguarding:</b>	<ul style="list-style-type: none"><li>To monitor and take responsibility for Safeguarding within the programme team ensuring that statutory requirements are fulfilled and College Safeguarding Policies and procedures are implemented.</li></ul>
<b>Location:</b>	<ul style="list-style-type: none"><li>Wyke College, Bricknell Avenue Hull HU5 4NT</li></ul>

# PERSON SPECIFICATION

Essential qualities	Desirable qualities
Programming ability in at least one language – ideally in <b>HTML, CSS, PHP, JavaScript, jQuery, MySQL</b> and <b>SQL</b> server, but alternatively another current language such as Python, Java or C++/C#.	Experience in web system development with programming skills in HTML, CSS, PHP, JavaScript, jQuery, MySQL and SQL server.
A good understanding of programming concepts and practice and systems analysis	An understanding of Ajax and experience of using this method for background data retrieval in web applications
A passion to learn the languages and technologies required for developing web development projects (HTML, CSS, PHP, JavaScript, jQuery, Ajax, MySQL and SQL server)	Good awareness of current graphic and icon functions to improve the end user experience
Good understanding of end user requirements in modern web based systems	Understanding of the Laravel framework and it's concept
Good problem solving skills	Level 3 qualification or degree in relevant subject
Good interpersonal skills and an understanding of effective communication with service users	
Good understanding of data structures and relational database design concepts	

## FURTHER INFORMATION CONTACT

Wyke Sixth Form College

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#WeAreWyke #MakeltHappen



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Wyke TV