

## Job Description for Saxophone Teacher

**Post:** Saxophone Teacher

**Line Manager:** Director of Music

**Start date:** 01 September 2023

Bristol Grammar School is looking for a committed, passionate, and enthusiastic Saxophone Teacher to teach across all areas of the school from Infants and Juniors to Sixth-Form. The role is for those with 1:1 instrumental teaching experience primarily of Saxophone but other woodwind instruments, particularly Clarinet, would be an advantage. In addition, experience of small group teaching, especially with younger year groups, would be desirable.

**The Music Department** at Bristol Grammar School is energetic, active, and very successful, both in the classroom and in the breadth and variety of co-curricular ensembles and activities available to pupils. It currently consists of 4 full-time music teachers in the Senior School (with the usual structure made up of the Director of Music and a separate Head of Curriculum Music), a Junior School Music co-ordinator, a part-time administrator, support from one Performing Arts Intern, and twenty-one instrumental staff, many of whom teach at least two full days. In September 2016, the department moved into its new premises within the 1532 Performing Arts Centre, giving it state of the art facilities to aid the development of music across the school.

The department usually has over 20 weekly coached music activities and ensembles. Coached by a mixture of curriculum staff and Visiting Music Teachers (VMTs), these activities range from large groups such as BGS Orchestra; BGS Choir; and Jazz Big Band; to smaller groups such as chamber strings, woodwind and brass, girls' and boys' a cappella ensembles, Year 7 Choir, rock bands, jazz training ensemble, music tech club, and many more.

Major concerts take place at least once a term either in the School's 1532 Theatre or in local concert halls, including at St. George's, Brandon Hill. Smaller performances take place regularly in the Mackay recital hall and assemblies. Other music department events include continental tours, the annual carol service, musicals, masterclasses, battle of the bands, evensongs and concert trips.

This role would span across the school, from Year 1 to 13 (Infants to Sixth-Form). The successful candidate will be committed to supporting the co-curricular and pastoral areas of the School, creating a warm and supportive environment and fostering a love of music.

### Duties and Responsibilities

To teach Saxophone to pupils from Year 1 to Year 13. Parents apply for lessons through the School, who pass their details on to the Saxophone Teacher. Instrumental staff are self-employed, but are still responsible to the Director of Music for the quality of their provision.

- To teach pupils of all ages and varying ability levels
- To be open to teaching as part of our new Trailblazer and Pathway Schemes which use small group tuition (3s & 4s) to encourage the uptake of Brass and Woodwind instruments.
- To communicate effectively with parents
- To prepare pupils effectively for examinations
- To communicate and interact appropriately with other staff
- To organise a timetable taking into account the necessary rotation

- To write termly reports on pupils in an appropriate and encouraging fashion
- To perform to a high level on your chosen instrument
- Conforming to the School's Code of Conduct
- Adherence to the School's safeguarding procedures

This job description is not necessarily a comprehensive definition of the post. It may be subject to modification or amendment at any time after consultation with the holder of the post.

### Candidate Specification

#### Key

L Assessed through application form, references, letter of application

I Assessed at interview

There are certain **essential criteria** that we would expect a candidate to possess.

Be an outstanding musician	L	I
Experience of teaching pupils from age 5 to 18	L	I
Experience of teaching pupils at various ability levels on the Saxophone	L	I
Experience of preparing pupils effectively for examinations	L	I

The following list outlines the further qualities, skills and experiences that the selection panel will be keen to explore with candidates. It is understood by the panel and – we hope – by prospective candidates, that no single person will fulfil every criterion. We encourage candidates who do not “tick every box”, therefore, to apply nonetheless and to be open during the selection process about those areas in which they would wish to develop their skills and experience further.

Ability to multi-task and manage your own priorities and workload	L	I
A self-starter who is motivated and shows initiative	L	I
A sense of humour and an optimistic, resilient style when faced with pressure		I
The ability to develop good working relationships with all members of the School community	L	
A well organised and resourceful approach to their work and have the ability to meet deadlines	L	I
Commitment to the ethos and holistic education provided by BGS and to the maintenance of BGS as a leading independent school	L	
An enthusiastic and approachable nature		I
Be able to communicate well with children and young people and in particular be prepared to demonstrate: <ul style="list-style-type: none"> <li>• Motivation to work with children and young people</li> <li>• Ability to form and maintain appropriate relationships and personal boundaries with children and young people</li> <li>• Emotional resilience in working with any challenging behaviour</li> <li>• Professional attitudes to use of authority and maintaining discipline</li> <li>• Understanding of safeguarding and promoting the welfare of young people</li> </ul>	L	I

## **Hours and Benefits**

<b>Working hours</b>	Approximately 8 consecutive hours per week at present, with potential for expansion, especially if appointed as Clarinet teacher as well. Pupils will generally expect a lesson once a week during term-time: this results in approximately 30 lessons during the year. There is no provision for lessons outside of school term.
<b>Salary</b>	Instrumental Staff are self-employed, and invoice parents of pupils direct. Fees are determined by the school: currently £21 per half-hour lesson.
<b>Car Parking</b>	No car parking is provided during term time

## **Equal Opportunities**

The School is an equal opportunities employer and is committed to equality of opportunity for all staff. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage / civil partnerships. We are committed to increasing the diversity of our staff body and particularly welcome applicants from minority groups who are currently under-represented in our staffing community.

## **Application details**

To apply please visit our website, [employment opportunities section](#). On the role specific page there is an 'Apply now' button which will take you into the online application process. We reserve the right to interview and appoint before the closing date.

The closing date for applications is 04 June 2023.

Interviews will be planned for the week commencing 12 June 2023.

***Bristol Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. In accordance with our Child Protection Policy we are unable to process applications without a fully completed application form. The post is exempt from the Rehabilitation of Offenders Act 1974. All convictions, cautions and bind-overs, including those regarded as 'spent' must be declared when applying. The applicant may post such a declaration in an envelope marked 'Private & confidential for the Headmaster' which will only be opened should the candidate be shortlisted. The successful applicant must obtain List 99 clearance and DBS (Disclosure and Barring Service) clearance at enhanced level.***