



LE RONDIN SCHOOL AND CENTRE

SPECIAL SCHOOL PRIMARY POOL TEACHER

MAIN SCALE PLUS SPECIAL SCHOOLS ALLOWANCE

JOB DESCRIPTION

AIMS AND PURPOSE OF THE JOB:

1. To facilitate a high quality learning experience which provides learners with the opportunity to achieve their full potential
2. To contribute to the overall ethos, work and aims of the school
3. To promote inclusion of all young people ensuring that they have equal access to opportunities to learn and develop
4. To be responsible for promoting and safeguarding the welfare of young people within the school
5. To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth
6. To work collaboratively and share collegiate responsibility for the success of the school
7. To contribute to the self-evaluation of the school and play an effective role in school improvement
8. To undertake appropriate professional and supervisory duties which may be required by the Headteacher

TEACHING AND LEARNING:

1. To plan, prepare and deliver challenging, stimulating and engaging lessons in accordance with agreed schemes of work and school policies

2. To model and facilitate a high quality learning experience which provides learners with the opportunity to achieve their full potential
3. To implement the Bailiwick of Guernsey Curriculum that maximises positive outcomes for learners
4. To implement and deliver a differentiated and personalised curriculum that engages learners and enables them to make the best possible progress
5. To create an effective and purposeful learning environment in accordance with the school's behaviour policy using behaviour management strategies effectively and in line with the school's policy and procedures
6. To contribute to the development, implementation and review of policies and schemes of work
7. To monitor and assess the achievement of learners, and to record and report the development, progress and attainment of learners in accordance with the school assessment policies
8. To make use of digital technologies to enhance teaching and learning and for the purposes of management
9. To plan for the effective deployment of Learning Support Assistants or other associate support staff or adults where appropriate to enhance young people's learning
10. To implement the SEN Code of Practice

PRACTICAL AND PERSONAL CARE

1. To administer First Aid as required, and manage First Aid equipment with appropriate training
2. To assist with the dispensing of medication in accordance with a medical care plan, with appropriate training
3. To care for a learner who may have been sick or incontinent or who is upset, which may include the changing of clothes and helping dress
4. To prepare, use and maintain specialist equipment, plans and resources necessary to support learning activities

PROFESSIONAL LEARNING AND DEVELOPMENT:

1. To participate in the performance management process
2. To be a reflective practitioner, evaluating and improving own practice in order to take teaching and learning forward
3. To contribute to school development by sharing professional learning, expertise and skills with others, and participating in collaborative learning opportunities
4. To be well informed of both local and national developments and participate in cross-phase working throughout the Bailiwick
5. To take full advantage of any relevant training and development available and undertake any necessary professional development as identified in the School Development Plan and the performance management process
6. To take responsibility for personal professional development, keeping up-to-date with research and developments in teaching pedagogy and changes in the curriculum, which should lead to improvements in teaching and learning

HEALTH, SAFETY AND WELFARE:

1. To comply with procedures on all matters concerning child protection, health, safety and welfare, confidentiality and data protection in accordance with Education Services' policies and procedures, and to report all concerns to an appropriate person
2. To take responsibility for personal health, safety and welfare and that of others who may be affected by your actions or inactions
3. To commit to uphold States of Guernsey environmental policies and aspirations for sustainable learning provision

RESPONSIBLE TO:

The Headteacher

ACCOUNTABLE FOR:

1. The delivery of high quality teaching and learning
2. The progress of learners for whom you have responsibility
3. Improving and extending professional effectiveness

4. Creating a safe environment for learners and to have concern for their welfare and wellbeing whilst under your guidance

The above duties are not exhaustive but the job description is current at the date shown, and is a guide to the work the post holder will be required to undertake. This job description will be kept under review and may subsequently be amended or modified in discussion with the post holder to meet changing circumstances.

The States of Guernsey is committed to safeguarding and promoting the welfare of young people and expects all employees and unsupervised volunteers to share this commitment. The post holder is therefore required to hold an Enhanced and Barred DBS Certificate and be registered with its Status Update Service.

KEY CRITERIA:

ESSENTIAL:

1. A suitable teaching qualification with experience of teaching pupils with SEN
2. An ability to demonstrate effective strategies to achieve high quality teaching and learning
3. The ability to work as part of a team in school and as part of a multi-agency team
4. The ability to make effective use of digital technologies to enhance teaching and learning
5. Understand how to use data effectively to monitor learner progress and achievement
6. The ability to communicate effectively with a wide range of people
7. Effective organisational and classroom management skills
8. Experience, understanding and skills relevant to the specific responsibilities of the post

2018.01.19