



# Hatch End High School

*"Students thrive in this school." - Ofsted*

**Headteacher:** Mrs Marianne Jeanes

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Dear Candidate

Thank you very much for expressing an interest in the position of Assistant Headteacher. This position has arisen owing to the present postholder retiring which provides an exciting opportunity to expand the senior leadership team. As the new Headteacher at Hatch End, I am really excited about the direction in which the school is moving and we can see consistent progress, high expectations and huge potential within our staff and students.

Areas of responsibility will involve a range of dimensions as specified in the job description. We are flexible in our approach to Senior Leadership responsibilities and aim to rotate in order to ensure professional development. However, the ability to lead on writing the timetable is essential and previous experience of NOVA-T or other timetabling software is desirable. Attention to detail, an appreciation of school data and the ability to implement clear systems and protocols will be a requirement and we look forward to hearing from you about other areas on which you have the skills to lead most effectively. We believe firmly in distributed leadership and therefore we expect all our senior leaders to demonstrate strong line management skills. We believe that an organisation is only as good as its people and will only thrive where colleagues are valued for the contribution they make to the lives of the young people we serve and are recognised for the opportunities they provide for our students.

Hatch End High School Sixth Form exists as part of a very healthy collegiate comprising 12 secondary schools and colleges in Harrow. All the schools work collaboratively together to ensure our provision for Post 16 is outstanding. Our own Sixth Form is highly successful and consistently hits the top 10% - 20% of similar schools nationally for the progress students make as measured by the Level 3 VA and ALPS Monitoring Systems.

GCSE results show progress which has been significantly above National Average for many years. Our cohort is fully comprehensive and requires both an outstanding pastoral and teaching and learning focus to ensure high academic outcomes and emotional wellbeing.

Hatch End High School is a warm, vibrant and stimulating place to work. The senior leadership team is experienced, creative and collaborative. Continuing professional development is at the core of everything we do and we work hard to provide the very best education we can for our students and training for our staff.

Our website has comprehensive information on the many fantastic opportunities at the school and would urge you to read this before applying. If you would like to discuss the role informally before submitting an application, please do not hesitate to contact [hr@hatchend.harrow.sch.uk](mailto:hr@hatchend.harrow.sch.uk)

I very much look forward to reading your application.

Yours faithfully

Mrs Marianne Jeanes  
Headteacher

