



WELLINGTON COLLEGE
INTERNATIONAL
HANGZHOU

POSITION: Drama Teacher

ABOUT US

Wellington College International Hangzhou is the 13th member of Wellington College family worldwide, offering a world-class international education for children of expatriate families from the ages of 5 to 18, following a curriculum based on the English National Curriculum. These naturally lead into the IGCSE and A Levels in the Senior School. As with all Wellington College schools, the Wellington Values and Identities form the core of the holistic education provided by Wellington College International Hangzhou.

The Wellington College Hangzhou campus covers over 74,000 square meters and hosts a range of custom built, state-of-the-art facilities that provide pupils with access to the very best academic and co-curricular opportunities.



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BASIC INFORMATION

JOB TITLE	Drama teacher	DEPARTMENT	Academic
SUPERVISOR	Head of Drama;		

POSITION IN ORGANISATION

The post holder is accountable to the Head of Drama and Head of Primary/Senior.

MAIN PURPOSE

To contribute to raising standards of pupil achievement and attainment in a subject area or areas by teaching a timetable of lessons and supporting the Head of Department in the achievement of whole school and departmental targets.

Year Groups: Year 1-Year 9 (please note - this is a cross Primary and Senior role.)

KEY RESPONSIBILITIES:

- To have high expectations of all pupils based on relevant data.
- To teach using a variety of delivery methods which will stimulate learning, meeting the demands of the curriculum and through scaffolding and objectives ensure that the needs of all pupils are met.
- To maintain discipline in accordance with the college's policies and encourage good practice with regard to punctuality, behaviour and standards of work.
- To assess pupils' work in line with school policies and procedures referring to pupil performance targets.
- To contribute to the development and implementation of the subject's strategic action plan.
- To attend and contribute to all staff and subject meetings.
- To use data, both externally and internally produced, to assess pupil performance and to develop appropriate courses of action.
- To review methods of learning and teaching on a regular basis.
- If asked, to be a form tutor to an assigned group of pupils.
- To register students and follow safeguarding procedures immediately about any concerns relating to a pupil.

- To participate in the College's professional learning program and continue personal development in the relevant areas especially subject knowledge and teaching methods.
- To attend all Curriculum, Parent Teacher Conferences and other such academic or pastoral events.
- To ensure effective monitoring and communication with parents regarding academic progress both in line with school reporting procedures and in response to specific concerns as they arise.
- To undertake duties as detailed in the staff Duty Rota.
- To comply with the current policies and procedures of the College.
- To display the Wellington Values at all times, either in school or in the wider community.

KEY TASKS:

- To assess, record and report on the attainment, attendance and progress of pupils keeping such records as are required.
- To provide or contribute to oral and written assessments, reports and references relating to individual or groups of pupils.
- To prepare and update subject materials, including schemes or work.
- To assist the Head of Department in the development of appropriate syllabuses, resources, schemes of work and teaching strategies.
- To plan and prepare sequences of lessons to show progress over time.
- To produce interim and annual reports for all pupils taught in line with the College's Teaching and Learning Policy.
- To maintain excellent communication with parents.
- Mentoring a pupil, trainee teacher or teaching assistant as appropriate.
- To engage actively with the College's performance review surveys.

JOB QUALIFICATIONS

BASIC QUALIFICATION	Education	Undergraduate degree, plus a recognized teaching qualification.
	Subject	Drama or related education major
	Language	Fluent English required
EXPERIENCE	Working Experience	A minimum of 2 years work experience teaching drama at high performing schools.
EXPERTISE	<ul style="list-style-type: none">• Display excellence in Drama teaching.• Prior experience of working with ESL learners preferred.	
PREFERRED APTITUDES	<ul style="list-style-type: none">• Be able to assess pupils' interests, needs and developments• Be able to develop curriculum• Display the Wellington Values• Proficiency in Microsoft Office• Cross-cultural working experience is preferred	

Please submit CV and cover letter, together with an application form (available to download from www.wellingtoncollege.cn/careers) in English and email to jobs.hangzhou@wellingtoncollege.cn. Please note that any application with missing materials will not be considered.

Wellington College Hangzhou is totally committed to safeguarding the welfare of children and young people and expects the same from its employees. All new staff will be subject to enhanced pre-employment clearance, including identity checks, criminal background checks, qualifications checks and employment checks to include an exploration of any gaps in employment.