

The Federation of Bedenham and Holbrook Primary Schools



Higher Level Teaching Assistant (HLTA)

Closing date:	Monday 15 th July 2024
Interview date:	TBC
Job Start date:	September 2024
Key Stage:	EYFS/KS1
Contract:	Permanent
Salary Type:	Support Staff Grade D
Hours of Work:	32.5 hours per week, term-time only + INSET days
Location of Role:	The Federation of Bedenham and Holbrook Primary Schools
Contact Email:	adminoffice@bedenham.hants.sch.uk

Job/Person Summary

A fantastic opportunity to join our strong team of two good, federated schools – Holbrook Primary School and Bedenham Primary School

We are a friendly and welcoming federation of two schools who are looking to appoint a proactive and enthusiastic HLTA who is passionate about supporting children to ensure the best possible outcomes. We are looking for someone who is flexible in their approach to work across Early Years and Key Stage 1 in both schools.

The perfect applicant will be delivering lessons set by the class teacher and/ or following a set scheme. This will be as part of regular PPA release, leadership release time or staff absence. You will be also delivering small group interventions mainly to KS1 children.

This role is a great stepping stone for those who have the ambition to become a qualified teacher.

The successful candidate will:

- have achieved the HLTA Award, or other equivalent qualification, along with GCSE Grade 4 (previously Grade C) or equivalent in English and Mathematics
- have experience of working with children in primary schools
- be happy to teach whole class sessions as per contract
- have experience working 1:1 with children and carrying out high quality interventions across the ability range
- be able to motivate and engage all children
- be able to use their initiative and be resourceful
- be a strong team member

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- have patience and strong communication skills
- have a good understanding of safeguarding procedures
- have strong behaviour management

We can offer:

- the opportunity to work in close collaboration with a teachers
- wider opportunities for further professional development by working across the schools in the federation
- children who want to be in school as they recognise it as a safe place to learn, and are enthusiastic to do so
- a strong ethos that good teaching, clear values and strong relationships are the most important levers schools have to improve outcomes for all pupils
- a supportive Governing Body and Senior Leadership Team
- a school where the whole team have worked together to create our new vision and values; we are proud to have a team of dedicated and hard-working staff and Governors who have high aspirations for our pupils
- commitment to your professional development (HLTAs are included in all Teacher CPD and Inset days)
- a unique federation of two inclusive schools, each with a Resourced Provision, in close proximity to each other, where staff collaborate and work collegiately

Application Procedure

Please head to our website to find out more information about our Federation and complete an application form: <https://www.bedenhamandholbrookfederation.co.uk/about-us/vacancies> or contact the School Business Manager, Sian Kelly at s.kelly@bedenham.hants.sch.uk to request an application pack.

If you would like to have an informal tour of the schools before submitting your application, please contact Sian Kelly at s.kelly@bedenham.hants.sch.uk to arrange a visit.

Disclaimer: We reserve the right to close a vacancy earlier than the advertised date if we receive applications that meet the criteria. We may interview candidates at a mutually convenient time before the closing date, so please submit your application as soon as possible to avoid disappointment.

Bedenham and Holbrook Federation of Primary Schools and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure & Barring Service checks along with other relevant employment checks.