

Job Title:	SEND 1:1 Teaching Assistant
Salary & Grade:	Band 2
Hours of Work:	32.5 hours, Term-time only.
Post Objective:	<p>To work under the direction of the Lead TA, if post exists in school, or the Head Teacher, to support teaching and learning usually within the classroom to maximise the participation of pupils in the social and academic processes of the school.</p> <p>Working under the direction of the teacher/senior staff, encourage pupils to become more independent learners and help to raise achievement and attainment for all pupils.</p> <p>This may be done in the form of one to one support, working with small groups or the whole class, to help raise the standard of achievement for all pupils.</p>
Accountable to:	The Lead Teaching Assistant (if post exists in school) or the Head Teacher
Duties, Responsibilities and Key Tasks:	<p><u>Key Duties:</u></p> <ul style="list-style-type: none"> • Support pupils' learning activities for children with additional learning needs. • Establish and maintain relationships with individuals and small groups by using effective communication to enable them to access the curriculum. • Contribute to the management of pupil behaviour by encouraging positive behaviour in the classroom. <p><u>Support the pupil by:</u></p> <ul style="list-style-type: none"> • Undertaking learning activities with either individuals or groups of children to ensure their safety and facilitate their physical, emotional and educational development. • Carrying out pre-determined educational activities and work programmes whilst promoting independent learning. • Working to establish a supportive relationship with the children and parents concerned. • Encouraging acceptance and inclusion of the child with special needs, while promoting and reinforcing the child's self-esteem. • Assisting with the personal care of all pupils and those with specific medical needs and care plans <ul style="list-style-type: none"> • Support for personal hygiene which includes toileting • Providing practical and personal assistance to pupils with identified physical needs <p><u>Support the Teacher by:</u></p> <ul style="list-style-type: none"> • Providing support for learning activities by monitoring the effectiveness of activities in promoting pupils' learning and modifying these where necessary. • Keeping records of the children's development as required by the school.

- Providing general support to the teacher in the management of pupils and the classroom and on educational visits.

Support the school by:

- Demonstrating a willingness to keep up to date with professional practices by maintaining an understanding of the requirements of the role.
- Being aware of school's policies and procedures.
- Being aware of confidential issues linked to home/pupil/teacher/school work and to keep confidences as appropriate.
- Undertaking any other curriculum duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post.
- Performing any task or duty under the reasonable direction of the Lead Teaching Assistant or a member of the School's Senior Leadership Team.

The responsibilities of the post may be reviewed and modified in the light of the needs of the school. Any changes of a permanent nature will be incorporated into the job description and will therefore be the subject of negotiation with the post holder.