

**Primary Teacher Recruitment Pac****k**

About Gretton School



Gretton School welcomes autistic children and young people aged from 5—19 years old, as weekly boarders or as day students.

Every student at Gretton has a diagnosis of autism with the ability to achieve at high levels and every student is different.

As autism specialists, we understand that consistent daily routines and staffing helps to keep anxiety at a minimum and ensures that our students feel safe and confident in their surroundings

We have a high staff to student ratio and classes are small and personal – we know each of our students really well and employ the best strategies to support them in their everyday school life.

"*Gretton is such a fun place to work, no two days are the same and there is a real family*

*vibe with all the staff that work here!*"

- Boarding Staff

"*Staff help each other and students interact. It's a happy little family*!" - Teaching Staff



A Note from The Headteacher



Welcome to Gretton School; a forward thinking and inclusive autism specialist school where the children and young people are at the centre of everything the staff team do.

The team here at Gretton are highly skilled and trained in all aspects of their roles, particularly autism, and are actively supported by broad clinical and therapeutic disciplines ensuring a holistic approach to the achievement of wideranging developmental, social, communicative, sensory and academic outcomes.

Gretton offers an integrated model of education, care and therapy which dovetail to ensure that students are challenged effectively to make their next steps whilst feeling safe and supported.

The breadth of experiences and curricula offered ensure that every student is able to maximise their progress and the facilities are specifically tailored with autism in mind. We have further plans to develop our campus environment to increase the offer of further specialist areas.

We are committed to equipping our students with independence, an awareness of safety and self-reliance, as well as developing the social skills they need to thrive in an ever more complex society.

I hope that once you have read through this recruitment pack, you will arrange a visit to the school, where you can not only see, but feel the positive culture here at

Gretton.



Beth Elkins

Job Description



**Salary:** Main pay scale (depending on experience)

**Hours:** Full time (8am-4pm, Monday, Wednesday, Thursday and Friday, 8am-5pm on Tuesdays) term time only

**Start date:** September 2025 (Or sooner if possible)

**Aim of the post**To be responsible for all planning, assessment, monitoring and the implementation of the

Individual Education Plans for learners, to ensure pupil progress and the delivery of a high

quality curriculum, including the National Curriculum suitably differentiated to meet the needs

and interests of learners on the autistic spectrum.

**Main Duties**

* Be responsible for delivering a broad and balanced curriculum to a small class of pupils (no more than 10)
* To take into consideration a range of curriculum approaches and specialist programmes so that the full needs of the learners are met.
* To organise the classroom, its resources, pupil groupings and displays in order to provide a stimulating learning environment.
* To share in the writing, evaluation and updating of pupil’s individual education plans and individual behaviour plans and contribute to termly and annual reports
* Adhere to the school planning and record keeping systems and submit them for monitoring purposes on request.
* To contribute to the recording of events and progress.
* To manage and direct the support staff working within lessons.
* Promote good communications with parents via home-school books, telephone calls and meetings.
* To work effectively as a member of a multidisciplinary team, liaising with the Pastoral Manager, Key Stage LEads, School Leadership Team and Therapists as appropriate.
* Keep up to date with developments in education, particularly related to ASC.
* Adhere to all school policies and procedures and contribute to these in areas of responsibility.
* Take an active part in whole school development planning and implementation and supporting colleagues with specialist subject knowledge as appropriate
* Support other teachers in the undertaking of their school wide duties and responsibilities.
* Carry out duties in relation to the above as directed by the Headteacher or School Leadership Team.
* Carry out when requested and by mutual agreement, any extraneous duties.

**School wide responsibilities**

* Be responsible for at least one area of the curriculum, working with other subject leads throughout the school to ensure the ‘golden thread’ of progress across the school.
* Be responsible for an additional area / activity / process of the school.
* To understand and implement the duties and responsibilities arising from the Children Act 2004 and working together in relation to child protection and safeguarding.
* To report any concerns regarding safeguarding and child protection to the Designated Person immediately.
* To attend appropriate courses and disseminate skills learnt to the rest of the staff.
* To undertake such other duties and responsibilities that may be required from time to time.

**Safeguarding recruitment statement**

* Gretton School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff to share this commitment.
* Applicants must be willing to undergo child protection screening, including enhanced checks with employers and the Disclosure & Barring Service.
* We aim to be a fair employer and are committed to equal opportunities. Gretton School does not discriminate against employees on the basis of any protected characteristic and actively welcomes a rich and diverse workforce.

Person Specification



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| --- | --- | --- |
|  | Essential | Desirable |
| Experience, Skills and Knowledge | * Qualified Teacher Status. * A good honours degree or equivalent * Experience of working with children and young people with a range of special educational needs * Evidence of recent and relevant training and CPD * Excellent ICT Skills, (Google Suite, Email, Databases) | * KS1 to KS2 experience * Further Professional Qualifications (e.g.NPQML) * Experience and a qualification with SEN/Autism education * Knowledge and understanding of students with a PDA profile |
|  | * Excellent Communication Skills |  |
|  | * Excellent organisational skills |  |

What Our Staff Say...



*"I get out of bed every morning because of the young people I work with, but I stay in school through all the challenges because of the team of staff constantly acting as a safety net for each other. By working around staff who care about each other, students are invited into conversations and shown examples of positive relationships. I’ve never felt more supported, and I can’t recommend working here enough."*



*"The school is like a big family and I feel privileged to be part of it. The class sizes are very small and so we know each student as a person."*



"It's a very personal place and therefore attracts very special people to work here. The staff are incredibly calm and caring and think carefully and creatively about how they can best help the students on their academic, social and emotional journeys."



*"I have the utmost respect and admiration for our staff body who are the backbone and help make Gretton the special place that it is.”*



"Not only does the school provide great challenges and opportunities for teachers in terms of curriculum development and planning but also it provides a great sense of pride and achievement in your work. In the twenty years that I’ve been a teacher, I’ve not worked anywhere where you feel so valued for your skills and ideas."

