THE BISHOP FRASER TRUST
A CHURCH OF ENGLAND MULTI ACADEMY TRUST

Job Description

Bolton St Catherine's Academy

Job Title:	Teacher of History or RE	**Department/Group:**	Teaching staff
Level/Salary Range:	Teacher Main Pay Scale	**Reporting to:**	Faculty Lead - Humanities
Contract term:	All year round	**Hours per week:**	Full time

Safer Recruitment Statement

The Bishop Fraser Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Vision Statement

"To allow all children to experience 'life in all its fullness', no matter what their starting point" by:

- *Offering a high quality, inclusive and distinctive education*
- *A caring and nurturing environment based on our Christian values*
- *Recognising the unique nature of each child.*

All staff employed by the Bishop Fraser Trust are required to:

- uphold and promote the Trust's vision
- uphold and promote the Christian ethos of all schools in the Trust
- support and contribute to the achievement of all students academically and pastorally
- support and contribute to the Trust's responsibility for safeguarding all students
- undertake professional training to enhance personal development and job performance;
- Comply with all Trust and individual school policies and procedures including safeguarding, child protection, health, safety and security, confidentiality and data protection
- maintain high professional standards of attendance, punctuality, appearance, conduct and positive relationships with all pupils, parents/carers, colleagues, governors, trustees and members; treating everyone with dignity and respect
- share best practice, expertise and skills with others

Main Objectives of Role:

- To teach History or RE as identified by the schemes of work

Job Description:

THE SCHOOL TEACHER'S PAY AND CONDITIONS DOCUMENT SETS OUT THE STATUTORY RESPONSIBILITIES OF ALL STAFF. THIS JOB DESCRIPTION COMPLEMENTS THAT DOCUMENT AND PROVIDES THE SPECIFIC CONTEXT FOR THIS POST

General Responsibilities

To contribute to the ongoing development of a strong, effective Academy with an emphasis on aspiration and attainment, delivered through strong classroom practice and a fiercely held and demonstrated belief in the role of the academy in developing citizens for the future. All staff will demonstrate those philosophies which characterise effective schools – a commitment to education, to the needs and rights of all students and to the development of the academy's community, with strong, mutually supportive relationships with parents, partner schools and the broader community. The Academy's ethos is that of achievement, aspiration, commitment, good citizenship and enjoyment.

Role specific responsibilities

- to teach History or RE to students throughout the age and ability range
- to attend appropriate meetings/courses in order to keep abreast of developments, to disseminate and train staff where appropriate
- to participate in activities associated with performance management.
- to prepare students' reports, written or verbal and to meet deadlines, as deemed necessary by the Senior Leadership Team or the Governors

Core teaching responsibilities

- to motivate students to learn about History or RE and ensure sufficient uptake of History or RE courses at key stages 4 and 5.
- to encourage students to achieve their best at all times and particularly at the end of the key stages in public examinations.
- to negotiate personal targets through a process of review, formal assessment, recording achievement and action planning of students.
- to implement and review curriculum appropriate to the students.
- to use hardware and software at times to deliver appropriate and engaging materials for students to learn.
- to monitor and record student progress throughout their course.

- to provide high quality reports to parents.
- to promote extra-curricular activities within the subject area.
- to ensure the teaching areas are enhanced by a stimulating learning environment.
- to undertake the role of a form tutor.
- to participate fully in the life of the Academy.

All staff at the Bishop Fraser Trust will:

- Seek to be positive and build up the common good through their own individual contribution to the life of their school
- Offer ideas and suggestions for making things better
- Engage actively in the appraisal and performance review process
- Seek to develop a better work/life balance
- Appreciate that whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified in this job description
- Work within the Trust and individual school's Health & Safety Policies to ensure a safe working environment for all staff and pupils.
- Follow any reasonable request from the Headteacher or SLT to undertake work of a similar level that is not specified in this job description.
- Be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.
- Promote equality and celebrate diversity, seeking to reduce disadvantage, and to encourage aspirations and participation from people who might not otherwise join in.

This job description is current at the date shown, but following consultation with you, may be changed by the Headteacher or SLT to reflect or anticipate changes in the job which are commensurate with the salary and job title. It allocates duties and responsibilities but does not direct the amount of time to be spent on carrying them out. The above responsibilities are subject to the general duties and responsibilities contained in the statement of conditions of employment.

Last Updated:	March 2019

Signed:_____ Date:_____

Name:_____