



Belmont

Belmont, Mill Hill Prep
Instilling values, inspiring minds

CANDIDATE INFORMATION PACK **GAMES COACH**



Belmont, Mill Hill Prep. A part of the Mill Hill Education Group.





JOB DESCRIPTION

WE ARE SEEKING AN ENTHUSIASTIC AND SKILLED GAMES COACH TO JOIN OUR PRESTIGIOUS PREP SCHOOL, WORKING WITH PUPILS IN YEAR 3-8. THROUGHOUT THE ACADEMIC YEAR, YOU WILL COACH A VARIETY OF SPORTS, INCLUDING HOCKEY, NETBALL, FOOTBALL, RUGBY, AND CRICKET. THIS ROLE IS AN EXCELLENT OPPORTUNITY TO WORK ACROSS DIFFERENT YEAR GROUPS AND WITH VARIOUS ABILITY LEVELS, DEVELOPING YOUNG ATHLETES' SKILLS AND PROMOTING TEAMWORK DURING THEIR GAMES AFTERNOONS.

RESPONSIBILITIES:

- Deliver well-planned and structured afternoon Games lessons
 - Lead sessions in a variety of sports, particularly in core sports such as Hockey, Football, Cricket, Netball, and Rugby
 - Lead and run teams in each sport, including compiling team lists, accompanying to matches
 - Lead lunchtime and after school co-curricular clubs
 - Write end-of-term reports
 - Assist in the organisation of termly house sports events, as well as major events such as Sports Day
 - Motivate and encourage pupils to develop and reach their potential in sport and physical activity
- Establish and maintain good working relationships with colleagues
 - Attend whole staff meetings at the beginning of each term
 - Be conversant with all relevant school policies and procedures, accepting shared responsibility with all staff for Safeguarding, Health and Safety, and Data Protection
 - Undertake other duties which may reasonably be regarded as within the nature of the duties/responsibilities/grade of the post
 - Comply with the Schools' Equal Opportunities Policy and its Safeguarding and Child Protection Policy





PERSON SPECIFICATION

RESPONSIBILITIES:

ESSENTIAL:

Abilities, Skills and Attributes

- Ability to explain tasks simply and clearly, fostering independence
- Inspirational and creative
- Ability to use a range of methods to suit the individual child
- High expectations
- Excellent organisation and efficient time management
- Ability to adapt and learn new skills
- Ability to act on own initiative
- Show discretion and show sensitivity to the needs of children
- Excellent communication skills
- Up to date knowledge of how children learn and achieve
- Ability to inspire respect from colleagues, pupils and parents
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Qualifications and Skills

- Relevant coaching and refereeing qualifications

Experience and Knowledge

- Experience of coaching within a school environment
- To have skills at a high level in other sports in addition to a main one



Teachers are experienced, have good subject knowledge and follow well-planned schemes of work, adapting their teaching to effectively meet the needs of pupils.”

ISI Inspection Report January 2024

DESIRABLE:

Qualifications and Skills

- Relevant coaching and refereeing qualifications

Experience and Knowledge

- Relevant coaching and refereeing qualifications



THE SCHOOL

Belmont, Mill Hill Prep

Belmont is the co-educational preparatory day school to Mill Hill School. The school is set in 40 acres of the Mill Hill conservation area on the edge of the green belt and is over-subscribed. Some 540 pupils are on roll, aged from 7 to 13. Belmont has an excellent academic reputation and provides a happy and friendly environment in which pupils enjoy learning; the extra-curricular programme is extensive and of high quality.

Entry at 7+ is automatic from the pre-prep and selective for external candidates. Entry at 11+ is selective and gives automatic transfer to Mill Hill, the senior school, at 13+. Approximately 90% of pupils transfer; the remaining pupils are successful in gaining entry to other selective independent schools in north London and beyond. The school achieves high academic standards including in entrance exams to senior schools, with a significant number of pupils regularly achieving academic, music, art, design, drama and sports awards. The School has a strong reputation for outstanding pastoral care and the personal development of every child.

“
The co-curricular programme engenders pupils’ interests as well as develops pupils’ knowledge, skills and understanding. This is a significant strength of the school.”

ISI Inspection Report January 2024

A part of the Mill Hill Education Group

A charitable collection of independent schools. Its aims of instilling values and inspiring minds has been a key focus since the founding of Mill Hill School. All schools share an educational philosophy around developing thoughtful and responsible pupils with a global outlook. School life combines academic rigour with a breadth of opportunities to develop young people able to flourish in an ever-changing world.



HOW TO APPLY

KEY DATES

APPLICATION DEADLINE: MONDAY 15 SEPTEMBER 2025

Please note that we are unable to accept applications unless they are made on our own application form. Due to the number of applications the School receives, please be aware that only shortlisted candidates will be contacted to be invited for an interview.

The Mill Hill Education Group reserves the right to interview candidates ahead of the closing date and applications will be considered as they are received.

The Mill Hill Education Group is committed to safeguarding the welfare of children. As part of our Recruitment Checks, the appointed candidate will be subject to a Social Media and Enhanced DBS Check. The schools apply for an Enhanced Disclosure from the Disclosure and Barring Service (DBS) for all positions at the schools which amount to regulated activity. The role you are applying for meets the legal definition of regulated activity with children.

If you are successful in your application you will be required to complete a DBS Disclosure Application Form. Employment with the schools is conditional upon the schools being satisfied with the result of the Enhanced DBS Disclosure. Any criminal records information that is disclosed to the schools will be handled in accordance with any guidance and/or code of practice published by the DBS. It is an offence for person barred from working with children to apply for this post.

The Mill Hill Education Group is committed to Equal Opportunities and welcomes applications from all sections of the community.

Successful applicants will also be expected to keep up to date with annual safeguarding training, DfE guidance and School specific safeguarding information.

If this new opportunity sparks your enthusiasm and you wish to be part of our wonderful team, seize the moment and click the button to complete your Application Form.

APPLY



Belmont

INSTILLING VALUES INSPIRING MINDS

Belmont

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