



Post: EAL Coordinator

Area	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Experience of working with EAL students and those new to English in an educational setting. Specific training in specialist area	<ul style="list-style-type: none">• NVQ 3 /Higher level Teaching Assistant Evidence of EAL qualification
Experience	<ul style="list-style-type: none">• Experience working with children of relevant age and diverse cultures	
Skills and Knowledge	<ul style="list-style-type: none">• Working knowledge of national curriculum and other relevant learning programmes/strategies• Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation• Understanding of principles of child development and learning processes	<ul style="list-style-type: none">• Knowledge and experience of using NASSEA• Steps assessment Work constructively as part of a team
Personal Qualities	<ul style="list-style-type: none">• Very good numeracy/literacy skills equivalent to NVQ 2 qualification or experience• Ability to prioritise and work independently as well as part of a team• Can use ICT effectively to support learning and for administrative purposes• Good communication skills• Ability to relate well to children and adults	<ul style="list-style-type: none">• Ability to self-evaluate learning needs and actively seek learning opportunities