

**Job title: Design & Technology Technician**

**Location: Silverdale School**

	<b>JOB REQUIREMENTS</b>	<b>Essential</b>	<b>Desirable</b>
Experience	Experience of working in a school environment		✓
	Experience of working in workshops/ practical environment		✓
Qualifications	GCSE Grade C (or equivalent) or above in English & Mathematics	✓	
	DATA accreditation for Health & Safety		✓
	First Aid training		✓
Knowledge/ Skills	Understanding or knowledge of maintenance of machinery & tools	✓	
	Competent in the use of metal, wood & plastic processes eg. Welding, circular saw use etc	✓	
	Working knowledge of artistic techniques		✓
	Ability to prepare equipment & materials for lessons, as requested by teachers	✓	
	Basic IT skills in Microsoft Office: Word, Excel, email and the web etc		✓
	Experience of working with and supporting others	✓	
	Ability to carry out risk assessments in relation to departmental work, including advising on PPP (PPE)	✓	
	Detailed knowledge of safe working practices in relation to handling chemicals, gas processes etc	✓	
Ability to identify work priorities and manage own workload	✓		

## Person Specification

	Detailed knowledge of COSHH regulations in relation to safe storage and handling of Chemicals	✓	
	Ability to offer professional guidance and assistance to students and teachers on practical aspects of the curriculum	✓	
	Be able to maintain accurate work records and inventories, stock control, ordering and a tidy and efficient working environment	✓	
	Be able to lift equipment and move equipment	✓	
Personal Attributes	Be able to work calmly under pressure	✓	
	Be a quick learner, reflective about own performance and make necessary changes to be more effective	✓	
	Be a professional role model	✓	
	Good communication and inter personal skills, commitment and enthusiasm	✓	
	Self-reliant and ability to work as part of a team, as well as on own initiative	✓	
	Demonstrate an enthusiastic and positive approach regarding change, having a definite 'can do' mentality	✓	
	Enthusiasm for the school and interest in all aspects of school life	✓	
Child Protection	A commitment to the responsibility of safeguarding and promoting the welfare of young people	✓	