

# Bryanston School

Bryanston School was established in 1928 and is a co-educational independent boarding school, located close to Blandford Forum, Dorset.

The School has approximately 680 pupils, 390 boys and 290 girls. There are twelve Boarding Houses – seven for boys and five for girls.

## Spanish Assistant

**Working in the Spanish Department/ opportunity to work in a boarding house/ opportunity to coach sport.**

**The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

### Summary of the Role

Residents are normally appointed for one year and undertake a range of duties. In most cases this will be a combination of:

**1. Lesson time:** An involvement in the teaching support programme. It will involve conversation classes with 1 to 3 students per class in order to prepare them for board exams in the following levels:

- Spanish International GCSE (Edexcel)
- Spanish AS and A Level (AQA)
- Spanish B (Standard and Higher Level) at the International Baccalaureate

**2. Acting as a Resident in a Boarding House** (see job description below): undertaking duties associated with being a regular member of the House team and also contributing to the House's week on school duty; this includes duties in the evenings and also at weekends.

Being a Resident in a Boarding House represents a key contribution to the pastoral system of the school and Housemasters/mistresses appreciate the contribution to the house of Residents.

Residents are encouraged to participate fully in the operation of the Boarding House, supporting the house wherever possible at house events (eg house matches, house drama etc.). Residents are also encouraged to spend time with the pupils in the house (whether talking, playing pool, etc.).

Residents are most useful when they see their duties not just as 'providing cover', but rather if they become key contributors to the pastoral system of the school.

**3. Afternoons:** Coach, teach and advise pupils as part of the Games Coaching Programme. Such a commitment would normally be on three / four afternoons during the week and attending external fixtures, often at weekends, appropriate to the Game.

**4. General:** We expect the resident to be fully committed to the workings of a boarding school. Such a commitment is hard to define precisely, but is likely to cover a number of areas:

- Involvement in extracurricular activities (eg Spanish Newsletter) once per week during 2<sup>nd</sup> Prep time, or in one-off activities (eg in-house soccer weekend).
- Involvement with sporting clubs with which you are associated, assisting with administration/organisation, as and when required.
- Support to some of the following school activities: the A3 Ball and B/C Ball, Charity weekends during the year and various Outdoor Education Activities.
- As for all staff, a general involvement in routine activities (eg exam invigilation).

<b>Qualifications / Attributes</b>	<ul style="list-style-type: none"> <li>❑ Graduate.</li> <li>❑ Some experience of working with young people.</li> <li>❑ Ideally proficiency or interest in one or more of the following sports: Netball, Athletics, Tennis, Rowing, Lacrosse, Hockey and/or Cricket</li> <li>❑ Strong ability to inspire</li> <li>❑ Good organisational and interpersonal communication skills</li> <li>❑ An interest in, and practical experience of filming and film as a subject, would be useful</li> <li>❑ Suitable to work with children.</li> </ul>
<b>Placement Terms</b>	<p>A formal contract of employment will be drawn up on appointment. The following notes provide guidance, without prejudice, on the likely main provisions of the agreement.</p> <p><b>Salary:</b> £10,357 per annum.</p> <p><b>Accommodation:</b> accommodation will be provided, together with meals during term time and a termly telephone allowance.</p> <p><b>Hours of work &amp; Holidays:</b> Work during all of School term time and for up to 3 days before the start and after the end of each term, to include weekend working. Leave may be taken during all of Bryanston School holidays.</p>
<b>Placement duration</b>	<p>One academic year: 1 September 2021 to end of the Summer Term 2022</p>
<b>Safeguarding matters</b>	<p><b>Background checks:</b> All new employees are asked to complete an Enhanced level criminal background check through the Disclosure and Barring Service. It is a condition of employment that the employee should not have been convicted of a criminal offence against children, nor have been dismissed from or resigned from a previous employer for misconduct of a similar nature. Having a criminal record is not necessarily a bar to employment; it will depend on the nature, circumstances and background of the offence. The school's policy on policy on the recruitment of ex-offenders and security of disclosure information can be found on our web site: <a href="http://www.bryanston.co.uk">www.bryanston.co.uk</a></p> <p>In addition, all new employees are required to provide two satisfactory references, one of which should be from a previous employer. The School may also contact any previous employer, where the position has involved working with children or vulnerable adults.</p> <p>Further information about the Disclosure and Barring Service may be obtained from <a href="http://www.homeoffice.gov.uk/agencies-public-bodies/dbs/">http://www.homeoffice.gov.uk/agencies-public-bodies/dbs/</a> and a copy of the Code is available upon request or from the Home Office web site: <a href="http://www.homeoffice.gov.uk/publications/agencies-public-bodies/dbs/dbs-checking-service-guidance/cop">http://www.homeoffice.gov.uk/publications/agencies-public-bodies/dbs/dbs-checking-service-guidance/cop</a></p> <p><b>Medical Fitness:</b> Any offer of employment will be conditional upon the appointee's fitness to carry out the role. New employees will be asked, following an offer of employment, to complete a questionnaire regarding medical fitness.</p>