

## Teacher of Geography Job Description

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<b>Post:</b>	Teacher of Geography
<b>Accountable to:</b>	Curriculum Leader for Humanities
<b>Grade/Range:</b>	Inner London Pay Scale
<b>Location:</b>	City of London Academy Highbury Grove

### Main Purpose

#### **The Teacher of Geography will be expected to:**

- Work with the Middle and Senior Leadership Teams to secure the strategic vision of the academy in line with the broad educational vision of the City of London Academies Trust, providing outstanding leadership that establishes the academy as a leading provider of high quality education for its students.
- Deliver the highest possible educational standards and create a high expectation culture in which students feel safe, valued and motivated to succeed.
- Assist the Middle and Senior Leadership Teams in the effective day-to-day organisation and management of the academy and contribute to the leadership capacity of the academy.
- Secure the achievement of specified Key Performance Indicators and targets for Geography as identified in the Academy Strategic Plan.
- Help to manage standards of learning and behaviour in the Humanities department and wider academy on a day-to-day basis, ensuring high expectations and full commitment to achieving outstanding outcomes.
- Provide high quality Geography teaching, effective use of resources and high standards of learning and achievement for all students.
- Support the delivery of exceptionally high standards of numeracy and across the academy.
- Be responsible for managing a Key Stage in the department.
- Be accountable for the attainment and progress in Geography of designated groups at the academy.
- Be prepared to support the overall aims of the academy by teaching a subject other than Geography where reasonably required and by showing flexibility in approach as the academy expands.
- Aspire to create enrichment opportunities for students to study additional aspects of the subject beyond the core curriculum, in line with Geography that can be found in the Trust's most successful independent schools.

### Key Responsibilities

#### **Be accountable to the CoLAT through the Senior Leadership Team, Governing Body and CEO for:**

- The attainment and progress in Geography of designated groups at the academy.
- The effective promotion and implementation of the agreed vision and key principles within the academy, including the principles of simplicity, efficiency and effectiveness.
- Advising and reporting to the Curriculum Leader as required.

#### **Contribute (with the wider academy team) to:**

- Developing the aspirations and self-belief of all students, thereby securing high quality outcomes for all.
- Developing strong productive relationships with a wide range of stakeholders to maintain a learning community that strives for personal growth.
- Effective self-evaluation of outcomes, practice and consequent planning for improvement for the academy.

#### **Provide outstanding teaching and learning in Geography through:**

- Teaching Geography to all age groups.
- Regularly using data to monitor and evaluate the progress and attainment of designated groups and individuals across all year groups in Geography and putting in place appropriate interventions to improve their achievement.

- Fulfilling the requirements of all academy policies.
- Maximising students' numeracy and attainment in Geography by liaising closely with other team members and departments such as the Faculty of Learning.
- Contributing to effective annual primary liaison and literacy projects with local feeder schools.
- Monitoring the setting and completing of homework for designated groups in Geography.
- Being a form tutor and Personal Adviser.

#### **Contribute to the academy's leadership capacity through:**

- Supporting other colleagues within the Humanities department.
- Helping to develop the work of the Humanities department, raising the level of attainment in Geography in accordance with academy targets and expectations.
- Challenging underachievement at all levels and ensuring appropriate action is taken.
- Monitoring and identifying underachieving students from performance data.
- Assist with patrol and supervision duties to ensure high standards of behaviour in the Humanities department and around the academy site.
- Promoting exemplary standards of conduct, ensuring a continuous and consistent focus on students' achievement and development (moral, spiritual, physical and social, as well as academic).
- Being committed to a collaborative vision of excellence and equality that sets high standards for every student and member of staff.
- Providing an approachable, authoritative and visible presence in and around the academy.
- Setting high standards and expectations for personal, student, and staff behaviours and actions in support of the achievement of the academy's intended outcomes.
- Performing other duties to be determined in discussion with the Curriculum Leader and the Senior Leadership Team.

#### **Strengthening Community**

- Develop, implement and maintain effective strategies to promote engagement of the whole academy community. In particular to establish effective relationships with all parents/carers and promote their involvement in their children's learning and academy activities.
- Actively support the diversity of the academy's communities and students.

#### **Safeguarding and Promoting the Welfare of Children**

- Have knowledge of, and adhere to, safeguarding policies and procedures.
- Ensure a safe and supportive academy culture.
- Ensure the welfare of children is safeguarded and promoted in line with current best practice and any relevant legislation.

#### **Standards/Quality Assurance and Additional Responsibilities**

- Fulfil a negotiated teaching commitment in one or more subjects and be an excellent classroom practitioner.
- Uphold the academy's behaviour code and uniform regulations.
- Develop links with neighbouring schools/academies.
- Conduct detentions and duties as designated by the Principal.
- Support extended day activities to enhance students' learning experiences.
- Adhere at all times to professional business standards of dress, courtesy and efficiency in line with the ethos and specialism of the academy.
- Attend and participate in meetings, open evenings and student performances.
- Compile statistical returns as required.

#### **Other Responsibilities**

- Ensure equality of opportunity for all students in order that they may achieve to the best of their ability.
- Ensure equality of opportunity for all staff to facilitate their continuing professional development.
- Be aware of and understand the duties and responsibilities arising from the Children's Act 2004 and statutory guidance Working Together to Safeguard Children in relation to child protection and safeguarding children, young people and vulnerable adults as it relates to this role.
- Fulfilling the role of Student Personal Adviser and/or mentor if required.

Date of issue: .....

Signature of postholder: .....

Signature of Chair of Governors: .....

# City of London Academies Trust



## Teacher of Geography Person Specification

### Our Values and Vision

The City of London Academies Trust, sponsored by the City of London Corporation, aims to provide high-quality education for students and pioneer educational innovation. We are driven by the ambition to provide world-class experiences and deliver exceptional educational outcomes for the young people we serve.

All City of London schools and academies draw upon the traditions, institutions, heritage and historical successes of London to furnish each of their diverse communities with life-transforming learning experiences. In doing so, we believe that the young people we serve develop into successful, compassionate young adults, who make a positive contribution to their local, national and global communities.

Our schools are characterised by a common understanding of what makes outstanding schools, based on five key principles which are known as our 'Foundations of Excellence'.

### Equal Opportunities

The postholder will be expected to carry out all duties in the context of and in compliance with the academy Equalities policies.

	Essential	Desirable
<b>Qualifications</b>		
Educated to degree level or equivalent	✓	
Qualified teacher status	✓	
<b>Experience, Skills and Knowledge</b>		
Demonstrable experience of high quality teaching and learning	✓	
Demonstrable experience of improving student outcomes	✓	
Experience of securing outstanding learning for students through outstanding teaching and a calm, orderly environment	✓	
Experience of optimising the attainment and progress of students	✓	
Experience of working with children with significant barriers to learning	✓	
Experience of organising subject-based activities		✓
Experience as a form tutor and/or pastoral work		✓
Knowledge of innovative approaches to teaching and learning	✓	
Knowledge of the National Curriculum and OFSTED Framework	✓	
Knowledge of positive effective strategies for behaviour management	✓	
Knowledge and understanding of schools' statutory responsibilities regarding safeguarding and the needs of students with SEND		✓
Knowledge of the Academy Strategic Plan and KPIs and the role to be played by the English and Literacy department		✓
<b>Personal Qualities</b>		
Ability to lead and inspire all students with a sense of the intrinsic joy of learning and their own ability to succeed	✓	
Demonstrate personal enthusiasm and commitment aimed at making a positive difference to children and young people and raising standards	✓	
Well-developed interpersonal and organisational skills and the ability to work collaboratively, leading to the achievement of department aims	✓	
Flexible and able to manage workload and competing deadlines, prioritising appropriately, using initiative and maintaining good humour	✓	
Resilience and motivation to support the academy through day-to-day challenges while maintaining positivity and professionalism	✓	
Able to maintain effective, rigorous and sensitive relationships with students that secure	✓	

positive emotional health and excellent behaviour and attitudes		
Skilful management and understanding of how to secure strong relationships with other academy staff, families and other external relationships		✓
Willingness to engage with parents in order to encourage their close involvement in the education of their children	✓	
Able to use data to inform and shape teaching and learning in order to secure outstanding outcomes for all students	✓	
Ability to use ICT effectively to assess performance and raise achievement	✓	
Commitment to and understanding of collective responsibility	✓	
Demonstrate personal and professional integrity, including modelling values and vision	✓	
<b>Other</b>		
Commitment to safeguarding and promoting the welfare of children and young people	✓	
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	✓	
Commitment to working with others to secure the best outcomes for children	✓	
Commitment to support the aims of the Trust	✓	
Vision and values aligned with the academy's high aspirations and high expectations for children, staff and families	✓	
Clear understanding of the ethos and strategies to establish high standards of outcomes and attitudes and behaviour in an area of socioeconomic challenge, and commitment to relentlessly securing those standards		✓