

Student Wellbeing Advisor – Fixed term (1 academic year)

Thank you for your interest in this post at WQE.

We believe that this is a particularly exciting time to be joining us, offering a real opportunity to make a difference in this thriving and vibrant Sixth Form College. We strive for excellence in all aspects of our work with students; their academic and wider achievements, their learning experiences, the support they receive in their academic progress, their learning environment and their wider experience of College life. The College operates across two closely located campuses, next to the University of Leicester on University Road and a smaller campus at Regent Road.

We are looking to appoint a self-motivated and enthusiastic addition to support our Welfare and Skills team to develop and co-ordinate support for students with welfare and mental health difficulties, along with being a member of the college safeguarding team.

This position will be predominantly based at one of our contracted provisions of Studio 79 (Church Gate/St John Street, Leicester City Centre) along with some meeting time spent at the UR campus to interact with the team.

The successful candidate will need to hold a minimum of 2 A Levels, along with English and Maths qualifications. Previous experience of working with young people with administration and confidential capacity are essential along with experience in an educational environment being desirable.

For our part we shall make every effort to support our new colleagues in making the best of the professional opportunities offered by this post.

This is a fixed term, full-time, term-time post commencing as soon as possible with a competitive salary on the SFCA support pay spine.

The salary banding for this post will be 11 – 14 which ranges from £27,532 to £30,119 per annum (pro rata). The actual starting salary for this post is £23,898 but may be negotiated based on experience.

We offer an exceptional package of benefits to our staff, which for this post includes:-

- Annual incremental pay increases, linked to performance, within the pay scale range
- Pension - Automatic enrolment into the Teachers' Pension scheme with 28.68% employer contribution or to the Local Government Pension Scheme for support staff (if applicable), one of the most competitive on the market with an employer contribution of above 20% in most cases
- Staff well-being programme
- Cycle to Work Scheme
- Annual flu vaccination
- Continual Professional Development
- Eyecare voucher scheme
- On-site parking

We have an active and enthusiastic staff wellbeing group who meet regularly and are committed to adding value to life at work wherever possible, as well as ensuring a strong sense of community, wider opportunities and mutual support exist in our workplace.

APPLICATIONS

Please do not submit a separate CV. Only information on the application form will be used in the selection process.

Completed applications must be returned by **10pm on Sunday 14th September 2025.**

Interviews will be held **week commencing 22nd September 2025.** Full details will be emailed out to shortlisted candidates.

Please return all completed application documentation via e-mail only to vacancies@wqe.ac.uk

Finally, I would like to thank you again for the time taken to consider joining our team here at WQE and in making an application if you decide this is the right step for you.



Paul Wilson
Principal