

Chesterfield College

Commercial Administrator

SUMMARY OF TERMS & CONDITIONS OF SERVICE

- SALARY £18,731 - £20,450 per annum
- HOURS 37 hours per week / 52 weeks per year
- HOLIDAY 27 days annual leave pro rata plus 5 days pro rata after 5 years' service

 8 statutory days pro rata plus 3 concessionary days
- PENSIONS Participation in the Local Government Pension Scheme
- PROBATION 6 Month Probationary Period