**Person Specification**

|  |  |  |
| --- | --- | --- |
| **Job title:** **CCF. Contingent School Staff Instructor (SSI)** | **Salary:** **Grade 4.** **Opportunity to claim up to 51 paid days at the current MOD rate** | **Location:** **Jewellery Quarter Academy** |

The Person Specification outlines the main attributes needed to adequately perform the post specified. It is intended to give prospective candidates a better understanding of the post requirements. It will be used as part of the requirement process in identifying and shortlisting candidates.

All Posts will be subject to a DBS clearance at Enhanced Level, MOD Security Clearance and ratification.

|  |  |  |
| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **Education, Training and Qualifications*** An active member of a CCF/ ACF (or similar)
* Hold outdoor education qualification(s)
* Hold range management qualification(s)
* Skill at arms instructor
* Exercise Conducting Officer
* Hold a full driving licence inc’ D1and D1E
* Knowledge of DoE awards
* First Aid trained
* Be prepared to undertake training and further qualifications to develop the role
 | XX | XXXXXXX |
| **Experience, Knowledge, Skills and Competencies*** Regular, Reserve or Cadet Forces Background at SNCO / Commissioned Officer level
* An effective and efficient administrator
* Computer literate
* Experience of working with young people
* Excellent communication skills (including written, oral and presentation)
* Understanding the ethos of the CCF
 | XXXXX | X |
| **Personal Attributes*** A determination to develop skill set to meet the needs of the academy and cadets
* Resilience, the ability to calmly work under pressure and be able to meet deadlines
* Ability to think creatively and to prioritise
* Excellent interpersonal skills
* Able to lead a team
* Discreet and confidential
* A commitment to CORE Education Trust vision, values, aims and the objectives of its academies programme
 | XXXXXXX |  |