**Person Specification**

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| **Job title:**  **CCF. Contingent School Staff Instructor (SSI)** | **Salary:**  **Grade 4.**  **Opportunity to claim up to 51 paid days at the current MOD rate** | **Location:**  **Jewellery Quarter Academy** |

The Person Specification outlines the main attributes needed to adequately perform the post specified. It is intended to give prospective candidates a better understanding of the post requirements. It will be used as part of the requirement process in identifying and shortlisting candidates.

All Posts will be subject to a DBS clearance at Enhanced Level, MOD Security Clearance and ratification.

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|  | **Essential** | **Desirable** |
| **Education, Training and Qualifications**   * An active member of a CCF/ ACF (or similar) * Hold outdoor education qualification(s) * Hold range management qualification(s) * Skill at arms instructor * Exercise Conducting Officer * Hold a full driving licence inc’ D1and D1E * Knowledge of DoE awards * First Aid trained * Be prepared to undertake training and further qualifications to develop the role | X  X | X  X  X  X  X  X  X |
| **Experience, Knowledge, Skills and Competencies**   * Regular, Reserve or Cadet Forces Background at SNCO / Commissioned Officer level * An effective and efficient administrator * Computer literate * Experience of working with young people * Excellent communication skills (including written, oral and presentation) * Understanding the ethos of the CCF | X  X  X  X  X | X |
| **Personal Attributes**   * A determination to develop skill set to meet the needs of the academy and cadets * Resilience, the ability to calmly work under pressure and be able to meet deadlines * Ability to think creatively and to prioritise * Excellent interpersonal skills * Able to lead a team * Discreet and confidential * A commitment to CORE Education Trust vision, values, aims and the objectives of its academies programme | X  X  X  X  X  X  X |  |