

Person Spec  
Caretaker

Knowledge, Qualifications, Skills and Experience

|                | Essential   | Desirable  |
|----------------|---|--|
| QUALIFICATIONS | <ul style="list-style-type: none"> <li>• A good level of general education</li> <li>• Enhanced DBS check associated with the ability to promote safeguarding of children</li> </ul>   |  |
| EXPERIENCE     | <ul style="list-style-type: none"> <li>• General Premises/Building maintenance</li> <li>• An understanding of building maintenance requirements</li> </ul>  |  |
| ABILITY/SKILLS | <ul style="list-style-type: none"> <li>• Ability to communicate effectively both orally and in writing</li> <li>• To use initiative to maintain the site to a very good condition.</li> <li>• Ability to work efficiently when unsupervised</li> <li>• Ability to carry out cleaning functions</li> <li>• Willingness to attend training courses as necessary</li> <li>• Excellent eye for Good House Keeping &amp; spotting what needs to be done</li> </ul> | <ul style="list-style-type: none"> <li>• Operate appropriate cleaning machinery</li> </ul> |

Person Spec  
Caretaker

|                     |  |  |
|---------------------|--|--|
|                     | <ul style="list-style-type: none"> <li>• Excellent organisational and time management skills</li> <li>• Ability to build effective working relationships at all levels.</li> </ul>   |  |
| EQUAL OPPORTUNITIES | <ul style="list-style-type: none"> <li>• Commitment to Equal Opportunities and Health and Safety</li> </ul>  |  |
| DISPOSITION         | <ul style="list-style-type: none"> <li>• Ability to work hard and prioritise within competing deadlines</li> <li>• A commitment to teamwork and collaboration</li> <li>• Exemplary record of attendance and punctuality</li> <li>• A positive attitude/role model for children and families</li> </ul> | <ul style="list-style-type: none"> <li>• Resourcefulness, flexibility and adaptability</li> <li>• Physical fitness and stamina for this strenuous job</li> </ul> |