



MARLBOROUGH COLLEGE MALAYSIA

PREPARATORY SCHOOL TEACHERS  
WITH A SPECIALISM

*For August 2018*

# THE HISTORY OF MARLBOROUGH COLLEGE MALAYSIA



**Marlborough College Malaysia is unique.**

It continues the pioneering spirit of its mother School, Marlborough College in Wiltshire, by being a close, values-led and enormously successful and happy community. It was established in 2012 as a genuine extension of Marlborough College in the UK and not a franchise. It therefore shares values, philosophy and personnel with the UK and draws upon the very best traditions of one of the finest British boarding schools, while adding an exciting and real international dimension in our spectacular setting just eight miles from Singapore on the tip of the Iskandar peninsula.



# THE COLLEGE



There is something genuinely special about Marlborough College in Malaysia. Those fortunate enough to work here all agree that our greatest joy, attribute, advert and reward are the girls and boys who form the College. They provide daily inspiration, a model of what wider society could be like and genuine optimism for the future.

We live and work in a safe and spacious 90 acre campus in southern Malaysia, reminiscent of the generous grounds and playing fields of Marlborough College in the UK. Guided by our principles of compassion, companionship and conversation, Marlborough College Malaysia gives its boys and girls the space, inspiration and courage to explore their own potential, the wonders of our world and their responsibilities to it and to each other.

With our shared DNA and close links with Marlborough UK, we value and instil breadth of experience, intellectual rigour, creative joy and sporting excellence. Many of our children take the opportunity to develop independence and inter-reliance within the security and care of our outstanding boarding community.

Our motto is Deus Dat Incrementum – “God gives the increase” – a reminder that we achieve with pride, but humility. At Marlborough College Malaysia our young people learn that theirs is a duty to continue to make the world a better place; we give them the skills to lead that mission and the life-long support and friendship of our world-wide Old Marlburian network.

The College is arranged in a Prep School (3-13) and a Senior School (14-18) and it currently has 880 pupils, around 500 of whom are in the Prep. Pupils from the age of nine may choose to board and approximately a third of those who are eligible do so, with most of the Sixth Form boarding.

While very British in ethos and with a Common Room largely drawn from some of the UK’s leading schools, the College is also truly international, celebrating diversity and a global outlook with children representing over 40 nationalities. Around half of our pupils are from expatriate families.

While academic achievement lies at the heart of what we do, we believe that all of our children have something to offer and much to gain in addition to intellectual development, so we are driven by a desire to find areas where each of them can learn and grow beyond the classroom. Every week we offer an extensive range of co-curricular activities, which are all part of a rich, broad and balanced programme to develop not just the mind, but also confidence, empathy, leadership and a sense of altruism.

The College is very well-resourced and enjoys an enviable reputation for its pupils’ achievements on a broad variety of fronts.

Further details about the College may be found on its website at [www.marlboroughcollege.my](http://www.marlboroughcollege.my)



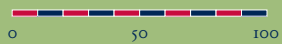


# MARLBOROUGH COLLEGE MALAYSIA



## THE MAP

North



YARDS

2017

# THE PREPARATORY SCHOOL

Marlborough College's Prep School is distinctive, highly regarded and the only traditionally structured British prep school in south-east Asia. Above all, this is an ambitious and happy school where the child remains very much at the heart of the process. A spacious and well-resourced site, plenty of room for play and a creatively designed new building which has been nominated for architectural awards all promote a tangibly positive and engaged spirit.

With its own leadership team including the Head of Prep and Deputy Heads Academic and Pastoral, and a strong tier of talented middle management, the Prep School currently numbers almost 500 children aged 3-13.

Most Prep children are day pupils, but from 9 years of age two popular Prep School Boarding Houses provide full or flexi-boarding for a growing group boys and girls who benefit from an exceptional level of care and a varied range of weekend activities.

Teaching and learning is based on the British model of EYFS and National Curriculum. With a generous teacher—pupil ratio of 1:8, almost all teachers are from the UK and specialists are deployed throughout the Prep School to add expertise.

A key feature of the school is the extended and enriched curriculum which includes an enviable commitment to co-curricular activities and to providing as many experiences as possible for all pupils through excellent provision in sport, music, drama and art as well as stimulating residential trips for all pupils from Years 4-8.

After Year 8, the transition to the Senior School is seamless and well managed while, for a small number of pupils, preparation for Common

Entrance exams for UK schools is expertly undertaken.

Our aim is to provide our children with a truly inspiring education based around a strong intellectual core and enriched by constant exposure to meaningful relationships, deeply-held values, high standards and opportunities that are both enjoyable and challenging.



# THE POSITION

The Master is seeking well-qualified and enthusiastic teacher with a specialism to join our established teaching team at the Prep School.

The ideal candidate will have at least two years teaching experience prior to starting at MCM and will be expected to work within the Preparatory School Department. The teacher will be expected to either teach at least one specialist subject in the Prep School or teach the full primary curriculum from Year 3 to Year 6. Specialist subjects taught in the Prep School are: English, Maths, science, Humanities, French and Spanish. The teacher will be a Form Tutor and will be the first point of contact for parental enquiries. The teacher will teach a full weekly timetable which may include some Games teaching and co-curricular activities. The post holder will also be expected to play a full part in the boarding life of the College and this will include a weekly boarding duty and some weekend duties. The candidate may be on occasion asked to accompany groups of pupils on school trips if required and this may involve an occasional overnight stay.



# THE DEPARTMENT

## The Preparatory School Key Stage Two and Three

This Key Stage consists of Year 3, Year 4, Year 5, and Year 6. Teaching is based on the New English National Curriculum. The curriculum also reflects the international nature of the school with Mandarin being taught to all. The Humanities syllabus also includes local study projects. In Years 3 and 4 the Form Teacher is central to the everyday education of pupils, though there is more specialist teacher input with more movement around the Preparatory School for lessons. Academic setting becomes more formal in Lower Prep.

Pupils begin to compete in internal and external sporting fixtures.

From Year 4, the pupils are set academically in English, Mathematics and Science. Each subject is now taught by a specialist with the Form Tutor taking more of a pastoral role. Emphasis is increasingly placed on preparation for entry to the Senior School.

In preparation for entry to the Senior School, the English National Curriculum In Year 7 and 8 is bolstered by the ISEB Common Entrance Course. This adds academic rigour as we continue to adapt and enrich our pupils' studies according to the context of their education in an international school in Malaysia. For example, Mandarin Chinese is the major foreign language, and individual subjects may often include relevant local material.

### **Subjects:**

English, Mathematics, Science, Mandarin, French, Spanish, Malay, History, Geography, Religious Studies, Art, Design Technology, Drama, Information Technology (IT), Music, Personal Social and Health Education (PSHE) and Physical Education (PE).



# LIFESTYLE



## Staff at Marlborough College Malaysia enjoy an exceptional lifestyle.

The climate is warm, stable and constant without the extremes of heat that are common in some parts of the world. Rainfall is typically heavy and brief, providing a lush landscape.

Marlborough is at heart a community and the Common Room is very collegial and mutually supportive. Staff enjoy an impressive range of weekly Common Room sports, wellbeing and social activities.

The immediate area is developing quickly and has attracted great overseas investment in quality housing, infrastructure and education with a number of British university campuses now within minutes of the College.

Malaysia's cost of living is significantly lower than that of the UK and most teachers here enjoy regular travel during holidays and even on our 3-day Exeat long weekends to such places as Bali, Vietnam, Thailand and Western Australia.

For long-haul travel, Changi in Singapore was recently hailed as the best airport in the world. However, for regional travel, Senai Airport is close to the College and carriers offer exceptionally reasonable prices which mean, that what might be the holidays of a lifetime, can become regular trips.

Malaysia itself is full of variety from perfect tropical islands to cool, hilly tea plantations; from historic colonial architecture to towering 21st century skylines. Its national ethnic mixture of Malay, Chinese and Indian make for

a fascinating culture and superb cuisine.

The College is just eight miles from the magnificent island city-state of Singapore with its fashionable retail temptations and its many attractions which now include the world-famous Gardens by the Bay, the Marina Bay Sands complex and F1's only night time Grand Prix which becomes a weekend-long festival each September.

The official language of Malaysia is Bahasa Malaysia which is probably the simplest Asian language to understand and learn, but English is spoken almost universally and is the main language of Singapore.



# JOB DESCRIPTION FOR PREPARATORY SCHOOL TEACHERS

## Reporting to: Head of the Preparatory School

### *The Teacher will:*

Be responsible to the Head of the Preparatory School and the Master for teaching duties and responsibilities.

### *The Teacher will agree:*

1. To uphold the values and the mission of MCM, and maintain them both inside and outside the classroom.
2. To undertake the teaching of a designated class.
3. To plan appropriately to meet the needs of all pupils, through differentiation of tasks.
4. To be able to set clear targets, based on prior attainment, for pupils' learning.
5. To provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils.
6. To keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning.
7. To maintain good order and discipline amongst all pupils, in accordance with the school's behaviour policy.
8. To take part in and contribute to meetings that relate to teaching/curriculum; co-operate with and, where appropriate, advise the Head and other colleagues in the review, preparation and development of subjects within the school.
9. To attend meetings and participate as required e.g. Staff Meetings, Parents' Meetings, school social events.
10. To plan for, organise and direct the work of support staff within the classroom.
11. To attend relevant courses and to be aware of current trends in education.
12. To prepare assemblies when required.



13. To regularly report to parents on the development, progress and attainment of pupils, in line with the Assessment Policy.
14. To take part in school events and activities which may take place at weekends or in the evening.
15. To run and participate in meetings, school events and activities of a boarding school, which may take place at weekends or in the evening.
16. To undertake supervisory duties e.g. break, lunchtime, team coaching duties.
17. To undertake the pastoral care of pupils and parents.
18. To assist with the physical needs of pupils.
19. To participate in the performance management system for the appraisal of one's own performance.
20. To adhere to all policies (including Health and Safety and Child Protection) and to raise any concerns to the appropriate person.
21. To undertake any duties or responsibilities deemed reasonable by the Head of the Preparatory School, the Master of MCM or their representatives.

**Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.**

**This job description is current at the date shown, but, in consultation with you, may be changed by the Head of Preparatory School and the Master to reflect or anticipate changes in the job commensurate with the position and job title.**



In order to meet the high standards expected of a leading professional in our School, the Master is seeking to employ a person with the following qualities, experience, skills and abilities.

### *Essential Criteria*

- A good honours degree;
- Evidence of either being or having the potential to be an excellent teacher;
- The ability to inspire and motivate children;
- Clear and effective communication skills;
- An ability and willingness to make a significant contribution to the co-curricular life of the School;
- An ability to relate well to colleagues, children and parents
- Approachability, accessibility and flexibility;
- High levels of organisation;
- Sympathy with the values and the nature of working in a boarding environment.



### *Desirable Criteria*

- A higher degree or experience of educational or subject-specific research;
- A record of and commitment to continuing professional development;
- Experience of pastoral work such as a House or Year tutor;
- Experience of school inspection;
- Experience of working in a boarding school;
- The ability to develop and maintain effective relationships with all members of the school community.

### *Terms*

As well as working in a beautiful and collegial environment, the Preparatory School Teachers with a Specialism at Marlborough College Malaysia will benefit from a generous remuneration package which includes relocation assistance, a rent-free home, private medical insurance and a bonus in lieu of pension. Generous fee remission is provided for children of teaching staff.





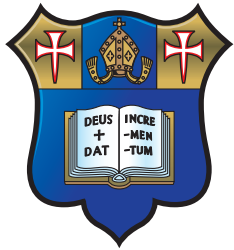
# APPLICATIONS

If you feel that you can meet these requirements, then please submit a letter of application along with the application form to the Master by 9.00 am on Friday 19<sup>th</sup> January 2018. A CV is not required, but may be submitted at the discretion of the applicant.

There may be additional positions available in the Prep and Senior School later this year: teaching couples are encouraged to apply even if an exact combination of subjects is not advertised at this time.

Applications should be sent to the address overleaf.





Applications should be addressed to the Master and sent to:

e-mail: [recruitment2018@marlboroughcollege.my](mailto:recruitment2018@marlboroughcollege.my)

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