

Person Specification Whitley Academy



Job Title: KS3 Co-ordinator (SCIENCE)

Job Number:

Department/Directorate: **Science**

Post Number:

Division/Section/Group/Team:

Grade: TLR2 MISC

Location: **Whitley Academy**

Job Requirements

Knowledge

- Up to date knowledge of Science and an understanding of the importance of Science with respect to students (AI)
- Assessment recording and reporting of students' achievements in Science (AI)
- Progression issues for students into KS3, from KS3 to KS4 and to post 16 (AI)
- Strategies, including IT applications to ensure effective learning in Science (AI)
- Up to date knowledge of Health & Safety issues relating to the delivery of courses, laboratory issues, risk assessments and personnel (AI)
- Equal opportunities and anti-discriminatory practice in the school community (I)

Skills and Abilities

- Effective communicator (AI)
- The vision and ability to inspire others (AI)
- Emotional intelligence (AI)
- Tact and a sense of humour (AI)
- Use of range of data to track individual students, set targets and monitor them (AI)
- The capacity to establish and maintain good professional relationships and to deal with difficult situations sensitively (I)
- Able to lead and be a team player (I)
- The ability to teach Science effectively in a comprehensive ethos (AI)
- High expectations of personal performance and of students' success (AI)
- Commitment to one's own learning (A)
- A belief that schools can make a difference (I)
- Able to think strategically, forward plan and contribute to whole school priorities (AI)
- Commitment to safeguarding and promoting the welfare of children and young people (AI)

Experience

- Recent teaching experience with Secondary aged pupils in Science (A)
- Evidence of successful experience in secondary schools (A)
- Recent experience of a leadership responsibility within a department or pastoral team or potential capacity to lead (A)
- Evidence of involvement in the development of Science curriculum in Secondary School (A)
- Significant personal examination success (A)

Educational

- Qualified Teacher (A)
- Good first degree with Science as the main strand (A)
- Evidence of further professional development (A)
- Evidence of involvement in CPD activities (A)

Special Requirements

This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974.
A Criminal Record Disclosure will be required prior to appointment.

Evidence for the above will be obtained from:

A = Application I = Interview processes

Date Reviewed: January 2019