



TRENT COLLEGE

CANDIDATE INFORMATION



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Welcome

Trent College is an independent co-educational boarding and day school, located in Long Eaton, Nottinghamshire. Founded in 1868, we have been providing a first-class education for over 150 years.

Set in a beautiful 45-acre campus we enjoy state-of-the-art facilities, including modern classrooms, sports facilities, and boarding houses. With traditional foundations and a modern outlook, Trent College is renowned for providing an excellent education for its 1,200 pupils.

The Elms is our Nursery and Junior School which provides a stimulating and nurturing environment to our youngest children, aged 6 weeks to 11 years. The two schools work closely together and share the same vision, aims and ethos. Together, we give the highest priority to the quality of our academic provision. Alongside a strong focus on sports, music, drama and a wide range of co-curricular activities to develop our pupils' character and resilience, to prepare them for the modern world.

Rated 'Excellent' across the whole school by the Independent Schools Inspectorate in 2021, Trent College has a strong academic record, with a high percentage of students achieving top grades in their examinations and going on to study at some of the best universities in the UK and abroad.

We have highly qualified and experienced teaching staff who are committed to providing an excellent standard of education. We also have a large population of support staff, ensuring that our friendly school and beautiful campus operate to the very highest standards.

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Our Location

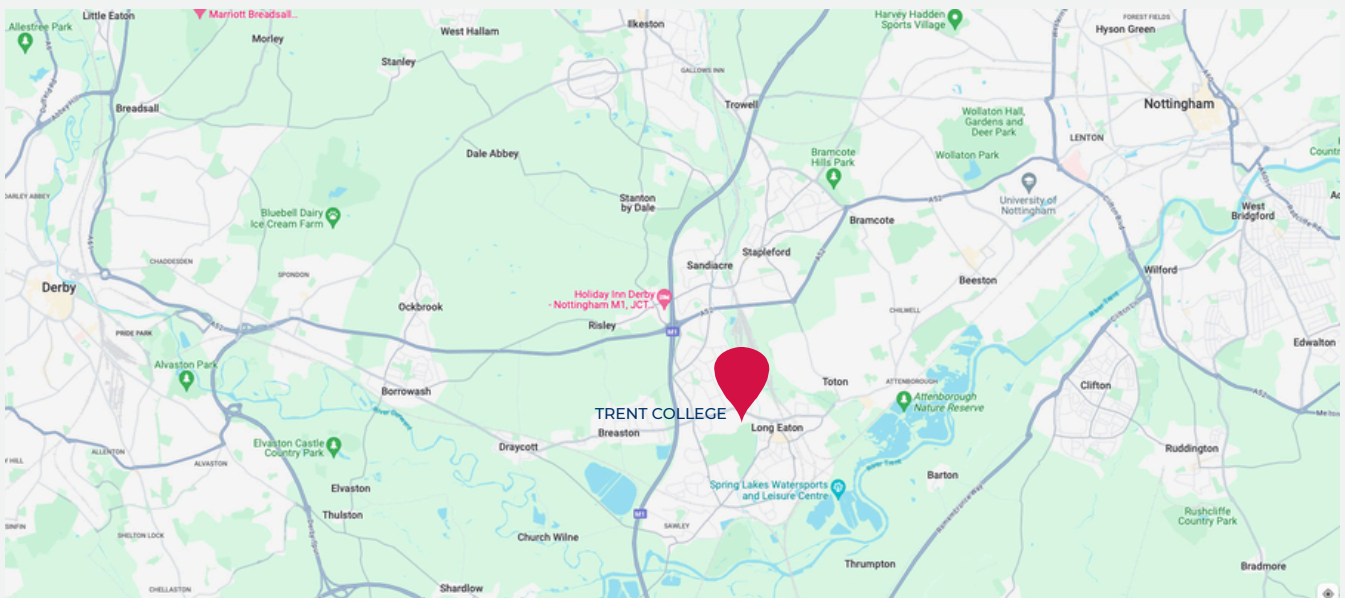
Trent College and The Elms are conveniently situated on the border of Nottinghamshire and Derbyshire.

Ideally located at the heart of the UK's motorway system, we are only 2 miles from junction 25 of the M1, which provides easy access to the M42 and A1.

Reaching Trent College by rail couldn't be easier. Long Eaton boasts its own train station, located 1.5 miles from the schools. Rail routes through Long Eaton run along the Midlands Main Line route, with direct routes to London, Loughborough, Leicester, Birmingham, Nottingham, Derby, Chesterfield and Sheffield.

Our Local Community

Working in partnership and serving the community are natural and very important values at Trent College and The Elms. We work with many local schools in Long Eaton and the wider Erewash borough to increase opportunities and aspirations, and to share the school's excellent grounds, facilities and specialist staff.



Higher Level Teaching Assistant (HLTA)

Job Description

REQUIRED FROM SEPTEMBER 2025

We are seeking a passionate and dedicated Higher Level Teaching Assistant to join our developing Learning Support provision. The person(s) appointed will join a team of experienced teachers including the Head of Learning Support and Access Arrangements Assessor. Whilst the Head of Learning Support oversees the Department, some responsibilities are shared amongst members of the Department.

The ideal candidate will have a strong English and Numeracy skills and the ability to engage and inspire students across Key Stage 3-5. We are especially looking to hear from candidates with experience of mentoring young people and a solid history of supporting young people with SEMH and Communication & Interaction differences. They will be responsible for developing and implementing effective interventions to promote academic success and wellbeing for our pupils.

Key Responsibilities

Planning & Recording

- Plan, deliver and review personalised interventions under the guidance of the Head of Learning Support.
- Ensure that appropriate records of mentoring sessions are kept, and that the impact of all mentoring is carefully measured and recorded.

Teaching & Learning

- Act as a mentor and keyworker for groups of SEND students, building essential relationships with individuals and their families.
- Deliver interventions such as numeracy and literacy interventions to students in small groups and on a one-to-one basis.
- To ensure an excellent learning environment is maintained within Learning Support intervention lessons.
- To develop, modify and personalise resources with support from the Head of Learning Support and external agencies.
- When necessary, to provide in-class support for identified pupils and classes, under the guidance of the class teacher and the Head of Learning Support.
- To act as a key worker for groups of pupils identified by the Head of Learning Support.

Monitoring & Assessment

- Support the Head of Learning Support in monitoring and delivering effective Assess Plan Do Review (ADPR) planning.
- To support the monitoring and updating of advice to teachers regarding barriers to learning for identified pupils.
- Use school tracking and monitoring systems to measure progress and evaluate support.
- To administer individual and group literacy screening, under the guidance of the Head of Learning Support.
- To provide positive reinforcements, praise and rewards to pupils, as appropriate.
- To provide regular feedback to the Head of Learning Support regarding pupils' difficulties and progress.

Other

- To be willing to undertake further professional development.
- To carry out any other reasonable duties relevant to the job role and the efficient working of the Learning Support department.

Person Specification

Education and Qualifications (Essential)

- English and Maths GCSE at Grade C / 5 or above.
- Higher Level Teaching Assistant standards qualification (Level 4).
- Evidence of Continued Professional Development with a commitment to ongoing professional development.

Education and Qualifications (Desirable)

- Educated to Degree Level.
- Have training in SEND e.g. ELSA, dyslexia, ASD, SEMH experience.

Other relevant skills, attributes, and experience

- Experience of teaching small groups of pupils.
- Working knowledge and experience of implementing learning programmes, strategies and interventions.
- Knowledge and understanding of different types of SEND and the SEND Code of Practice.
- Understanding of the importance of safeguarding and child protection and its importance to this role.
- To be able to interact positively and productively with pupils, colleagues, parents and external professionals.
- To be able to prioritise and plan to ensure completion of tasks.
- Demonstration of proficient ICT skills.
- Use of initiative and problem-solving skills.
- Ability to organise, develop, monitor and evaluate effective systems and procedures.
- Ability to work as part of a team and wider teams and an understanding of personal accountability.
- An ability to instil confidence in others.
- Excellent organisational skills and an ability to cope well with professional pressure.
- Flexibility and adaptability to changing demands.



Terms and Benefits

- £24,400 - £27,700 actual salary, 37.5 hours per week/term time only (the number of working academic weeks per year is generally 35).
- Permanent role.
- Term time only staff receive 5.6 weeks holiday pay per year.
- Staff can enjoy free lunches in the Obolensky Dining Hall during term time.
- Free car parking is available on site and staff have access to a cycle to work scheme.
- Staff are able to make free use of the school gym and leisure facilities at designated staff times.
- A flexible retirement plan run by TPT Solutions (formerly The Pensions Trust), including death in service benefit.
- Enhanced sick pay is available to all staff, and enhanced family benefits such as maternity pay.
- Staff are eligible for fee remission for children attending the school, in line with our policy.
- We provide a range of benefits to support staff including counselling and an employee assistance programme.



Making an application

Candidates who wish to apply for this post should download an application form from our website and email it to recruitment@trentcollege.net Please also attach a covering letter addressed to Mr Darren Brumby, Deputy Headteacher (Academic).

The closing date for applications is Tuesday 27th May 2025 at noon.

If you have any questions please email recruitment@trentcollege.net or telephone 0115 849 49 49 during term time.

Under current legislation, we are required to advise applicants that this appointment will be subject to a satisfactory Enhanced Disclosure with the Disclosure & Barring Service. Details of any criminal record (spent or unspent, due to exemption from the Rehabilitation of Offenders Act 1974) must be disclosed at interview. Only relevant convictions and other information will be taken into account so disclosure need not necessarily be a bar to obtaining a position at Trent College.