



An All-through Co-operative School

“Making School Memorable by Striving for Excellence”

JOB DESCRIPTION

JOB TITLE Classroom Teacher

GRADE MPS

RESPONSIBLE TO Head of Department

The main role of every teacher, regardless of other responsibilities, is as a classroom teacher

- To inspire children with enthusiasm for the subject and a love of learning.
- Teaching across the full age and ability range, according to National Curriculum requirements and school policy, and preparing lessons, following the department’s schemes of work or agreed syllabus.
- As a member of the team contribute to schemes of work and resources.
- Maintain an orderly-working atmosphere in the classroom, following the school’s policies on behaviour, health and safety and equal opportunities.
- To keep up to date with current developments in the subject area and to attend relevant in-service training both internally and externally.
- Regular marking of students’ work and completion of attendance registers. Ongoing assessment of each pupil, including regular feedback to pupils.
- Regular setting and marking of homework, according to school policy.
- Maintaining and regularly changing stimulating classroom displays.
- Attendance at Department and contractual school meetings.
- Liaison with parents and colleagues where appropriate, including Upper School colleagues.
- Uphold the school’s policies, vision and ethos.
- Promote and support extra-curricular activities.
- To carry out the pastoral role of Form Tutor as required
- To carry out any additional responsibilities as agreed with the Head of Department.

The above responsibilities are subject to review and may be modified in the light of personal or professional development and changing school needs.

All staff have a responsibility for promoting and safeguarding the welfare of children and young persons s/he is responsible for or comes into contact with.

The post holder is required to support and encourage the school's ethos and its objectives, policies and procedures as agreed by the governing body. The post holder shall be subject to all relevant statutory and institutional requirements and must comply with all General Data Protection Regulations (GDPR).

This job description should be read in conjunction with the DfE School Teachers' Pay and Conditions of Employment 2018.

Job descriptions are reviewed annually and may be amended following discussion with the postholder.