

**Post: Languages Asssitant**

**Hours:** Circa 10 hours per week.

**Basis:** Currently fixed term, initially, until Friday 12 July 2019

**Salary**: Equivalent to Single Status Grade 7, Points 17-19 £20,654 - £21,892 per annum pro rata. Actual salary based on 10 hours (£4,788.00 - £5,075.00 per annum) Pay award pending, from April 2019.

**Person Spec:**

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| Native Speaker (Ideally Spanish) | Desirable |
| Degree Educated | Highly Desirable – Essential if non native (Must be a Languages Degree in this case) |
| Ability to work freely in the UK | Essential |
| Flexible approach to working week | Essential |
| Hardworking, resilient and reliable | Essential |
| Belief in comprehensive education | Essential |
| Previous experience of working in schools | Desirable |

**Job Spec:**

**Main brief**: To assist the languages department in significantly improving spoken language skills.

* To hold ‘conversations’ with students and record and monitor their progress
* To correct and improve students conversational based work
* To conduct speaking tests where appropriate
* To assist with producing resources designed to boost student performance
* To participate in the preparation and delivery of mock examinations
* To aid the teacher in the classroom as directed
* To assist with classroom displays and language promotional work
* To have a positive impact on students confidence as demonstated by improved speaking and listening results
* To give conversational ‘lessons’ to individuals or small groups and help the classroom teacher to improve the students love of languages.
* To uphold the Academy Vision and Ethos