

Teacher – Second in Science

Aureus School - Job Description

Job Title:	Teacher – Second in Science	Job Reference:	AUR2020
Location:	Aureus School, Didcot	Travel Required:	NO
Salary Range:	MPR/UPR +TLR2	Date Posted:	Feb 2020
Core Purpose:			
<ul style="list-style-type: none"> To assist in driving forward and supporting the strategic direction and development of the science department in conjunction with the Science Lead. 			
Job Description:			
<ul style="list-style-type: none"> To support the development and implementation of policies and practices which reflect the school's commitment to high achievement through effective teaching and learning. To support the development of the Science improvement plan in line with the school improvement plan. To work collectively with the Science Lead to monitor achievement and progress across the curriculum. To assist in the planning of budget and resources, linking with the Science improvement plan, to ensure value for money. In the absence of the Science Lead, attend and contribute to relevant meetings, and report back/pass on relevant information. To oversee the development of STEAM extra-curricular activities. 			
Teaching and Learning Responsibilities:			
<ul style="list-style-type: none"> To ensure progression in students' learning by supporting colleagues in choosing the appropriate sequence of teaching and teaching methods and setting clear learning objectives through an agreed scheme of work, developed in line with the school priorities To work alongside the Science Lead to prepare and deliver effective departmental CPD To support appropriate, effective interventions implemented by departmental staff to enable students to make progress. 			
Student Welfare:			
<ul style="list-style-type: none"> To liaise with the Senior Leadership Team to ensure the implementation of the curriculum and school policies. To be a Coach to an assigned group of students. 			

- To promote the general progress and well-being of individual students and the Coaching Group as a whole.
- To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life.
- To evaluate and monitor the progress of students and keep up-to-date student records as may be required.
- To contribute to the preparation of action plans and other reports as required.
- To alert the appropriate staff to problems experienced by students.
- To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff.
- To contribute to PSHE and global citizenship and enterprise according to school policy.
- To apply the Behaviour policy so that effective learning can take place.

Monitoring and Reporting:

- To maintain appropriate records and to provide relevant accurate and up-to-date information for SIMs, registers, etc.
- To complete the relevant documentation to assist in the tracking of students.
- To track student progress and use information to inform learning and teaching

Team Leadership:

- To engage actively in the Performance Management process.
- To take part in the staff development programme by participating in arrangements for further training and professional development
- To ensure the effective/efficient deployment of classroom support.
- To work as a member of a designated team and to contribute positively to effective working relations within the school.

Curriculum Development & Design:

- To assist the Senior Team to ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives.
- To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's strategic direction.

Professional Responsibilities:

- To contribute to the development plan and its implementation
- To help deliver the extensive programme of CPD opportunities
- To contribute to the school-wide planning activities
- To follow the school policies and procedures
- To assist in the development of appropriate syllabi, resources, schemes of work, marking policies and teaching strategies

Personal Responsibilities:

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To support the school in meeting its legal requirements for worship, PSHE, Citizenship, Careers Advice and Guidance.
- To actively promote school policies and procedures.
- To be responsible for own continued professional development.
- To comply with the school's Health & Safety policy and undertake risk assessments as appropriate.
- To be courteous to colleagues, visitors and telephone callers and provide a welcoming environment.
- To undertake duties before the school day, at break, at the end of the lunch period and after the school day on a rota basis.
- To attend meetings scheduled in the school calendar punctually.
- To set cover work during any leave of absence.

Accountable to:

- All teachers and aspiring or accredited lead practitioners will be line managed by a Senior Leader
- GLF Schools expects its employees to work flexibly with the framework of the duties and responsibilities above. This means that the post holder may be expected to carry out work that is not specified in the job profile but which is within the remit of the duties and responsibilities.

Safeguarding:

- We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for a DBS disclosure.