

# ST MARGARET'S SCHOOL

## **Nursery Key Worker Teaching Assistant (Full Time, Permanent)**

**Start Date: September 2025**

**Competitive Salary – dependent on experience and qualifications**

### **Summary of the role:**

St Margaret's Nursery is looking for an enthusiastic and caring Nursery Key Worker (Teaching Assistant) to join our dedicated Nursery & Early Years team. This is a wonderful opportunity for a passionate Early Years professional to work in a warm and nurturing environment where children are encouraged to explore, develop, and thrive.

Candidates should hold or be near completion of a Level 3 (or higher) Early Years qualification and have some experience working with young children.

St Margaret's offers a supportive and welcoming team within a well-established school that values nurture, exploration, and excellence in early years education.

For further information and to apply for this vacancy, please visit our website: <https://www.stmargarets-school.org.uk/work-with-us>

**Closing date for applications: Thursday 21 August at 5:00pm**  
**Interview date: Week commencing Monday 25 August**

Suitable candidates may be interviewed before the closing date and St Margaret's School reserves the right to withdraw the position if an early appointment is made. Early applications are encouraged.

St Margaret's school is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. St Margaret's School is an equal opportunities employer.

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### Job Description: Nursery Key Worker

#### Reports to: Nursery Manager

#### Job Purpose:

We are seeking an individual who is committed to delivering high-quality care and education for children aged 2-4. The successful candidate will:

- Support the learning and development of children in line with the **EYFS framework**.
- Provide a caring and stimulating environment where children feel safe and valued.
- Work closely with parents and carers to build positive relationships.
- Encourage children's independence, creativity, and confidence through play-based learning.
- Contribute to curriculum planning and assessment.
- Ensure the **well-being, health, and safety** of all children in your care.

#### The ideal candidate will:

- Hold a **Level 3 (or higher) Early Years qualification**.
- Have experience working with young children, ideally in a nursery or school setting.
- Be warm, approachable, and passionate about supporting early childhood development.
- Have a strong understanding of safeguarding and child protection.
- Work well as part of a team, demonstrating excellent communication and organisational skills.

#### What We Offer

- A supportive and welcoming team within a well-established school.
- Ongoing professional development and training opportunities.
- A beautifully resourced learning environment designed to inspire curiosity and creativity.
- The opportunity to be part of a school community that values **nurture, exploration, and excellence** in early years education.
- Free parking, Coffee, Lunch, Gym membership and private healthcare

#### NOTE

This Job Description is designed to outline the main duties and responsibilities associated with the post but is not intended to be an exhaustive list of all duties performed. It will be reviewed each year and it may be subject to modification or amendment at any time after consultation.

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## Nursery Key Worker – Person Specification

QUALIFICATIONS	ESSENTIAL	DESIRABLE
NVQ Level 3, 4, 5 or 6 in Early Years, childhood or relevant equivalent	✓	
Good numeracy and literacy skills, GCSE Grade 4 or C minimum or equivalent.	✓	
Paediatric First Aid qualified		✓
EXPERIENCE		
Experience of working with EYFS children.	✓	
Experience and understanding of use school policies and procedures relating to health and safety, behaviour, and safeguarding.		✓
KNOWLEDGE		
Knowledge of child development from 2 - 5 years		✓
An understanding of social and emotional development		✓
An understanding and respect for the confidentiality of information	✓	
SKILLS AND ATTRIBUTES		
Good communication skills.	✓	
Ability to work to specific instructions and also able to use initiative	✓	
A flexible approach	✓	
A team player	✓	
Enjoys working with children	✓	
A professional manner and attitude	✓	
Ability to relate to children with understanding in an open, calm and friendly way	✓	
A patient, firm and fair approach with the ability to discipline in an appropriate manner	✓	
Trustworthy, responsible, reliable and punctual	✓	