

ST CATHERINE'S BRITISH SCHOOL



PERSON SPECIFICATION: Head of EYFS

	Essential	Desirable	How identified
Education and Qualifications	<ul style="list-style-type: none"> Degree Qualified Teacher Status 	Evidence of continuous professional development	Application Certification
Experience	<ul style="list-style-type: none"> Proven record of effective teaching. Experience of appropriate Leadership positions. 	Participation in and contribution to extra-curricular activities: sporting, cultural, musical etc.	Application Interview References
Knowledge	<ol style="list-style-type: none"> High level of knowledge of the EYFS curriculum of England and Wales Knowledge of current curriculum issues applicable to the subject(s). Theory and practice of providing effectively for the individual needs of all children – classroom organization, learning strategies and styles. Ability to monitor effectively, assess, record and report pupil progress as well as plan appropriate course of action for improvement. Full and realistic understanding of the level of personal and professional commitment, to community life of the school and the extended school day during term time. Knowledge of Equality legislation and the classroom implications. 	<p>An understanding of the independent school sector.</p> <p>An understanding of the international schools sector.</p> <p>Evidence of using ICT in order to have an impact on learning and engagement.</p>	Application Observation Interview

Personal Skills, Qualities and Attributes	<ol style="list-style-type: none"> 1. Interpersonal skills – to develop good relationships with colleagues, parents and the school community as well as support, motivate and inspire colleagues by leading through example. 2. Ability to: <ol style="list-style-type: none"> a) create a happy, challenging and effective learning environment b) establish a rapport with children, engaging them, keeping them focused and motivated c) respond effectively to children and adapt teaching approach d) provide suitable progression in lessons for children e) demonstrate teaching and learning taking place in the classroom 3. To be good humoured, enthusiastic, positive, warm and caring 4. To be consistent and straightforward in dealings with others. 5. Strong communication skills– verbal and written to a variety of audiences. 6. Strong team working. 7. Well organised, good planning skills. 8. Resourceful, flexible, energetic and determined. 9. Calm and resilient under pressure and able to manage successfully difficult situations that may include conflict resolution. 10. Smart, presentable appearance. 		Interview Observation
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*In addition to a candidates' ability to perform the duties of the post the selection process will also explore issues relating to ***safeguarding and promoting the welfare of children*** including:

- 1. Motivation to work with children;***
- 2. Ability to form and maintain appropriate relationships and personal boundaries with children;***
- 3. Emotional resilience in working with challenging behaviours.***

All shortlisted applicants will have any relevant issues arising from his or her references taken up at interview.

Stuart Smith – Headteacher
Madeleine Matthews – Head of Lower School
January 2021