



Queen Mary's Grammar School



Job Description and Person Specification

Job Title:	Sports Coach (hockey specialist)
Grade:	SCP 19 - £12:85 per hour
Purpose of Job: To work as part of the PE Department. To deliver hockey coaching as part of the afternoon games programme. An ability to deliver other sports, especially cricket, would be desirable To start: September 2019	
JOB DESCRIPTION The core role includes: <ul style="list-style-type: none">• To work with the PE Department to provide coaching primarily in hockey (but could involve other sports based on experience)• To take practices and fixtures where required• To encourage and enthuse students• Maintain a positive and professional approach with parents and colleagues• Actively promote good behaviour amongst pupils• Cover for absent colleagues• Contributing to the overall ethos of the School• Contribution to the promotion of a positive and safe environment• Positively promote the school in the community The duties may include any or all of the following: <ul style="list-style-type: none">• Establish productive working relationship with colleagues• Liaise with staff and be a proactive team player• Being aware of, and complying with, policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person• Participating in training as required• Communicating effectively with the PE department• Carrying out any other duties as may reasonably be requested by the Head of Department	
PERSON SPECIFICATION Preferred skills, personal attributes or experience <ul style="list-style-type: none">• Coaching qualifications in hockey (relevant experience in hockey would be considered and coaching qualification training courses will be offered as part of the role).• You will have a commitment to the ethos of the school and a willingness to contribute to enrichment activities• You will be positive, energetic and enthusiastic in approach• Excellent oral, written motivational and communication skills• You will have the ability to work as part of a team and to develop and maintain positive relationships with teaching and associate staff• To show good organisational skills and sound IT skills• To demonstrate sound judgement and discretion• You will be suitable to work with children. This job is subject to an Enhanced Disclosure.	