

Job Description: Director of Music (Junior School)

Wellington College International School Bangkok is fully committed to safeguarding and promoting the welfare of children and young people.

This Job Description should be read and understood in conjunction with the WCISB Class Teacher Job Description, the WCISB Teacher Standards, the Staff Handbook and the teacher's contract.

1. Purpose

- 1.1. This is, in the first year, an 80% Music teaching position and includes coordination of co-curricular Music across the School. Initially it will be a Junior School position but a whole-School role may be available in due course for the right person. As student numbers grow, the balance of class teaching and leadership will change.

2. General Responsibilities

- 2.1. Oversee and review the smooth and efficient day-to-day running of the Music Department in the Junior School.
- 2.2. Have responsibility for the delivery of the Music curriculum in the Junior School. This includes ensuring that the teaching and learning within the curriculum area accords with whole school policies, agreed programmes of study and agreed planning documents.
- 2.3. Plan and provide a stimulating, outstanding curriculum for Music, in an invigorating and motivating learning environment, to ensure appropriate continuity and progression.
- 2.4. Have very high expectations and ensure that all students are appropriately challenged, make strong progress and are enthused and inspired by their Music lessons.
- 2.5. Ensure appropriate information is given to parents about the delivery of the Music curriculum and provide information on the progress of individual pupils.
- 2.6. In conjunction with the Head of the Junior School, manage the Music educational budget, ensuring all areas have adequate resources and equipment.
- 2.7. Attend curriculum leader meetings.
- 2.8. Be proactive in encouraging pupils to take up and continue with instrument lessons
- 2.9. Conceptualise, realise and be responsible for a dynamic, attention-grabbing and eclectic co-curricular programme for Music, liaising with the Wellington Academy as necessary.
- 2.10. Oversee and coordinate significant concerts, productions and performances throughout the year, including performances at non-School events for promotional or other purposes.
- 2.11. Organise and plan visits of musicians/ensembles for workshops and demonstrations in school, and trips to concerts and other performances.
- 2.12. Manage the work of the peripatetic Music staff against agreed objectives, working closely with the Admin team.
- 2.13. Teach a timetable of class Music across the EYFS, Key Stages 1 and 2
- 2.14. Assess students' performance and progress in Music according to the School's procedures and record, write reports and advise at Parents' Evenings, communicating effectively with parents about their children's progress.
- 2.15. Line-manage any Music staff, evaluating and reviewing practice.