



King's
ST ALBAN'S



Details of the post of

ACADEMIC DEPUTY

at King's St Alban's



The King's School Foundation

King's is an academically selective co-educational school, with two junior schools as part of its Foundation.

Our Two Junior Schools

King's St Alban's is adjacent to the main site and has 210 boys and girls aged from 4 to 11. It shares many of the facilities of the King's Senior School. King's St Alban's celebrated its 65th anniversary in 2017. A Pre-Prep department (Reception, Year 1 and Year 2) was opened in 2009 and which was expanded in 2015.

King's Hawford is just north of Worcester in spacious grounds and currently has about 320 children from Kindergarten up to Year 6. The school was acquired by King's in 1996, at which time it was a free-standing preparatory school. King's Hawford has two forms from Years 3 to 6 as well as thriving infant and nursery sections.

The great majority of Year 6 children from both junior schools (80 to 90 each year) proceed to the senior school by means of an 11+ entrance exam. They are joined in year 7 by between 40 and 50 children from local, primary schools or other independent junior or prep schools. Each of the junior schools has its own Head, who is responsible to the Headmaster of the senior school.



King's St Alban's

King's St Alban's is located near to Worcester Cathedral on a separate site adjacent to that of the senior school. In the attractive grounds surrounding a grassed quadrangle stand St Alban's chapel, a purpose-built classroom block and the main building of St Alban's. The school has a science laboratory, a computer room, Art, Design and Technology rooms, a Library and a Music room. In addition, use is made of senior school facilities, including an indoor swimming pool, two fully-equipped sports halls, playing fields and the 300-seat John Moore Theatre. The Pre-Prep department is housed in a wonderful new building comprising of six classrooms, a library and a multi-purpose hall.

King's St Alban's is a happy, friendly place with enthusiastic children and supportive parents. The school is academically selective and the curriculum offered is broad and balanced, with a strong emphasis on English and Mathematics. In the early years, teaching is predominantly Form Teacher based; specialist teaching increases, particularly when children reach Year 6.



There are fifteen full-time and nine part-time members of the teaching staff all of whom are experienced and well-qualified. Senior school staff support the teaching of Music, Physical Education and Games. In addition there are visiting music specialists, a Registrar, a Secretary and two Matrons.

The extra-curricular life of the school is a strong feature. After school clubs and weekend activities pervade the calendar. Full use is made of the school's outdoor education centre in the Black Mountains.

Music and Drama both play important parts in the life of the school. Well over half of the children play a musical instrument and there are regular concerts, both formal and informal, involving the orchestra, string group, flute choir, wind band, trumpet group, recorder groups and choir where the standard is high and enthusiasm boundless! The annual Carol Service is staged in the Cathedral and concerts and musical evenings are held in the John Moore Theatre, College Hall and St Alban's Chapel. A major art, dance and music production is staged annually in the John Moore Theatre with several smaller workshop productions taking place throughout the year. The sporting life of the school thrives with provision for competitive team games at both inter-school and inter-house levels. The main sports are Cricket, Football, Hockey, Netball, Rounders, Rugby and Swimming. There are also opportunities for Athletics, Cross-Country, Judo and Fencing.



The Post of Academic Deputy

The post of Academic Deputy will be a new one at King's St Alban's. The Academic Deputy will join the Head, Deputy Head and Director of Studies in the Senior Leadership Team. He or she will work very closely with the Director of Studies in leading and managing learning and teaching within the school. He or she will also work closely with the Deputy Head on pastoral issues, with the Pre-Prep Coordinator on academic matters and with the Head in delivering his vision for the school.

Members of SLT are busy, dedicated people and the team is supportive and close-knit. As such, the Academic Deputy needs to be a strong team-player and possess a sense of humour!

The Academic Deputy may be a form teacher and will teach a reduced timetable. He or she will work to ensure that pupils at King's St Alban's benefit from the highest possible standards of academic teaching in a nurturing and supportive environment.

Some experience of Key Stage 1 is desirable but not essential.

As this is a new post, the role will no doubt evolve over time and can be tailored to suit the individual strengths of the successful candidate.

The key responsibilities of the role are as follows:

- To be a visible presence around the school during the day and to work closely with other members of the SLT to encourage a purposeful, diligent and friendly learning environment within and beyond the classroom.
- To contribute to the development of appropriate policies and to assist the Head and SLT in devising and implementing the School Development Plan.
- To oversee the development and implementation of the appraisal system.
- To keep up-to-date with academic developments nationally and in other schools and to lead on research in learning and teaching and how it might affect our practice.
- To act as line manager to some subject coordinators.
- With the Head of ICT, to drive the school's effective use of ICT within learning and teaching.
- To monitor academic standards throughout the school through book trawls, learning walks and analysis of academic data.
- To work closely with the Director of Studies on curriculum development.
- To write the teaching timetable.
- With the Director of Studies, to ensure academic policy documents, MTPs, LTPs, curriculum information posted on the school website and other documents are kept up-to-date.
- To assist the Director of Studies in managing the development and delivery of SEND education.
- To ensure the academic links from KS1 to KS2 and KS2 to KS3 are effective.
- To take a lead on whole-staff CPD and the planning of INSET days.
- To take assemblies as appropriate.
- To help maintain good communication with the King's Senior School and King's Hawford.
- To address parents and governors from time to time.
- To support the wider activities of the school, including extra-curricular activities.





Application procedure

All applications will be acknowledged. The closing date for this post is **Monday 12th February 2018**. All applicants will be notified after the closing date whether or not they have been invited to an interview. Successful applicants will be advised of the date and time of the interview. References will normally be taken up prior to interview and candidates should be aware that referees will be asked to comment on a candidate's disciplinary record and whether or not the candidate has been subject to any child protection concerns. Qualification certificates (originals not copies) will be required at interview, as will proof of identity.

Candidates unsuccessful at interview will receive written notification.

The school is required to ensure that the successful candidate is checked by the Disclosure and Barring Service. Details of the school's policies on safeguarding and promoting the welfare of children as well as equal opportunities are available on request. References will be obtained and verified prior to the appointment being confirmed.



How to apply

Please complete an application form (Teaching staff) available on the vacancies page of the school website www.ksw.org.uk/vacancies, and return it with a covering letter detailing your relevant experience, how you would intend to meet the challenges of the role and the particular qualities and strengths which you would hope to bring to the post to; **Gemma Harding, HR Administrator, The King's School, 5 College Green, Worcester, WR1 2LL** or email gharding@ksw.org.uk

There is no requirement to include a CV, although you are free to do so in addition to your application form if you think it would be helpful in assessing your achievements and experience.

Starting:	September 2018
Closing date for applications:	Monday 12th February 2018
First-round interviews:	Wednesday 28th February 2018
Second-round interviews:	Tuesday 6th March 2018

Getting to King's

Worcester is well-connected to the national road network, with easy access from J6 (Worcester North) and J7 (Worcester South) of the M5 motorway, which in turn is connected to the M6 (Birmingham and North of England), M50 (Hereford and South Wales) and M42 (West Midlands and Warwickshire).

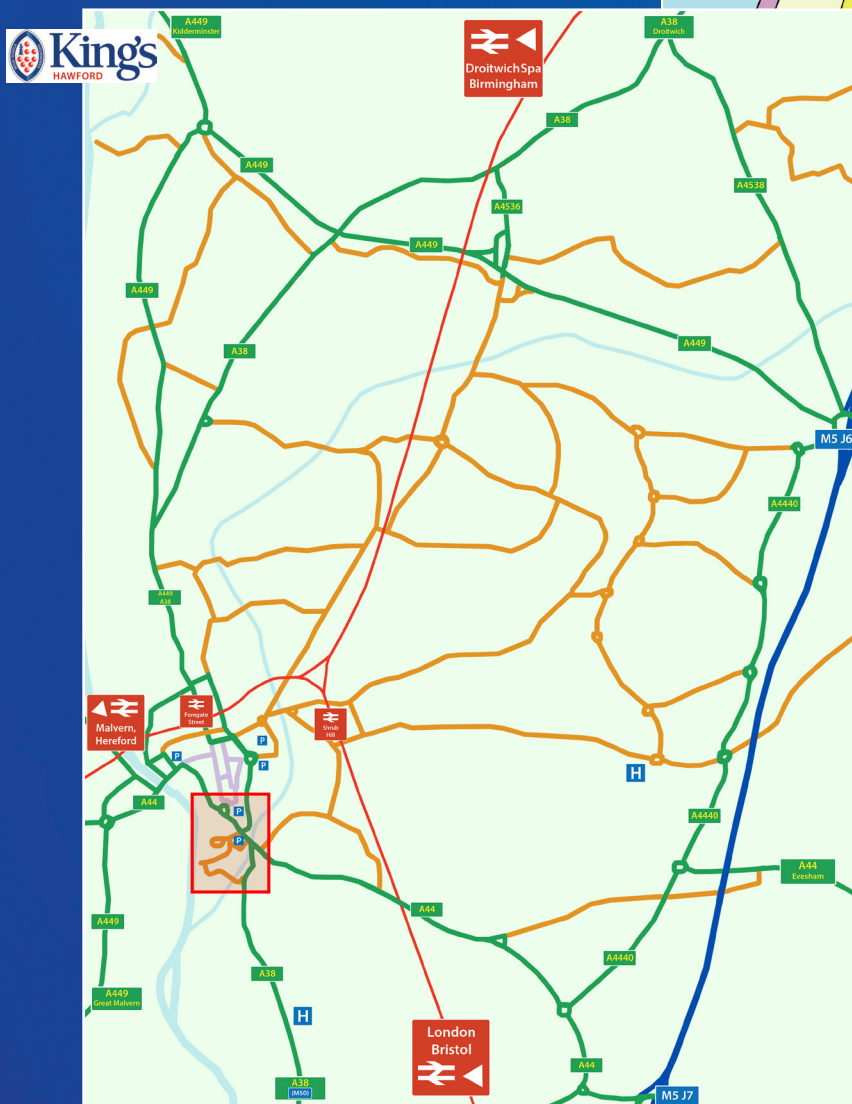
King's St Alban's is accessed from Mill Street (off A44 Commandery Road).

For sat-nav/GPS location: WR1 2NJ.

Both King's Senior and King's St Alban's are easily reached by train; Worcester is served by two railway stations - **Worcester Foregate Street** (trains from Hereford via the Honeybourne line to London Paddington) and **Worcester Shrub Hill** (trains from Birmingham through to Gloucester and Bristol). Both of which are a 10 - 15 minute walk (or a short taxi ride) from King's.

King's Hawford is located on Lock Lane, accessed from the A449 northbound towards Kidderminster.

For sat-nav/GPS location: WR3 7SE.





King's
WORCESTER

www.ksw.org.uk

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