



Job Description

Job Title: Teaching Assistant

Reports to: SENCO

Hours: Full time

Salary: Grade 15 (Point 3-4)

Main Job Purpose

Specific Role Expectations:

- To support the personal development and academic progress of students with SEND within the classroom and where appropriate outside of the school. Support and intervention may be on a one-to-one basis or in small groups such as:
 - (a) *Supporting students with tasks, clarifying and explaining instructions.*
 - (b) *Provide focus support in areas needing improvement, both academic and social which contributes to the assessment of students progress.*
 - (c) *Support students to use ICT and other specialist equipment to enhance learning when needed.*
 - (d) *Motivate and encourage students to concentrate and to achieve progress.*
- To work with all staff, to support adaptive teaching and inclusive universal provision.
- To support the maintenance of high standards and ambition across all aspects of school life, but specifically within SEND Provision.
- Support learning activities with students of significantly varying abilities to ensure differentiation and access to the curriculum.
- Assist teaching staff in the development strategies and the monitoring and evaluation of programmes of work.
- To plan, deliver and review targeted interventions at KS3 overseen by a specialist teacher or colleague.
- To support the Pyrland School ethos by ensuring our values are at the heart of Pyrland's learning.
- To attend training and Department/SEN meetings when required, including Twilight and briefings.

Key Responsibilities:

- To work effectively with other members of the SEND Team, to support the effective and efficient deployment of learning support within the classroom.
- To promote good relationships and communications between all members of the school and wider community.
- To maintain the highest possible personal, presentational, and professional standards as an example to colleagues and students.
- To assist in the setting of the school's goals and targets through the implementation of the School Development Plan, and supporting meeting these through, for example, mentoring and intervention as required.
- To be committed to enrichment activities in support of effective learning.
- To engage fully in the Performance Management process and in Continued Professional Development opportunities.
- To implement and adhere to school's policies and procedures.
- To plan, lead and implement enrichment activity including engagement with employers both within formal curriculum time and in the designated enrichment session.
- To support induction from previous phases of education and prepare and guide on transition to next phases and maintain relationships with graduates from the academy.
- To carry out supervision at break time and other times published in advance, in accordance with directed time.

General:

This job description and allocation of responsibilities may be amended, with consultation, from time to time. Performance Management procedures will aid this process by considering the relevance of the teacher's role in the context of the changing needs of the school and the professional development of the teacher.

Safeguarding:

Pyrland School is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. This post is subject to satisfactory Disclosure and Barring Service (DBS) Enhanced Disclosure Certificate and satisfactory references before commencing the post.

