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| **Job Title** | **Senior Pastoral Lead** |
| **Pay Scale** | MPS/UPS +TLR 1a |
| **Responsible to** | Deputy Head Pastoral |

We are looking to appoint two SPLs and roles and responsibilities will be allocated based on the skill sets of the appointed candidates

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| **Core role:** |
| * Manage challenging student cases
* To lead on whole school aspects of student personal development
* To lead on areas of whole school organisation
* To lead alongside DSL on Safeguarding

**Behaviour - ensuring policy is implemented and monitored*** Manage challenging student cases to reduce workload of HOYs
* Develop clear strategies to support vulnerable students by working closely with parents, Senior Youth Worker, external agencies, Safer Schools Officer to support individual students
* Monitor and support students in Alternative Provision

**Student personal development*** Lead on mentoring and buddying
* Lead on Mental Health Support & Provision
* Oversee whole school student leadership
* Oversee student opportunity tracker
* Oversee extra-curricular offer
* Improve parental engagement

**Whole school organisation - ensuring school works smoothly at an operational level*** Community Liaison - Library, Residents Association, Local Businesses
* Coordination and monitoring of whole school duties
* Organisation of Awards Evening
* To work with HOY Year 11 to support Intervention arrangements

**Safeguarding - working with DSL*** To deliver safeguarding CPD
* To attend Case Conferences / panel meetings as needed
* To assist DSL to monitor safeguarding procedures/policies

**Other duties*** Learning Walks
* Supporting HOYs (link to Year groups)
* Ensure whole school presence throughout the day

**Teaching*** Undertake an appropriate programme of teaching of main/upper pay scale teacher.
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| Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from the Headteacher to undertake work of a similar level that is not specified in this job description. Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers. The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition. |
| **The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.** |