



Perivale Primary School

Class Teacher
APPLICATION PACK

April 2019

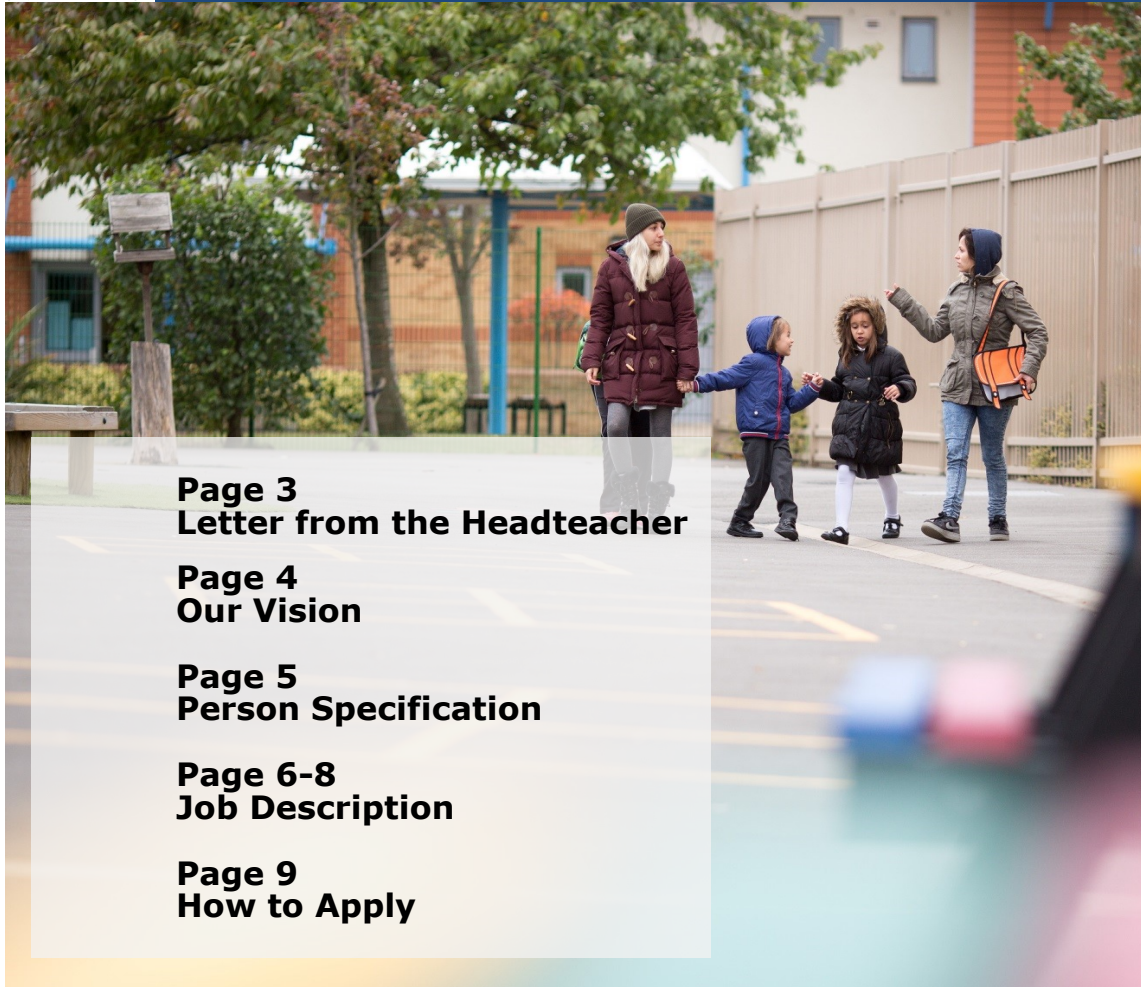


Perivale Primary School

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Federal Road, Perivale, Middlesex, UB6 7AP

www.perivale.ealing.sch.uk



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Dear Applicant,

Thank you for showing an interest in the Class Teacher's post at our School.

Perivale Primary School is a popular two form entry school with a children's centre located on site. We are based in the heart of Perivale and have good transport links with Alperton and Perivale tube stations close by.

Our most recent Ofsted Inspection in June 2017 graded the school as "Outstanding" and commented that "the quality of teaching is consistently high, the curriculum is exciting and pupils conduct and attitudes to learning are exemplary".

We are seeking to appoint two inspirational class teachers who are committed to outstanding practices to motivate pupils to enhance their learning.

Visits to the school are highly encouraged and warmly welcomed. If you would like any further information, an informal chat or to arrange a visit, please contact us on 020 8997 0619 or by e-mail to

recruitment@perivale.ealing.sch.uk

We look forward to hearing from you.

Yours faithfully,

Audrey Daley

Head Teacher





Education For Life

Our aim at Perivale is to be a school where children and adults work together to develop an education for life. We want all our children to maximise their talents and abilities in order to reach their full potential.

We are proud of the children who attend Perivale and all of their achievements.

Our Vision

Perivale Primary School shares a vision of individuals who exceed expectation and enjoy education. Where excellence is at the centre of all we do.



What matters to us

- We have a commitment to maintain and improve high standards. The diversity of the community and the inclusive ethos of the school are a strength at Perivale.
- We are committed to all aspects of our children's education and development and parents share with us in making this a successful start for their children.
- We create opportunities for children to continue to develop curious, enquiring minds, to support their academic achievement.

What we can offer you

- A friendly, creative, hardworking and committed team.
- Fantastic children who strive to achieve their best.
- A route into teaching through the Schools Direct programme from September 2019 for the right candidate.





Job title	Class Teacher, (core)
Salary and grade:	Standard national scale in line with the current <i>School Teachers' Pay and Conditions</i> document
School:	Perivale Primary School
Line manager:	The headteacher, members of senior leadership team (SLT) and the governing body of the school
Supervisory responsibility:	The postholder may be responsible for the supervision of the work of classroom assistants relevant to their responsibilities

Qualifications

- Qualified teacher status or equivalent

Experience

- Teaching experience with the age range and/or subject(s) applying for

Knowledge and skills

- The ability to effectively
- Create a stimulating and safe learning environment.
- Establish and maintain a purposeful working atmosphere.
- Plan, prepare and deliver the National Curriculum as relevant to the age and ability group/subject that you teach and the school's own policies.
- Assess and record the progress of pupils' learning to inform next steps and monitor progress.
- Teach using a wide range of teaching strategies to meet differing learning styles.
- Demonstrate a commitment to equal opportunities and use a variety of strategies and practices to promote the diverse cultural and equality issues in the classroom.
- Use a variety of strategies to maximise achievement for all children including those with special educational needs and high achievers.
- Encourage children in developing self-esteem and respect for others.
- Successfully deploy a wide range of effective behaviour management strategies.
- Communicate both verbally and in writing, to a range of audiences.
- Make professional use of ICT.

Commitment

- Demonstrate a commitment to:
- Promoting parental and local community involvement.
- Working as part of a team with both teaching and support staff.
- Furthering your own professional, skills, knowledge and abilities.
- Promoting and safeguarding the welfare of children and young people within the school.

Please note candidates will be asked to provide evidence against selected criteria.





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Supervisory responsibility:	The post holder may be responsible for the supervision of the work of classroom assistants in their class

Main purpose of the job:

- To offer all learners an effective education in a stimulating environment, which provides equality of opportunity for all
- To deliver the National Curriculum as relevant to the age and ability group/subject, other relevant initiatives, including the school's own schemes of work
- To work in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies
- To be responsible for promoting and safeguarding the welfare of children and young people within the school
- To be responsible for a subject or area of the curriculum across the school

Duties and responsibilities

All teachers are required to carry out the duties of a school-teacher as set out in the current *School Teachers Pay and Conditions* document. At this school the following areas have been highlighted as being of particular importance.

Teaching

- Be a positive role model in terms of behaviour, work and attitudes
- Set high standards of work and behaviour in the class and all other areas of the school
- Plan for progression across the age and ability range you teach, designing effective lessons/programmes of work in accordance with the needs of individual learners
- Teach challenging, well organised lessons, using an appropriate range of teaching strategies which meet individual learners' needs
- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and monitoring learners' progress and levels of attainment
- Provide timely, accurate and constructive feedback on learners' attainment, progress and areas for development





- Deliver the National Curriculum as relevant to the age and ability group/subject that you teach, other relevant initiatives and the school's own schemes of work
- Advise and work collaboratively with the head teacher and others on the preparation and development of teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements as appropriate

Other

- Carry out playground and other duties as directed and within the remit of the *School Teachers' Pay and Conditions* document
- Communicate and consult with the parents/carers of learners
- Communicate and co-operate with any relevant external bodies
- Be fully conversant with the school's procedures and policies

Performance management

- Participate fully with arrangements made in accordance with the revised Performance Management Regulations 2006
- Professional development
- Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and well being, refining your approaches where necessary
- Be responsible for your own continuous professional development and participate fully in training and development opportunities identified by the school or as developed as an outcome of your performance management

Health and well-being

- Establish a purposeful and safe learning environment for learners
- Manage learners' behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the school's behaviour policy
- Use a range of behaviour management techniques and strategies adapting them as necessary to promote self control and independence of all learners
- Raise all concerns regarding the behaviour, progress or welfare/child protection of any learner with the appropriately identified person
- Be responsible for promoting and safeguarding the welfare of children and young people within the school

Team working and collaboration

- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them





- Cover for absent colleagues within the remit of the *School Teachers' Pay and Conditions* document

Curriculum responsibility

- Have a general responsibility for the development of a whole school approach to your subject area
- Lead and develop your subject throughout the school – this includes co-ordinating the formulation of written guidelines, resources and the information for staff, parents and governors to develop best practice
- Monitor, review and evaluate your subject to ensure that it is being effectively delivered throughout the school
- Develop and maintain a whole school approach to your subject including recording and assessment and the use of tests, to ensure equal access for all pupils
- Provide the head teacher and/or other relevant staff with relevant subject, curriculum area or pupil performance information

External examinations

- Participate in arrangements for external examinations and assessment within the remit of the *School Teachers' Pay and Conditions* document

Management

- Contribute to the selection and professional development of other teachers and support staff including the induction and assessment of new teachers, teachers serving induction periods and where appropriate threshold assessments
- Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil
- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school

Administration

- Participate in and carry out any administrative and organisational tasks within the remit of the *School Teachers' Pay and Conditions* document
- Register the attendance of and supervise learners, before, during or after school sessions as appropriate
- Exercise of particular duties
- Perform any reasonable duties as requested by the head teacher

Note

This job description is not your contract of employment nor any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation.





Visits to the school are welcome and encouraged. Please contact our School Office to arrange a visit on 020 8997 0619 or by email to recruitment@perivale.ealing.sch.uk

The London Borough of Ealing is an equal opportunities employer. Perivale Primary School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. An enhanced DBS check will be required.

Application packs are available on our website <http://www.perivale.ealing.sch.uk>

Please return your completed application forms to recruitment@perivale.ealing.sch.uk

Closing date for applications: **Wednesday 24th April 2019**

Interviews: scheduled for **Week Commencing 29th April**

Thank you for your interest in our school.

