

JOB DESCRIPTION



Teacher - plumbing

ROLE OVERVIEW

Job Title: Teacher - Plumbing

Location: Based in Barnstaple, but to work across all campuses, as required

Contract 37 Hours / 52 Weeks

Salary: £29,783 - £40,961

Responsible to: Head of Faculty

KEY ROLE OBJECTIVES

To work collaboratively both within the School of Architecture, Construction & The Built Environment and with internal and external stakeholders on the delivery and development of high quality Plumbing programmes and to contribute to the successful realisation of its targets and development plan.

To continuously reflect on all aspects of teaching and professional practice in order to help ensure the highest quality of delivery, assessment and of the learner experience on Plumbing programmes

Main Duties:

- Maintain accurate records of attendance, and interventions, ensuring compliance.
- Contribute to college quality assurance processes, including feedback collection, teaching observations, and curriculum development.
- Ensure that resources, materials, and activities reflect best practices and contribute to the quality of provision provided.
- Foster a safe, inclusive, and person-centred learning environment, ensuring all learners feel supported and challenged to achieve their potential.
- Demonstrate agility and ambition in your approach, pushing boundaries to deliver the best outcomes for learners.
- Take responsibility for safeguarding and promoting well-being, embedding the college's values of Ambition, Energy, and Collaboration in all aspects of the role.
- To deliver an appropriate level of learner contact hours per annum or pro rata in accordance with the Management Policy Statement.
- To contribute as requested to implementing the College's tutorial system.
- To help develop and continually update systems and materials that supports the management of learning on programmes, including basic administration. This includes schemes of work, assessment schedules, learning materials, pre-entry and interview procedures, induction, learner handbooks, tutoring etc.
- To supervise on student visit programmes.
- To help identify and therefore address own professional development needs.

- To contribute positively to self assessment and other internal quality systems. For some posts, to participate in internal verification process ensuring it meets the requirements of any external validating bodies.
- To participate in staff meetings in order to share and disseminate information to the curriculum and section teams.
- To work in partnership with internal and external stakeholders as appropriate and take a proactive role in enhancing the reputation of the College and the Section in which the post is based.
- To have appropriate involvement in marketing and promotional events, contribute to the preparation of marketing materials and to conduct guidance interviews for prospective learners for relevant programmes.
- To participate in parents' evenings.
- To deliver 864 hours learner contact per annum or pro rata dependent on contract fraction.
- To plan, monitor and deliver a range of courses and programmes across a variety of subjects/levels and to make a significant contribution to curriculum development with the programme area.
- To lead where appropriate a small team of staff.
- To contribute to programme or departmental admissions.
- To perform significant departmental administrative responsibilities.
- To manage resources for the programme.
- To contribute to College policy development.
- To conform as required to College policy and procedure.
- To participate annually in the College's appraisal scheme.
- To undertake such duties as commensurate with the post as may be reasonably required by the Principal.

General

- Collaborate with the Department Management Group to identify best practice initiatives and opportunities.
- Engage in ongoing professional development and college-wide training initiatives.
- Support wider departmental or organisational initiatives as required, which may include involvement in related projects aligned with adult education, workforce development, or employer engagement.
- Work flexibly and creatively to respond to changing team and learner needs

Mandatory Duties:

- To act as a Programme Manager for Level 2 or Level 3 programme(s)
- Undertake personal tutorial responsibilities for a group of students
- A willingness to teach all aspects of the construction syllabus

To take part in the college's Quality processes which form part of the annual quality cycle. June 2026:

This job description is current at the above date.

In consultation with the post holder the position is liable to variation by the College to reflect actual, contemplated or proposed changes in or to the job.

Teacher – Plumbing

Experience

(A) = Assessed at application. (I) = Assessed at interview

(A/I) = Assessed at application and interview

Skills and Abilities

Essential Criteria:

- Good written and verbal communication, and organisational skills (I/A)
- Flexibility and a capacity to work under pressure and to meet deadlines
- Competency in **IT skills**
- Possess highly developed communication and interpersonal skills with the ability to work effectively across multiple teams. (I)

Desirable

- Demonstrate problem solving skills and attention to detail (I)

Qualifications

Essential Criteria

- GCSE's Grade 4/C or equivalent including English and maths (A)
- Teaching qualification, or willingness to undertake (A/I)
- Evidence of relevant qualifications within the context of the role (A)

Personal Qualities

Essential Criteria

- Can demonstrate adaptability, flexibility and resilience (I)
- Proactive team player, enthusiastic and friendly (A/I)
- A commitment to Equal opportunities and Diversity (I)
- A commitment to raising standards for all learners in order for students to achieve their full potential (I)

Mandatory Requirement(s)

Essential Criteria

- Commitment to safeguarding and promoting the welfare of children and vulnerable adults at North Devon College (I)
- Commitment to equality, diversity and inclusion (I)

ADDITIONAL DUTIES

To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College at the initial place of work or any other of the College's sites within the NDC area.

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Reviewed: June 2026