

## **JOB DESCRIPTION**

**JOB TITLE:** Teacher of Resistant Materials

**FACULTY:** Technology

**RESPONSIBLE TO:** Head of Faculty

**SALARY:** TMPS

**PURPOSE:** To carry out the professional duties of a school teacher, (as specified in the Teachers' Pay and Conditions Act), in accordance with any directions which may reasonably be given by the Headteacher or line manager designated by the Headteacher/Head of Faculty.

### **KEY ACCOUNTABILITIES:**

- To teach Resistant Materials to Key stage 3 and 4
- To assist in the development of programmes of study, materials and schemes of work and participate in professional development programmes
- To follow school policies and procedures in respect of the duties of a classroom teacher and form tutor

### **KEY TASKS:**

#### **Teaching**

- To form effective relationships with students, teaching staff, non-teaching staff, parents and other professionals
- To teach the National Curriculum programmes of study effectively, mindful of the needs and responses of the young and the school's SEND Policy
- To provide a stimulating classroom environment
- To foster good working and learning habits in students
- To provide intervention for under performing students
- To make full use of a variety of resources, materials books and equipment

#### **Roles and Responsibilities**

To provide all students in the faculty with excellent learning opportunities through:

- The planning and delivery of relevant, exciting, challenging and differentiated lessons
- Providing students with effective, relevant and regular feedback in accordance with the school's Assessment for Learning policy
- Giving every child the opportunity to learn and progress by ensuring fair and effective behaviour management in accordance with school policy
- Tracking the progress of students taught and provide interventions as appropriate inline with the faculty and school's policies.

- Providing a safe and inspirational learning environment
- Aiding the faculty team to plan and develop schemes of work and resources
- Participating with out of hours learning opportunities as required
- Participating in the whole life of the school
- Following the Schools Health and Safety guidelines and comply with all school policies

### **Pastoral Care and Discipline**

- To perform the duties of a Form Tutor as a member of a Year Group team
- To contribute to the life of the community according to your talents and skills, particularly by leading and contributing to extra-curricular activities
- To help exercise responsibility for the conduct and behaviour of students within the departments and the school as a whole
- To participate in arrangements made for the supervision and safety of students between lessons and at the start and end of the school day
- To attend scheduled meetings with parents
- To record students' progress and complete reports
- To maintain an up to date teaching record/diary
- To assist as required with arrangements for public and internal examinations
- To contribute to the evaluation and effectiveness of administrative routines

### **Meetings in which you will be involved**

- Staff, Area, Faculty and Department meetings
- Year Group meetings
- Faculty, Area and Year Group briefings

**Oakwood School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any successful applicant will be required to undertake an Enhanced Disclosure check by the Disclosure & Barring Service (DBS).**