

SEVENOAKS SCHOOL

JOB DESCRIPTION



Sports Coach - Shooting (Part-time, term-time only, 1 year FTC)





The School

Founded in 1432, Sevenoaks enjoys a global reputation as a centre of academic excellence and a flagship school for the International Baccalaureate. A co-educational day and boarding school, it offers a stimulating, intellectually demanding and balanced education for over 1100 students from ages 11 to 18.

Sevenoaks is one of the world's leading IB schools, having taught the International Baccalaureate for over 40 years. For nearly 20 years, all Sixth Form students have taken the full IB Diploma with consistently outstanding academic results which are testament to the school's experience and commitment to the programme.

Sevenoaks is the top large-cohort IB school in the UK and among the top five globally. In recent years it has been the second highest achieving large-cohort IB school in the world. Sevenoaks is also the top co-ed all-IB boarding school in the UK, according to Best Schools (Education Advisers Ltd), and features in their top ten IB Boarding Schools list for 2022. The Sunday Times named Sevenoaks School Co-educational Independent Secondary School of the Year in 2023.

The school is one of the largest employers in the local area, employing staff in a wide variety of roles, and aiming to be an employer of choice for top staff from around the world. We offer our staff a competitive range of benefits and are in the process of developing a range of progressive employment policies and opportunities for personal and professional development. All Sevenoaks staff are encouraged to enjoy facilities such as our sports centre and pool, attend performances at our performing arts centre, and get involved in service activities within the local

community. We strive to promote the positive mental and physical health of all staff, and are committed to ensuring that equity, diversity and inclusion are at the very heart of our culture and community. We believe every member of the school community should feel welcomed, included and valued.

The Campus

The school is situated in the Kent market town of Sevenoaks and has a prime position at the top of the high street. The 100-acre site, which includes several listed buildings and attractive gardens, is beautifully landscaped and adjoins the medieval deer park of Knole. London is only a 30-minute train ride away and the school is in commutable distance from several Kent towns including Orpington, Tonbridge, Tunbridge Wells, Bromley, Kings Hill and Dartford.

Recent developments on campus include a superb sports centre, a state-of-the-art performing arts centre, a world-class Science and Technology Centre and a Global Study Centre for the Sixth Form. Our campus has earned several architectural awards, including two RIBA National Awards (2019, 2022).

With eight distinctive and comfortable boarding houses, our boarding community is fun, friendly and busy. The newest house, a contemporary building with light, modern facilities, opened in 2024.

Overview

Sevenoaks School boasts a first-class shooting team, supported by a purpose-built range complex. This state-of-the-art facility includes an eight-lane shooting range, armoury, weapon maintenance area, club room, classroom, and office. The Combined Cadet Force (CCF) also operates within the same building,



with a dedicated office and store.

Shooting at Sevenoaks is offered at both club and competition levels, making the school one of the leading institutions in the south-east for this sport. Our students frequently earn places in the BSSRA (schools) England squad and regularly contribute members to the Kent and England squads.

The sport is available to all year groups as a co-curricular activity and as an official sport from Year 10. While we specialise in small-bore target rifle shooting, our program also includes full-bore competitions through the CCF. For many students, shooting provides a refreshing change of pace from the classroom and an opportunity to relax while honing their skills.

The Team

Michael Bargeron, the current Head of Shooting at Sevenoaks School, is an active member of both the British National Team and Team GB. He has achieved remarkable success in the sport, holding British records and earning the title of British Champion across all Olympic rifle disciplines. Michael regularly competes in major championships and brings a wealth of coaching experience, from beginners to national team athletes. He collaborates closely with UK Coaching and the British Shooting Coach Development team.

Reporting to

This role reports to the Head of Shooting, Assistant Director of Sport and Director of Sport.

Main Duties and Responsibilities

Please note this is a non-exhaustive list and serves to

indicate the type of roles that the successful candidate would be required to undertake:

- Assisting the Head of Shooting in planning and delivery of target rifle training sessions.
- This can include;
 - Planning sport and hobby sessions.
 - Instructing groups of up to 8 students.
 - 1-to-1 coaching.
- Departmental admin.
- Deputising for Head of Shooting in their absence.
- Assisting with away fixtures and off-site training sessions.

Person Specification

Essential

- In-depth knowledge of smallbore rifle shooting.
- Experience instructing smallbore rifle.
- Full UK driving licence.

Desirable

- NSRA/NRA RCO qualified.
- NSRA/ISSF coaching qualifications.
- Experience working in a School setting or working with U18s.
- Knowledge of fullbore rifle.
- Knowledge of precision air rifle.
- Minibus driving license.



Hours

The basic hours are 20 hours per week, term time only, 6 hours on each Tuesday and Saturday, with the remaining hours to be agreed with Head of Shooting. Although flexibility in these working hours will be required to meet the demands of the role during peak times.

Salary and Benefits

Salary

The salary is competitive and depends on the qualifications, skills and experience of the successful candidate.

Benefits

- As this is a term-time role, payment for the PRO-RATA annual holiday entitlement of 33 days including bank holidays will be included in the salary offered.
- School lunch (terms apply).
- Free parking.
- Membership of the school's defined contribution pension scheme is available.
- Cycle to work scheme.
- Membership of the school's fitness centre.
- Employee Assistance Programme.
- Free or reduced price tickets to events in The Space, our Performing Arts Centre.
- Sevenoaks School Savers voluntary benefit scheme.
- Fee remission policy (terms apply).

Note

This job description is not intended to be a comprehensive statement of procedures and responsibilities, but instead sets out the principal expectations of the school in relation to the post holder's professional responsibilities and duties. We are looking for an individual who is adaptable, flexible and willing to carry out the wide range of duties that are likely to be required to make a success of this role.

Child Protection

All staff have a responsibility for promoting and safeguarding the welfare of children with whom they come into contact and are required to adhere to and ensure compliance with the school's Safeguarding Policy Statement at all times. If, in the course of carrying out their duties, a member of staff becomes aware of any actual or potential risks to the safety or welfare of children in the school, they must immediately report their concerns to the Deputy Head (Pastoral).

Offer Conditions

Sevenoaks School is committed to safeguarding and promoting the welfare of children, therefore, the offer of employment is subject to the satisfactory completion of a number of background checks including but not limited to an enhanced DBS check with Children's Barred List check, the taking up and verification of references and the verification of career history and fitness to undertake the role, as well as an online check. The complete list of required checks will be provided to the successful candidate.



Health and Safety

Under the Health and Safety at Work Act 1974 and subsequent legislation, the school is obliged to provide you with a workplace and working conditions which so far as is reasonably practicable, are safe and without risk to health. You are required by health and safety legislation to take reasonable care for your own health and safety and for the health and safety of others.

Application

If you wish to be considered for this role, please complete the online support staff application form at <http://www.sevenoaksschool.org/support-vacancies/>.

The closing date for applications is 23/06/2024 at 23:59.

The school reserves the right to appoint at any stage of the recruitment process. Applications may be reviewed on a daily basis and interviews may occur at any stage. We therefore invite interested candidates to apply as soon as possible.

At Sevenoaks School our mission is to ensure that students secure their full potential. We prepare young people for life in a modern, global society and seek to provide every student with excellent role models. Having a diverse staff enhances our school community and we warmly welcome applicants from all backgrounds.

Please contact the Human Resources Office at humanresources@sevenoaksschool.org or by telephone on 01732 467740 if you have any questions about a completed application.