



Head of Department

Role Description

The core focus of this job is to provide professional leadership and management of Physical Education and to set the highest standards of learning, achievement and development for all students.

- Underpinning those is the need to ensure the design and delivery of a Physical Education curriculum from KS3-5 that is fit for purpose, reflects the requirements of the school's policies at KS3 and the requirements of examination boards at KS4 and KS5Provide a role model for colleagues
- Provide a vision for learning within the department in line with that of the school
- Ensure high standards of teaching, addressing any issues where teaching falls below the required standard
- Ensure high standards of learning, addressing any issues evident from internal and external analysis of data (for example RAISE online reports, GCSE, A level and internal examination results), self- review or any review report where learning falls below the required standards.
- Monitor and evaluate teaching and learning in collaboration with Physical Education department post holders if applicable and the senior leadership team
- Have oversight of marking and assessment in Physical Education in line with school policies
- Ensure that all courses have schemes of work that enable examination objectives and other whole school objectives to be met. Ensuring that those courses are appropriately resourced.
- Ensure that learning is personalised through good use of assessment data and good assessment practice including focussed work for all ability levels including those identified as SEND, Disadvantaged and Gifted and Talented.
- Support staff in dealing effectively with student behaviour in order to remove barriers to learning
- Ensure that department staff complete school monitoring, recording and reporting requirements to a high standard and in a timely manner
- Ensure that there is effective deployment of the department's annual budget, seeking value for money whenever spending is considered

Leadership and management

- Communicate with, delegate to and organise staff effectively
- Ensure that all new staff receive comprehensive induction in conjunction with the whole school induction program
- Encourage and support the continuing professional development of staff
- Maintain and keep up to date own professional development
- Maintain high standards of Performance Management within the department in line with whole school policy



Head of Physical Education

Person Specification

The successful candidate will have the following qualifications and characteristics

Essential

- Appropriate academic qualifications (to degree level), QTS, highly effective teaching skills to teach PE throughout the school.
- Successful experience as a teacher of PE in raising achievement for the full range of students.
- Successful experience in a leadership role as a head or deputy head of PE, or as a middle leader.
- A good understanding of the PE curriculum and how young people learn in PE classes.
- The ability to support the professional development of others and to hold staff accountable for their performance.
- A good understanding of how successful change happens and can be supported.
- Excellent inter-personal and communication skills, to work as a member of a team and to have effective working relationships with both students, staff and outside agencies.
- The ability to contribute to the wider work of the school, including our work as tutors and other activities.
- A track record of achievement and ambition
- A commitment to one's own professional development (including preparedness for departmental leadership) and to that of others
- The ability to motivate and inspire others: both colleagues and students
- A considerable work rate and high degree of administrative efficiency
- Strong ICT skills
- The sensitivity to deal with difficult pastoral and staffing issues
- Knowledge of current educational issues including developments in the sphere of public examinations and employment, and the implications for young people
- Knowledge and understanding of level 1-3 Sports Leader Qualifications.
- The ability to plan, organise and deliver house competitions for all students
- A knowledge and understanding of KS1 and KS2 Physical Education curriculum, to support local primary schools.
- Ability to arrange fixtures and organise the departmental calendar.
- Ensure the effective maintenance of sports facilities and equipment.

Desirable

- A positive approach to problem solving
- A demonstrable passion for helping young people, and the adults who work with them, to develop the power of language
- The ability to demonstrate real promise for further promotion in due course
- Enthusiasm
- Adaptability
- A sense of humour
- A D1 mini-bus licence (not essential)